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MEMORANDUM

Date: February 4, 2009

To: Senate

From: Marian Ryks-Szelekovszky
Vice-Provost (Student Affairs)/Acting Registrar

Subject: Calendar Change in University Regulations - VI - Reappraisal

In order to be consistent with the changes made to the Senate Policy Regarding Academic Appeals, particular paragraphs of University Regulation VI – Reappraisal will be updated as follows. All other paragraphs within this regulation remain unchanged.

Paragraph 2:

~~In the case of a course mark with no practicum component, the request for a reappraisal will be for a reappraisal and this request will be forwarded by the Office of the Registrar to the Dean of the Faculty concerned. The Dean shall establish within 5 working days a committee composed of three faculty members, one of whom shall be from the home academic unit (excluding the course instructor), one from a cognate academic unit, and the Chair to be appointed by the Dean from a cognate academic unit with no more than two members from the Faculty in which the disputed course is offered and at least one member from another Faculty. The Dean shall select the Chair of the Reappraisal Committee from those members of another Faculty.~~

Paragraph 3:

~~In the case of a disputed practicum course mark, the reappraisal is replaced with a formal review procedure in the academic unit offering the course. The request for review will be forwarded by the Office of the Registrar to the Dean of the Faculty concerned, who will request the Director/Chair of the academic unit concerned to establish within 5 working days a review committee based on the approved process in that academic unit. A copy of this review procedure is available from the Chair/Director.~~

Paragraph 8:

The Senate Academic Appeal Procedure and Procedural Guidelines for Hearings and Formal Hearings are available from the ~~Executive Assistant to the President~~ Director, Risk Management and Access to Information.