

**Senate Meeting # 2009-4**  
**Friday, April 17, 2009**  
**2:30 p.m. – Senate Chambers**

**In attendance**

Dr. P. Allingham  
Dr. M. Benson  
Dr. R. Berg  
Dr. J. Y. Bernard  
Dr. J. Blahuta  
Dr. F. Blaikie  
Dr. H. Chen  
Dr. G. Colton  
Dr. J. Crossman  
Dr. B. Dadgostar  
Mr. K. Dahl  
Dr. I. Dawood  
Mrs. A. Deighton  
Dr. A. den Otter  
Dr. J. Farrell  
Dr. K. Fedderson  
Dr. H. Fennell  
Ms. Judy Flett  
Dr. P. Fralick  
Dr. E. Gardner  
Dr. A. Gilbert  
Dr. C. Gottardo

Dr. S. Hamilton  
Dr. L. Hayes  
Dr. G. Hayman  
Prof. R. Isotalo  
Dr. W. D. Jobin-Bevans  
Prof. G. Knutson  
Dr. R. Koster  
Dr. J. Lanphear  
Dr. J. Leggatt  
Ms. A. Leishman  
Dr. B. Lorch  
Dr. A. Mallik  
Dr. S. Mansour  
Dr. D. McPherson  
Dr. L. Meyer  
Dr. T. Miao  
Ms. B. Nelson  
Dr. M. Nisenholt  
Dr. J. O'Meara  
Ms. D. Pallen  
Dr. R. Pulkki  
Dr. T. Randall

Dr. K. Reynolds  
Dr. M.N. Rinne  
Ms. K. Roche  
Dr. U. Runesson  
Dr. C. Russell  
Mrs. M. Ryks-Szelekovszky  
Ms. B. Sabourin  
Dr. H. Saliba  
Dr. W. Sears  
Dr. A. Serenko  
Prof. P. Sevean  
Dr. G. Siddall  
Dr. S. Siddiqui  
Dr. H. Smith  
Dr. B. Stolar  
Dr. S.D. Stone  
Dr. D. Tranter  
Dr. C. van Barneveld  
Dr. R. Wang  
Ms. A. Wease

**Observers**

Ms. S. Browne  
Ms. K.L. Clarke  
Ms. H. Doyle

Dr. M. McPherson  
Ms. P. Merriman  
Mr. M. Pawlowski

Mr. S. Strickland  
Ms. G. Wojda

**Regrets**

Dr. P. Jasen

**Guests**

Dr. Livio Di Matteo

Ms. C. Ridley

Dr. T. Tikka

## **ADDRESS TO SENATE – Ann Dumyn, Board of Governors Finance and Investment Committee**

Judith Leggatt introduced Ann Dumyn, Board of Governors Finance and Investment Committee. Ms. Dumyn noted that the Board of Governors Executive Committee passed a motion requiring a balanced budget in July 2002, to address accumulating budget deficits. The motion read as follows: “given the Board of Governors of Lakehead University is committed to sound fiscal responsibility, be it resolved that the Administration is instructed to manage the University’s finances and resources such that beginning in fiscal 2004 only balanced budgets are brought forward to the Board of Governors for approval and that no deficit occur as a result of over expenditures.”

Ms. Dumyn noted that over 80% of Lakehead University’s revenue comes from tuition and government grants (operating grants, mission related grants, and special purpose grants). Both tuition revenue and government operating grants are reasonably predictable. Special government funding received as a one-time grant is usually restricted to specific initiatives. There is no certainty that past deficits can be addressed at a future date.

Although the motion was passed almost 7 years ago, the Board of Governors feels it is prudent and fiscally responsible to continue to “pay as we go”.

An unsecured debenture of \$100 M was a strategy used by the Board of Governors to consolidate the accumulated debt in 2005. The proceeds were used to pay the existing debt, \$10 M was used to pay for the University’s energy savings construction, and an endowment fund was established. The debenture provided advantages such as extending the repayment period so it better matched the lifespan of the assets, reducing the annual payments on the debt, and generating investment income from the endowment fund. Each year a minimum of 30% of the rate of return is added to the endowment fund to ensure the fund grows. No portion of the principal of the endowment can be used before 2010.

