

Lakehead

UNIVERSITY

MEMORANDUM

TO: Karen Roche, Secretary of Senate
FROM: David Tranter, Chair
Senate Academic Committee
RE: Report of the Senate Academic Committee (SAC)
DATE: March 12, 2009

Please accept my report as Chair in respect of the regular meeting held on Thursday, March 5, 2009

Senate Referrals

1. Proposed Change to Period of Study Regulation Masters Programs

The proposed calendar change was reviewed by the Academic Regulation Sub-Committee and a report was made to Senate Academic. The proposed amendment includes provisions related to a flexible full-time option for students. Following the report, the committee moved to approve the proposed calendar change without further amendment.

2. Revision to Deans' and President's Lists

In October 2007 Senate passed a motion approving the proposed regulation. Suggested wording for a calendar entry which includes direction for determining eligibility and recognition was considered by the Academic Regulation Sub-Committee and a report was made to Senate Academic. Following the report, the committee moved to approve the proposed calendar change without further amendment.

3. Calendar Change in University Regulation – VI - Reappraisal

The proposed amendment was considered by the Academic Regulation Sub-Committee and a report was made to Senate Academic. The amendment arises from the need to align the regulation with the process outlined for selection of reappraisal committees contained in the Senate Policy Regarding Academic Appeals, as amended in April 2008. Following the report, the committee moved to approve the proposed calendar change.

The Vice-Provost for Student Affairs outlined subsequent concerns raised by the Director of Risk Management and Access to Information. The committee further

recommended that a sub-committee be established to review the Senate Policy in light of the concerns expressed.

Respectfully submitted,
D. Tranter, Chair

(807) 343-8522

(807) 343-8679

vprovost-sa@lakeheadu.ca

MEMORANDUM

Date: February 4, 2009

To: Senate

From: Marian Ryks-Szelekovszky
Vice-Provost (Student Affairs)/Acting Registrar

Subject: Calendar Change in University Regulations - VI - Reappraisal

In order to be consistent with the changes made to the Senate Policy Regarding Academic Appeals, particular paragraphs of University Regulation VI – Reappraisal will be updated as follows. All other paragraphs within this regulation remain unchanged.

Paragraph 2:

~~In the case of a course mark with no practicum component, the request for a reappraisal will be for a reappraisal and this request will be forwarded by the Office of the Registrar to the Dean of the Faculty concerned. The Dean shall establish within 5 working days a committee composed of three faculty members, one of whom shall be from the home academic unit (excluding the course instructor), one from a cognate academic unit, and the Chair to be appointed by the Dean from a cognate academic unit with no more than two members from the Faculty in which the disputed course is offered and at least one member from another Faculty. The Dean shall select the Chair of the Reappraisal Committee from those members of another Faculty.~~

Paragraph 3:

~~In the case of a disputed practicum course mark, the reappraisal is replaced with a formal review procedure in the academic unit offering the course. The request for review will be forwarded by the Office of the Registrar to the Dean of the Faculty concerned, who will request the Director/Chair of the academic unit concerned to establish within 5 working days a review committee based on the approved process in that academic unit. A copy of this review procedure is available from the Chair/Director.~~

Paragraph 8:

The Senate Academic Appeal Procedure and Procedural Guidelines for Hearings and Formal Hearings are available from the ~~Executive Assistant to the President~~ Director, Risk Management and Access to Information.

MEMORANDUM

x8615
afoshay@lakeheadu.ca

Date: October 22, 2008

To: Senate

From: Anna Foshay, University Registrar

Subject: Revision to Deans' and President's Lists

I, with the agreement of Dean's Council, would like Senate to refer the proposed changes to the Deans' and President's Lists Regulation to the Senate Academic Committee.

Rationale

In October 2007 the Deans' and President's Lists motion was passed with the following wording:

Given the development of automated continuation codes for the assessment of the standing of every Lakehead University student, we are now in a position to recognize students for academic excellence, as mentioned in the Academic Plan. The Committee therefore recommends that Lakehead University recognize all students with a cumulative average of 80% or better to be added to a Dean's List, and all students with a cumulative average of 90% or better to be added to a President's List.

Implementing it proved to be problematic for the following reasons:

1. Is it fair to apply the same standard to a student who was part-time as a student who was full-time?
2. If a student did poorly in one term but then excelled in a following term, should they not be recognized for their achievement? or
3. Are courses taken during the spring/summer term included?

I expressed these concerns at Dean's Council who agreed to incorporate the following:

1. this regulation applies to all undergraduate programs;
2. names appearing on the lists are at the Dean's discretion;
3. eligibility will be determined by term average (whether or not the courses were taken as part of their major or as an elective);
4. decisions for inclusion on the lists will be made at the end of the Fall/Winter term when all other academic decisions are being run;
5. students registered as part-time will be considered for inclusion on the lists at the end of the Fall/Winter term in which they achieve enough courses to move to the next year level, based on their program requirements;

Suggested Wording for the Calendar:

- to be inserted under General Regulations as new item I(d)
- subsequent regulations to be renumbered accordingly

Deans' List

To be eligible to be on a Deans' List, students must:

- a) be pursuing an undergraduate degree;
- b) have achieved a term average of 80% - 89% based on courses taken in the Fall/Winter term as a full-time student;
- c) meet the approval of the Dean

President's List

To be eligible to be on the President's List, students must:

- a) be pursuing an undergraduate degree;
- b) have achieved a 90% or higher term average based on courses taken in the Fall/Winter term as a full-time student;
- c) meet the approval of the Dean and President

NOTE:

1. Students pursuing their undergraduate degree on a part-time basis will be considered for the Deans' List and President's List at the end of the Fall/Winter term in which they will proceed to the next year level. Students should refer to the "Year Level Increments" outlined for their program.