
NORTHERN ONTARIO SCHOOL OF MEDICINE
JOINT SENATE COMMITTEE FOR NOSM

Report to Lakehead and Laurentian University Senates

From: Joint Senate Committee for NOSM

July 5, 2010

The Joint Senate Committee for NOSM met on June 28, 2010. Dr. Marc Blayney was Chair for the meeting. At the Joint Senate Committee meeting the following items were approved for submission to the Senates.

Based on this approval and the attached documentation:

1. MOVE that the Policy for the Appointment of Professor or Librarian Emeritus in the Northern Ontario School of Medicine be approved as presented.
2. MOVE that the Policy for the Appointment of Professor Honorarius in the Northern Ontario School of Medicine be approved as presented.
3. MOVE that the proposed NOSM Academic Council Constitution be approved as presented.

NORTHERN ONTARIO SCHOOL OF MEDICINE
JOINT SENATE COMMITTEE FOR NOSM

From: Joint Senate Committee for NOSM

July 5, 2010

Attachment #1

Recommendation from the Joint Senate:

Document for Approval – Policy for the Appointment of Professor or Librarian Emeritus in the Northern Ontario School of Medicine.

Motion:

MOVE that the Policy for the Appointment of Professor or Librarian Emeritus in the Northern Ontario School of Medicine be approved as presented.

Background/Rationale:

In order to recognize full time faculty members who retire from the Northern Ontario School of Medicine and ensure their status in NOSM, the following policies are put forward for approval. The Faculty has had the opportunity to review the document and have agreed with the wording. The document is based on similar policies at both host Universities.

As the title Professor Emeritus applies only to Full time Faculty members, the Honorarius policy is put forward to enable recognition of part time faculty members who are retiring from the School. It complies with a similar policy at Lakehead University. Laurentian University does not recognize this category of Faculty upon retirement. The physician faculty association and the full time faculty association has reviewed and approved the document.



Northern Ontario
School of Medicine

NOSM POLICY FOR PROFESSOR OR LIBRARIAN EMERITUS

Responsible Office(s): Faculty Affairs Portfolio and the Secretary to the Academic Council
Responsible Officer(s): Associate Dean Faculty Affairs
Approved by: Academic Council, Joint Senate Committee and host University Senates

Approved: *pending approval

DRAFT PENDING FINAL SENATE APPROVAL

Upon retirement and after 10 years of service, a Professor or a Librarian IV who has served the Northern Ontario School of Medicine in a full-time tenure or continuing position shall be awarded the title of Professor Emeritus or Librarian Emeritus of the Northern Ontario School of Medicine by the Board of Directors.

Notwithstanding the above, upon retirement, Professors with less than 10 years of service and Associate Professors or Librarian IIIs of at least 10 years service who are considered to have made outstanding contributions to the Northern Ontario School of Medicine through their scholarly activity and/or teaching/library service and/or academic administrative and/or community work, may be nominated for Emeritus status in the final year of their employment or any year thereafter. Emeritus status for Associates/Librarian IIIs is appropriate for individuals who have demonstrated an exceptionally strong profile in one or two of the areas of achievement such that, even though they may not have fulfilled the requirement for Professor/Librarian IV, they are nevertheless deserving of special recognition. Such cases shall be based upon a nomination by one or more full-time faculty or librarian members, submitted on or before 15th September each year, to the appropriate division head and which shall include a dossier of supporting evidence. . The appropriate division head may also choose to nominate. The nomination shall be forwarded by the appropriate division head on or before 30 September each year to either, the NOSM full-time Faculty or Librarian Personnel Committee (FPC/LPC) for review and a recommendation to the Dean. The Dean will make the decision and shall forward a recommendation to the Board of Directors. The Dean shall not unreasonably deny the recommendation of the appropriate Personnel Committee.

The title is to be held for life, and is to be conferred not later than the subsequent NOSM Spring hooding ceremony to the recipient in the form of a scroll.