Ms. Dumyn explained the enrolment projections at Lakehead University based on demographics. Enrolment is predicted to decline in NWO through 2012 while a significant growth is expected in the GTA through 2016. The Board of Governors agreed that a satellite campus would provide increased student numbers and revenue generation for the future sustainability of Lakehead University. Ms. Dumyn noted that the academic building on the permanent Orillia Campus has been submitted to the federal government for funding. A response is expected at the end of May. As well, the design team is working on plans for a science building at the Orillia site as part of the federal/provincial infrastructure funding proposal.

Based on the enrolment projections and the operating budget, it is expected that Lakehead University could incur a \$35M deficit by 2014. It is therefore necessary for the University to generate additional revenue by increasing student numbers, increasing commercialization, increasing ancillary fees, building endowment funds, utilizing the land base of the University, increasing research funding and reducing

expenses through lowering operating costs by about \$5M annually through restructuring and reducing fuel consumption.

Administration is expected to bring the 2009-10 Operating Budget to the Finance and Investment Committee on June 2<sup>nd</sup> with recommendations going to the Board's June 18<sup>th</sup> meeting. The budget will be on the May Senate meeting agenda.

Michael Pawlowski, Vice-President (Administration and Finance) and Rita Blais, Lakehead University Controller, were introduced to assist with questions.

The enrolment target is 9,000 students by 2013. There will be 1,500 students at the Orillia Campus; the remainder in Thunder Bay. Growth at the Thunder Bay Campus will be primarily graduate student growth.

M. Pawlowski reported on the impacts of declining enrolment at the Thunder Bay Campus and how the increasing enrolment at the Orillia Campus has contributed to the sustainability of the Thunder Bay Campus.

M. Pawlowski discussed the debenture and the costs related to the expansion in Orillia. A Senator expressed concerns about the satellite campus impacting on Thunder Bay Campus particularly how the Board of Governors will mitigate the financial risks and will ensure that the Orillia Campus remains a satellite campus and does not separate to become its own university.

Concerns were raised that students will choose to enrol at Orillia rather than Thunder Bay. Ms. Dumyn noted that initially this was a concern of the Board of Governors as well. She stated that the demographics of southern Ontario have changed and that new students are from immigrant families who want to be closer to family. GO Transit will provide commuter potential in the future. She noted that 50% of the student body at the Thunder Bay Campus is from southern Ontario and that care is being taken to ensure we do things so we do not impact on the programs offered in Thunder Bay.

M. Pawlowski discussed the use of the debenture funds which included the energy savings construction undertaken by the University. He reported substantial savings have been achieved through this initiative, particularly in light of the rising costs of energy throughout the past few years.

Dr. Gilbert thanked Ms. Dumyn for speaking to Senate.

1. Approval of Agenda

MOVED (A. Mallik/R. Berg) that the agenda be approved with the following amendments:

- Delete: 4.1 Anthropology - Delete Geoarcheology 4094
- Add: 4.1 Department of Interdisciplinary Studies – Majors in Anthropology, English and Geography
- Add: 4.1 Psychology 3001
- Add: #5 Psychology – graduate student requirements
- Delete: #7.2.2
- Add: #8.1 MOVED that the “Revised Document Re: Membership to the Faculty of Graduate Studies” be approved.
- Add: #8.2 Faculty of Health and Behavioural Sciences – Graduate Diploma in Health Services and Policy Research
- Add: #10.1 MOVED that the amendments to the General Academic Medical Education Regulations (NOSM) Section 2. Grading be approved as presented.
- Add: #10.2 MOVED that the amendments to the NOSM's Student Assessment and Promotions Policy be approved as presented.
- Add: #10.3 MOVED that the amendments to NOSM Phase 3 (Year 4) Curriculum Description and Phase 3 (Year 4) Course Descriptions be approved as presented.
- Add: #13 COU Academic Colleague Report
- Add: #16 Notice of Motion to approve the Department of Economics become a department in the Faculty of Science and Environmental Studies
- Add: #21 Report of the Senate Representative to the Board of Governors

CARRIED

2. Minutes of Senate Meeting #2009-3 held on March 20, 2009

MOVED (T. Randall/G. Knutson) that the Minutes of Senate Meeting #2009-3 of March 20, 2009 be approved.

CARRIED

3. Business Arising from the Minutes

Dr. Gilbert noted that he would provide an update on the infrastructure funding in the President's Report.

There was no other business arising.

