

# Lakehead

UNIVERSITY

## MEMORANDUM

**TO:** Karen Roche, Secretary of Senate  
**FROM:** Gillian Siddall, Chair  
Senate Academic Committee  
**RE:** Report of the Senate Academic Committee (SAC)  
**DATE:** October 28, 2009

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Please accept my report as Chair in respect of the regular meeting held on October 19, 2009.

### **4.1 Development of Diversity Awareness Policy**

This sub-committee was reconstituted in order to add additional members who are current members of the SAC. The sub-committee will meet to develop a policy concerning diversity awareness, addressing academic interests, and will report to SAC in the new year.

### **5.1 Standing Committee – Undergraduate Program Review**

M. McPherson reported on program reviews to be conducted during the 2009/10 academic year including; music and math (fall term) psychology, biology, women's studies and gerontology (winter term).

M. McPherson discussed the transition that will occur over the next several months until Institutional Quality Assurance Procedures are in place in September 2010. These procedures will govern undergraduate and graduate program reviews, approval procedures for new programs and major modifications to existing programs. The current sub-committee on Undergraduate Program Review (SUPR) proposed an approval process for the review of new undergraduate programs to be undertaken by the Quality Assurance Sub-Committee between November 2009 and September 2010. The SAC affirmed the role of the Quality Assurance Sub-Committee in the approval process for new undergraduate programs during that period.

#### **(i) Terms of Reference – Quality Assurance Sub-Committee**

M. McPherson reported that the Terms of Reference were reviewed by the Senate Organization Committee at its meeting on October 9, 2009 and will be recommended for approval by Senate on November 6<sup>th</sup>.

The Committee initiated the nomination process for membership on the QA Subcommittee. Further nominations, and confirmation of willingness to serve, will be completed pending Senate approval of the QA Committee on November 6th.

## **5.2 Annual Action Plan – Implementation of Academic Plan 2006**

Dr. McPherson presented and distributed a copy of the report on the implementation of the 2006 Academic Plan: Actions related to graduate programming. The report was subsequently posted on the Vice-President (Academic) and Provost Website. Questions, comments, or edits should be forwarded to Dr. McPherson by Nov 6. A final copy of the documents will be posted in time for the next SAC meeting.

## **5.3 Revision to General Regulation I (n)**

The committee moved to accept the revision to the regulation (attached).

Respectfully submitted,

G. Siddall, Chair

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## MEMORANDUM

**TO: Senate Academic Committee**  
**FROM: B. McLaren, Chair**  
**Academic Regulations Sub-Committee**  
**RE: Revision to General Regulation I (n)**  
**DATE: October 14, 2009**

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The Academic Regulations Sub-Committee met on September 30, 2009 in order to consider the recommendations coming from the Chair of the Senate Undergraduate Studies Committee (memorandums September 1, 2009 and March 24, 2009), item 6.1 (iv) on the September 15, 2009 SAC Agenda.

The Sub-Committee has proposed the following entry which will address the issue of counting cross-calendared courses.

*“A minor will consist of at least three (3) full course equivalents.*

*Only courses not being counted toward a major can be counted toward a minor.*

*All courses, including cross-calendared courses, can only be counted toward a major, or a minor, not both.”*

Respectfully submitted,

B. McLaren, Chair