Duties and Privileges

- (a) No formal duties shall attach to the title as such, however a recipient may well be called upon to give counsel, should he or she so desire, on occasion, as an elder academic statesman/woman.
- (b) The titleholder shall retain the usual privileges of a member of the academic community save that the title as such shall carry with it no remuneration, and no voting rights.
- (c) The title shall not entitle the holder to receive any services from the Northern Ontario School of Medicine, such as office space or paid parking.

NORTHERN ONTARIO SCHOOL OF MEDICINE
JOINT SENATE COMMITTEE FOR NOSM

From: Joint Senate Committee for NOSM

July 5, 2010

Attachment #2

Recommendation from the Joint Senate:

Document for Approval – Policy for the Appointment of Professor Honorarius in the Northern Ontario School of Medicine.

Motion:

MOVE that the Policy for the Appointment of Professor Honorarius in the Northern Ontario School of Medicine be approved as presented.

Background/Rationale:

In order to recognize full time faculty members who retire from the Northern Ontario School of Medicine and ensure their status in NOSM, the following policies are put forward for approval. The Faculty has had the opportunity to review the document and have agreed with the wording. The document is based on similar policies at both host Universities.

As the title Professor Emeritus applies only to Full time Faculty members, the Honorarius policy is put forward to enable recognition of part time faculty members who are retiring from the School. It complies with a similar policy at Lakehead University. Laurentian University does not recognize this category of Faculty upon retirement. The physician faculty association and the full time faculty association has reviewed and approved the document.



NOSM POLICY FOR PROFESSOR HONORARIUS

Responsible Office(s):

Faculty Affairs Portfolio and the Secretary to the Academic Council

Responsible Officer(s):

Associate Dean Faculty Affairs

Approved by:

Academic Council, Joint Senate Committee and host University Senates

Approved: *pending approval

DRAFT PENDING FINAL SENATE APPROVAL

Upon retirement and after 10 years of service, a Professor who has served the Northern Ontario School of Medicine, in a stipendiary or joint appointment shall be awarded the title of Professor Honorarius of the Northern Ontario School of Medicine by the Board of Directors. The Honorary Professorship shall be held within a Division of the School and designated by the name of that Division, e.g., Professor Honorarius, Clinical Sciences.

Notwithstanding the above, Professors with less than 10 years of service and Associate Professors of at least 10 years service who are considered to have made outstanding contributions to the Northern Ontario School of Medicine (and NOMP/NOMEAC for clinical faculty) through their scholarly activity and/or teaching service and/or academic governance/administrative service, and/or professional/community service, may be nominated for an Honorary Professorship in the eleventh year of service or any year thereafter. An Honorary Professorship for Associates is appropriate for individuals who have demonstrated an exceptionally strong profile in one or two of the areas of achievement such that, even though they may not have fulfilled the requirement for Professor, they are nevertheless deserving of special recognition. Such cases shall be based upon a nomination by one or more full-time faculty or librarian members, submitted on or before 15th September each year, to the appropriate division head and which shall include a dossier of supporting evidence. . The appropriate division head may also choose to nominate. The nomination shall be forwarded, by the appropriate division head, on or before 30 September each year to either, the NOSM full-time Faculty or Librarian Personnel Committee (FPC/LPC) for review and a recommendation to the Dean. The Dean will make the decision and shall forward a recommendation to the Board of Directors. The Dean shall not unreasonably deny the recommendation of the appropriate Personnel Committee.

The title is to be held for life, and is to be conferred not later than the subsequent NOSM Spring hooding ceremony to the recipient in the form of a scroll.

Duties and Privileges

- (a) No formal duties shall attach to the title as such, however a recipient may well be called upon to give counsel, should he or she so desire, on occasion, as an academic statesman/woman.
- (b) The titleholder shall retain the usual privileges of a member of the academic community, save that the title, as such, shall carry with it no remuneration and no voting rights.
- (c) The title shall not entitle the holder to receive any services from the Northern Ontario School of Medicine, such as office space or paid parking.