4. Proposed Undergraduate Calendar Changes for Referral

MOVED (B. Dadgostar/B. Stolar) that the proposed Undergraduate Calendar Changes be referred to the appropriate committees:

Faculty of Science and Environmental Studies

- Anthropology – Concurrent Education
- Anthropology - Update Departmental Information

Faculty of Social Sciences and Humanities

- Political Science – addition of HBA (Pre-Law Major)
- Political Science- Politics of Food in the North
- Political Science- Special Seminar on Law
- ORPT – Heritage Interpretation
- ORPT – Ecological Literacy
- Centre for Northern Studies – 3<sup>rd</sup> year elective requirements

Faculty of Forestry and the Forest Environment

- Forestry 2050/Biology 2051

Faculty of Health and Behavioural Sciences

- Psychology 3001

Department of Interdisciplinary Studies

- Majors in Anthropology, English and Geography

CARRIED

5. Proposed Graduate Calendar Changes for Referral

MOVED (J. Blahuta/J. Crossman) that the proposed Graduate Calendar Changes be referred to the appropriate committees:

Faculty of Forestry and the Forest Environment

- Forestry 5510 and 5995
- Forestry 5575,5710,5740,5770, 5810, 5815
- Forestry – Removal 5410, 5480, 5550, 5650, 5670, 5750, 5755, 5830
- Forestry 5770, 5261, 5131, 5610, 5710, 5850
- Forestry Change to MScF

Faculty of Health and Behavioural Sciences

- Nurse Practitioner
- Psychology – graduate student requirements

CARRIED

6. Senate Academic Committee Report

- 6.1 MOVED (D. Tranter/G. Siddall) that the University Regulation I (e) revisions be approved.

CARRIED

- 6.2 MOVED (D. Tranter/ M. Ryks-Szelekovszky) that the Senate Academic Committee Report be accepted.

It was noted that the revision is reflective of the current practice. It requires students in some units to reapply to the program if they have taken an absence.

CARRIED

7. Approval of Undergraduate Calendar Changes

Reports of Standing Committees on Proposed Undergraduate Calendar Changes

- 7.1 Senate Undergraduate Studies Committee

MOVED (R. Koster/T. Randall) that the Senate Undergraduate Studies Committee Report be accepted.

CARRIED

- 7.2 Senate Budget Committee Report

T. Randall noted that Biology 5010 will be offered as a one-term course. This could be either fall or winter offering – see the Senate Budget Committee Report.

- 7.2.1 MOVED (T. Randall/R. Koster) that the Senate Budget Committee Report be accepted and that the following Undergraduate Calendar changes be approved:

Faculty of Science and Environmental Studies

- Bioinformatics and Biological Chemistry
- Applied Bio-molecular Science – Item #3
- Mathematics 0140
- Mathematics 1110

Faculty of Health and Behavioural Sciences

- Gerontology Minor

Faculty of Social Sciences and Humanities

- Sociology – Add new half year courses – Orillia

Faculty of Engineering

- Regulation 8 – (February 27, 2009)
- Civil Engineering

Faculty of Forestry and the Forest Environment

- Forestry 1110 & 1330

CARRIED

8. Approval of Graduate Calendar Changes

Report of the Faculty of Graduate Studies Council

8.1 MOVED (J. Crossman/G. Knutson) that the “Revised Document Re: Membership to the Faculty of Graduate Studies” be approved.

J. Crossman reviewed the history of the development of the membership of Faculty of Graduate Studies Council (FGSC). J. Crossman briefly summarized the changes noting the composition of the FGSC. This new document addresses adjunct professors in detail.

A Senator noted that the document appears to give direction to Faculties pertaining to teaching responsibilities and supervision which implies that FGSC has authority over who teaches graduate courses.

Senate discussed the proposed document noting that Chairs determine the workload for faculty. Clause 1.2 is intended as a descriptive clause not as a directive. Rewording to read “Responsibilities may include...” was suggested.

It was noted that new faculty are addressed in section 4.4. “Each newly appointed faculty member...” was not intended to exclude new faculty.

Each Faculty is required to establish a Faculty of Graduate Studies Membership Committee. It was also noted that flexibility in membership on committees must be permitted where a department may have desire to have greater or fewer members.

CARRIED

- 8.2 MOVED (J. Crossman/T. Randall) that the report of the Faculty of Graduate Studies Council be accepted and that the following Graduate Calendar changes be approved:

Faculty of Education

- Course Route – MEd Route
- Joint PhD in Education – delete University of Western Ontario
- Master of Education -Language Proficiency Requirements

Faculty of Health and Behavioural Sciences

- Kinesiology – KINE 5454
- Graduate Diploma in Health Services and Policy Research

Faculty of Science and Environmental Studies

- BIOL 5010
- Biostatics

Faculty of Forestry and the Forest Environment

- PhD Comprehensive Examinations

CARRIED

9. Report of Senate Teaching and Learning Committee

- 9.1 MOVED (B. Stolar/G. Siddall) that Senate approve the recommendation of the Senate Teaching and Learning Committee to adopt the new instrument entitled “Student Evaluation of Teaching at Lakehead University.”

