

Request for Calendar Change Form

Tracking No:
(Senate Secretary's Office
use only)

Date:

27/10/2008

| | | |
|------|----------------------------------|--------------------------------|
| To | Secretary of Senate | |
| From | Name(Dean): | Faculty |
| | G. Siddall | Social Sciences and Humanities |
| | Department the change relates to | |
| | Political Science | |
| | Contact Person | |
| | Dr. Islam, Chair. | |

Is the proposed calendar change Undergraduate

Instructions:

1. In all cases please complete and attach section 1 and 2
2. If the calendar change affect other departments/schools/faculties complete and attach section 3
3. If the answer to any of the questions below is yes, explain. Attach separate sheets with reference to the question

- | | | |
|--|--|---|
| 1. Do the proposed changes affect other departments/ schools/faculties in terms of their calendar change? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 2. Is a transition plan needed for student in progress? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 3. Are the proposed changes likely to affect student enrollment in your department/school/faculty? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 6 Will the proposed changes affect existing teaching loads within your department/school/faculty? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 8. Will the proposed change require direct or in-kind support from outside the academic unit? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 9. Do the proposed changes include change in course(s) which is/are required core course(s) for a major? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 10. Do the proposed changes include a change in course which is | Yes | No |

- service/required course(s) in another program? Yes No
11. Do the proposed changes include change in course(s) which is/are open elective available to any student in any program? Yes No
12. Do the proposed changes include change in course(s) which is/are elective in a major i.e. restricted to students in a major? Yes No

Signatures:

Date approved by faculty council

| |
|--|
| Section 1 |
| Description of the Proposed Calendar Change: Political Science Minor Program must meet new requirements |
| Rationale of the Proposed Calendar Change(s): (Corresponding to Section 2 where required) |
| <input type="text"/> From the Registrar's Office..... The Chair of SUSC is reminding everyone that if you have a minor program that does not meet the new requirements, and if you want to continue offering a minor program, you must have the necessary change(s) passed through Senate. Please also note that the Registrar's Office will be asking students who entered in 2007 or later to declare their minor. We will begin tracking minors in Colleague and will be reflected on students' transcripts. Once we code the minors you will be able to retrieve numbers of how many students are in your minor program(s). It is my intention to start requesting the declaration in Nov/Dec with a due date of the last date to add in January (January 14th). I will send notification to the students once we have everything in place and will keep you posted as to what is communicated/deadline dates, etc. |

Section 2

Existing Calendar Entries:
(Page reference based on hard copy or
URL based on electronic version of
calendar)

Proposed Calendar Entries/Addition/ Deletion
-If only addition, specify page number and
placement in university calendar
-If only deletion, write Deleted

8

http://calendar.lakeheadu.ca/current/programs/Faculty_of_SocSci_%26_Humanities/poliprog.html

Minor Program in Political Science An overall average of at least 60% is required in three full course equivalents including Political Science 1100.

Political Science Minor Program
An overall average of at least 60% in Political Science courses is required. The Political Science Minor Program consists of 3 FCEs in Political Science:
(a) Political Science 1100
(b) One FCE in Political Science at the second or third year level
(c) One FCE in Political Science at the third or fourth year levels

Section 3

The Faculty(ies) affected by the proposed calendar change

I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Dept./School/Faculty.

I agree to this calendar change proposal

Yes

No

Name:

G. Siddall

Faculty:

Dean of Social Sciences and Humanities

Date:

Signature of Dean