NORTHERN ONTARIO SCHOOL OF MEDICINE
JOINT SENATE COMMITTEE FOR NOSM

From: Joint Senate Committee for NOSM

July 5, 2010

Attachment #3

Recommendation from the Joint Senate:

Document for Approval – approve the proposed NOSM Academic Council Constitution

MOVE that the proposed NOSM Academic Council Constitution be approved as presented.

Background/Rationale:

- Clean version of the revised constitution

Summary from Ad hoc Constitutional Review Findings::

Adhoc committee meetings were held from March to May, 2010, in which the direction from Council was incorporated into specific recommendations for change. The Adhoc Constitution Review Committee proceeded with drafting recommended changes with an eye towards minimalism and continual evolution: to ensure that this initial modification of structure is sufficient to reflect Council's redefined governance function while allowing for an iterative and proactive process moving forward. Specific recommendations fell into the following categories:

- 1) The Role of Council was clearly defined as Academic Governance for all programs in which NOSM is involved
- 2) NOSM Mission, Vision and Values were updated
- 3) Academic Principles were removed to a companion document, to promote longevity of the constitution, proper.
- 4) Membership was modified to increase the number of elected members and decrease the number of non-elected members.
- 5) Membership was broadened to be inclusive of all NOSM academic programs.
- 6) Provision was made for non-council members acting as designates for specific chairs of standing committees to have voting privileges when attending Academic Council.
- 7) Terms of office were lengthened to promote continuity of membership.
- 8) Membership on council requires commitment to participate in at least one Standing Committee of Council.
- 9) Academic Council Terms of Reference will now be reviewed regularly, in conjunction with the refresh of the NOSM Strategic Plan.



Northern Ontario
School of Medicine

CONSTITUTION OF NOSM ACADEMIC COUNCIL

Responsible Unit: Secretary to the Academic Council
Status: Revised Version- Approved by Lakehead Senate – April 23, 2007
and Laurentian Senate – May 15, 2007
DRAFT CHANGES AC CRC May 2010

June 10, 2010 AC Recommendations

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CONSTITUTION OF THE ACADEMIC COUNCIL

Revised Version- Approved by Lakehead Senate – April 23, 2007 and
Laurentian Senate – May 15, 2007

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Original Constitution Approved by Laurentian Senate Executive on March 02, 2004  
Approved by Lakehead Senate on March 28, 2004

[Ad hoc Constitutional Review – Amended Constitution Recommendations – April 2010](#)

## **1. NAME:**

The Academic Council (Council) is established under section 51 of the Northern Ontario School of Medicine (NOSM) corporate By-Law and serves as the Faculty Council under the authority of the Senates (Senates) of Lakehead University and Laurentian University (Universities).

## **2. ROLE:**

The role of council is to provide strategic academic governance for all NOSM academic programs, within the context of: the School's social accountability mandate; commitment to innovation; vision and mission and values; and the key academic principles agreed upon by Council.

For academic programs which lead to a degree awarded by the Universities, the Academic Council recommends to the Senates regulations respecting the admission of the students, courses of study and requirements for graduation

The Council shall establish standing and ad-hoc committees and shall determine the functions and powers of these committees.

## **3. NOSM Vision, Mission and Values:**

The Northern Ontario School of Medicine (NOSM) serves as the Faculty of Medicine of Lakehead University, Thunder Bay and Faculty of Medicine of Laurentian University, Sudbury. NOSM was established with a social accountability mandate to contribute to improving the health of people and communities in Northern Ontario.

The NOSM Strategic Plan 2010 – 2015 outlines the following vision, mission and values:

**Vision:** Innovative Education and Research for a Healthier North



**Mission:** The Northern Ontario School of Medicine (NOSM) is committed to the education of high quality physicians and health professionals, and to international recognition as a leader in distributed, learning-centred, community-engaged education and research.