B. Stolar reviewed the evaluation as presented in the report.

M. McPherson spoke about the development of the instrument, a process which started in 2007 when Senate approved a revised policy. A subcommittee was formed to do a thorough review of evaluations which resulted in the development of a new instrument and testing of the new instrument. Senate was regularly updated throughout this process.

A Senator complimented the committee on the choice of questions in the instrument and asked if an “any comments” section could be added where students can write about what they liked and what they didn’t like. The Senate Teaching and Learning Committee will develop a section for comments.

It was noted that the Committee was only examining standard questions and their use for summative purposes. Many universities have a mechanism for customization and the committee can consider how to do this.

Concern was raised about the use of “etc.” in Item #7.



A Senator asked why the committee chose to use "student evaluation" of teaching performance. The committee unanimously decided not to use "student satisfaction" since it was considered offensive. The committee wanted to provide the opportunity to students to provide feedback on the instructor and the course. Additionally, "student evaluation of teaching" is used in the literature on this subject.

"Satisfaction" implies the students are clients. There are things students cannot evaluate and, therefore, the new title accurately reflects what the students can comment on. Student representatives were very excited about this survey.

Diverse student backgrounds were part of the group giving feedback.

Senate acknowledged the hard work done by the sub-committee

CARRIED

- 9.2 MOVED (B. Stolar/G. Siddall) that Senate accept the proposed changes to the Senate Policy on Course Evaluations.

CARRIED

- 9.3 MOVED (B. Stolar/G. Siddall) that the report of the Senate Teaching and Learning Committee be accepted.

CARRIED

10. Report of Senate Joint NOSM Committee

- 10.1 MOVED (J. Farrell/J. Lanphear) that the amendments to the General Academic Medical Education Regulations (NOSM) Section 2. Grading be approved as presented.

CARRIED

J. Farrell noted that the starting point for the NOSM program was extremely ambitious and therefore the standards requiring 70% grade requirements were set very high. As the program was phased in the requirements for year 2, 3, 4 requires 60%

- 10.2 MOVED (J. Farrell/J. Lanphear) that the amendments to the NOSM's Student Assessment and Promotions Policy be approved as presented.

Titles were changed to agree with changes in administrative structure.

CARRIED

- 10.3 MOVED (L. Farrell/J. Lanphear) that the amendments to the NOSM Phase 3 (Year 4) Curriculum Description and Phase 3 (Year 4) Course Descriptions be approved as presented.

CARRIED

11. Senate Nominations Committee Appointments-  
Appointments recommended by the Senate Executive Committee

MOVED (J. Farrell/B. Dadgostar) that the following recommendations for appointments to the Senate Nominations Committee to fill vacancies be approved:

Charles Conteh	2009-2011
Aicheng Chen	2009-2011
Batia Stolar	2009-2011
Chander Shahi	2009-2011

CARRIED

12. Approval of Adjunct Professors

Faculty of Forestry and the Forest Environment

MOVED (R. Pulkki/U. Runesson) that Dr. Robert Dekker be appointed as Adjunct Professor to the Faculty of Forestry and the Forest Environment for the term July 1, 2009 through June 30, 2013.

CARRIED

#### ITEMS FOR DISCUSSION

There were no items for discussion.

#### ITEMS FOR INFORMATION

13. COU Academic Colleague Report

A. Mallik reviewed the COU Academic Colleague Report as submitted.

14. Adjunct Professor Renewals

Mr. Paolo Sanzo appointment is renewed an Adjunct Professor to the School of

Kinesiology for the term July 1, 2008 through June 30, 2012.

15. Notice of Motion to approve the Strategic Plan 2010-2013

The Strategic Planning Committee has responded to input received by Senate Committees, Deans' Council, Faculties, staff and faculty, and others. The Strategic Plan 2010-2013 is posted on the Lakehead University website.

16. Notice of Motion to approve the Department of Economics become a department in the Faculty of Science and Environmental Studies

17. President's Report

Dr. Gilbert noted that there is much activity around the COU and MTCU.

