

Request for Calendar Change Form

Tracking No:
(Senate Secretary's Office
use only)

Date:

24/10/2008

To	Secretary of Senate	
From	Name(Dean):	Faculty
	Dr. Gillian Siddall	Social Sciences and Humanities
	Department the change relates to	
	Women's Studies	
	Contact Person	
	Dr. Helen Smith	

Is the proposed calendar change Undergraduate

Instructions:

1. In all cases please complete and attach section 1 and 2
2. If the calendar change affect other departments/schools/faculties complete and attach section 3
3. If the answer to any of the questions below is yes, explain. Attach separate sheets with reference to the

question

- | | | |
|--|---------------------------------|---|
| 1. Do the proposed changes affect other departments/ schools/faculties in terms of their calendar change? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 2. Is a transition plan needed for student in progress? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 3. Are the proposed changes likely to affect student enrollment in your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 6. Will the proposed changes affect existing teaching loads within your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 8. Will the proposed change require direct or in-kind support from outside the academic unit? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 9. Do the proposed changes include change in course(s) which is/are required core course(s) for a major? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 10. Do the proposed changes include a change in course which is service/required course(s) in another program? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 11. Do the proposed changes include change in course(s) which is/are open elective available to any student in any program? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 12. Do the proposed changes include change in course(s) which is/are elective in a major i.e. restricted to students in a major? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |

Signatures:

Date approved by faculty council

21/11/2008

Section 1

Description of the Proposed Calendar Change:

Revision of minor program description to meet the requirements as laid out in the Academic Plan.

Rationale of the Proposed Calendar Change(s):

(Corresponding to Section 2 where required)

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Departments are required to update their minor programs to match the requirements of the Academic Plan. There are no budgetary implications.

Section 2

Existing Calendar Entries:
(Page reference based on hard copy or
URL based on electronic version of
calendar)

Proposed Calendar Entries/Addition/ Deletion
-If only addition, specify page number and placement
in university calendar
-If only deletion, write Deleted

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Existing Entry

12. Minor Program in Women's Studies
A minor concentration in Women's Studies
consists of three full course equivalents (FCE):
the core course Women's Studies 1100; and
one FCE from the list of Group A courses; and
one FCE from either the list of Group A or
Group B courses in Women's Studies.

Proposed Entry

12. Minor Program in Women's Studies
An overall average of at least 60% in Women's
Studies courses is required.
The Women's Studies Minor Program consists of 3
FCEs in Women's Studies that must be different
from and additional to the courses in the student's
major:
(a) Women's Studies 1100
(b) One FCE in Women's Studies from Group A
(c) One FCE in Women's Studies from Group A or B
at the third or fourth year level.

Section 3

The Faculty(ies) affected by the proposed calendar change

**I have been consulted regarding the attached calendar change and understand the
academic and budgetary implication on my Dept./School/Faculty.**

I agree to this calendar change proposal Yes No

Name:

Dr. Gillian Siddall

Faculty:

Social Sciences and Humanities

Date:

Signature of Dean