NOSM will accomplish this by:

- Being socially accountable to the needs and the diversity of the populations of Northern Ontario
- Actively involving Aboriginal, Francophone, remote, rural and underserved communities
- Leading and conducting research activities that positively impact the health of those living in Northern communities
- Fostering a positive learning environment for learners, faculty and staff
- Achieving an integrated, collaborative approach to education, learning, and programming
- Increasing the number of physicians and health professionals with the leadership, knowledge and skills to practice in Northern Ontario

**Values:** Innovation; Social Accountability; Collaboration; Inclusiveness; Respect

#### **4. MEMBERSHIP:**

A. Ex-Officio: The following persons who are members of the Council by reasons of their office:

the Vice President (Academic) of Lakehead University  
the Vice President (Academic) of Laurentian University  
the Dean  
the Associate Dean, Undergraduate Medical Education  
the Associate Dean Postgraduate Education  
the Associate Dean Continuing Health Professional Education  
the Associate Dean Research  
the Associate Dean Faculty Affairs  
the Assistant Dean of Admissions  
the Heads of the Academic Divisions  
the Chair(s) of Standing Committees or designate \*

B. Elected:

- i) Four (4) members from the Human Sciences Division,
- ii) Four (4) members from the Medical Sciences Division,

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\* The Standing Committees are charged with the selection of the committee Chair and Vice Chair; in situations where the elected Chair does not hold a position on Council, they are by virtue of being a Committee Chair (consistent with Section 7 C of this document) automatically an ex-officio member of the Academic Council

- iii) Twelve (12) members from the Clinical Sciences Division,
- iv) Two (2) Aboriginal Academics, <sup>†</sup>
- v) Four (4) Francophone Academics <sup>‡</sup>
- vi) Four (4) undergraduate students, two (2) elected from year 1 and two (2) elected from year 3
- vii) Two (2) postgraduate trainees
- viii) One (1) dietetic intern

C. Election Procedure and Terms of Office of Elected Members:

- i) Elections shall take place from February 1 to March 31 preceding the July 1 at which the term of office begins, with the exception of the first year undergraduate nominees who will be elected prior to the end of September of the incoming year.
- ii) Members will be elected by eligible members within each category. Eligible faculty include both full time and stipendiary faculty.
- iii) Elections will be conducted by the Governance and Nomination Committee of the Academic Council using the guidelines provided with respect to the nomination and electoral process.
- iv) The term of office shall be three (3) academic years (July 1 to June 30), with the exception of the undergraduate students, postgraduate trainees and the dietetic intern.
- v) Vacancies that occur during the term of an elected member shall be filled by special elections.
- vi) A member elected to fill the vacancy shall hold office for the remaining term of that member.

**5. OFFICERS:**

- A. The Chair shall hold office for two academic years. When necessary the Council shall elect prior to the first Council meeting of the academic year.
- B. The council shall elect a Vice Chair at the same time as a new Chair is elected following the same procedures. No automatic extension of term of office is granted to the Vice Chair.
- C. If the Chair is unable to attend a meeting, the Vice Chair will chair the meeting.
- D. The Secretary to the Council shall be responsible for the minutes of meetings.

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<sup>†</sup> May be members of any of the Divisions

<sup>‡</sup> May be members of any of the Divisions

## **6. MEETINGS:**

- A. All members of Council are voting members.
- B. The Chair will only vote in the event of a tied vote when a quorum is present and his/her vote shall be final.
- C. The quorum of the Council shall be 50% plus one of members.
- D. Council shall meet at least four (4) times during the academic.
- E. Meetings will be called by the Chair.
- F. Special meetings may be called at any time by petition of ten elected members or by the Chair. Special meetings require only one week notice.
- G. Meetings may be attended by audio or video teleconference.
- H. The Chair shall set the draft agenda for each meeting and circulate it with notice of any motion.
- I. The draft agenda shall be presented to the meeting for approval.

## **7. COMMITTEES:**

- A. The Council may establish standing and ad hoc committees as required.
- B. Each standing committee shall have representation from the elected membership of Council.
- C. Membership on committees may include non-members of Council except that only members of Council may be Chairs of committees.

## **8. AMENDMENTS:**

- A. Any motion to repeal or amend this Constitution requires an affirmative vote by two-thirds of the voting members present.
- B. The Secretary must give notice of any such motion at least 10 days before the meeting at which it is to be presented.
- C. The Constitution will be reviewed in conjunction with the School's strategic plan cycle.