A multi-year agreement has been accepted and the transition is underway at MTCU for developing policies especially regarding GTA access and a possible Reaching Higher II. These are likely to come out of MTCU in the next year.

Federal Infrastructure Funding – MTCU has been in discussion with the Ontario universities indicating that the province will provide matching funds for federally funded infrastructure projects which are aligned with the provincial directions. The projects must be completed by March 2011.

Lakehead University was optimistic that the Orillia project would qualify for the provincial funds as well as federal funding, but learned that because the province has not yet developed a policy to address the GTA post-secondary expansion to meet the need for additional spaces, projects addressing that need cannot be approved for provincial funding. Following discussions with the province, Lakehead University has modified its request for federal funding indicating that if this project is not supported by province, the project would include only the academic building.

The Braun Building project was also submitted for funding as the province expressed support for this project.

The President commended the faculty who were successful in the SSHRC competition. Dr. Wang was asked to report on the Tri-Council funding received by Lakehead University. Lakehead University faculty are highly competitive for this funding, especially for SSHRC funding for a total of \$2.5M. About 38% of the applicants were successful for NSERC funding and there was a 3% increase in funding awarded.

18. Report of the Vice-President (Academic) & Provost

L. Hayes recognized Dr. Gillian Siddall in her appointment as the Dean of the Faculty of Social Sciences and Humanities. Interviews for Dean of Faculty of

Graduate Studies are scheduled for the end of April and first week of May. All senators are encouraged to participate.

The Senate Teaching and Learning Committee and the Instructional Development Centre, are sponsoring an all-day Symposium on May 1st. The Symposium topic is "Teaching as Activism," with a keynote, "Teaching as if the World Mattered," by Dr. Leesa Fawcett of York University. The Symposium content underscores the university's commitment to educate students for social and environmental responsibility.

Along the same lines, L.Hayes acknowledged Dr. Rhonda Koster for her presentation to the Board of Governors on April 16 re the role of the Senate Undergraduate Studies Committee and its ongoing assessment of how all undergraduate academic programs are educating students for independent critical thinking, leadership, and social and environmental responsibility.

PTR hearings will be held the week of April 20th. Ten colleagues will be considered.

Results from the Ontario University Graduate Survey (2006) were recently released and reveal that the employment rate for graduates of Lakehead University undergraduate degree programs two years after graduation is higher than the average employment rate for graduates of undergraduate degree programs in the Ontario University System.

The Ontario Council of Academic Vice-Presidents (OCAV) is meeting mid-May to review documents created by the Quality Assurance Transition/Implementation Task Force related to undergraduate and graduate programs, including procedures for the approval of new programs, review procedures for existing programs, and guidelines for the institutional audit process. A draft should be available for province-wide discussion and approval in October 2009 and implementation is scheduled for September 1, 2010.

19. Report of NOSM

J. Lanphear reported that the Association of the Faculties of Medicine in Canada will be examining the future of the medical programs.

Although Lakehead University had previously received approval from MTCU Expansion of spaces at Medical Schools in Ontario, NOSM has been asked to delay taking its additional 8 students until next year.

20. Report of the Dean Orillia Campus

K. Fedderson noted that during the discussion about the impact of Orillia on the University it should be recognized that the Orillia Campus has attracted over 400 students who have contributed \$3,500,000 revenue to Thunder Bay. With the anticipated higher enrolment next year, the Orillia Campus will contribute

\$6,000,000 to the Thunder Bay Campus.

Plans are underway for the Orillia Convocation on June 6<sup>th</sup>. Gwynne Dwyer will be receiving an Honorary Degree award.

K. Fedderson explained that the proposed programs in Interdisciplinary Studies will be shared majors since the students are seeking a Bachelor of Science. The BAsC in Biology is one of the seven majors to be offered. Orillia will be maintaining quality in its Honours BAsC program.

21. Report of the Senate Representative to the Board of Governors

J. Leggatt thanked R. Koster for giving a Senate Undergraduate Studies Committee Report to the Board of Governors.

Ms. Vonnie Cheng was welcomed to Senate. She has been appointed as one of the Board of Governors Representatives to Senate.

J. Leggatt reminded Senators that the Senate Representative to the Board of Governors Report has been posted on the Senate website. The link is accessed through the Senate agenda.

MOVED (A. Mallik/R. Koster) that the meeting be adjourned.

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Dr. F. Gilbert, Chair

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Mrs. K. Roche, Secretary