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**NORTHERN ONTARIO SCHOOL OF MEDICINE**  
**JOINT SENATE COMMITTEE FOR NOSM**

Report to Lakehead and Laurentian University Senates

From: Joey Farrell, Chair Joint Senate Committee for NOSM

November 20, 2008

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The Joint Senate Committee for NOSM met on November 13, 2008. At the Joint Senate Committee meeting two items that were approved by the Joint Senate Committee.

Based on this approval, and the attached documentation, I would like to:

1. MOVE that the NOSM Academic Calendar of Events 2009-2010 Academic Year be approved.
  2. MOVE that the revised Joint Senate Committee Terms of Reference be approved as presented.
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**NORTHERN ONTARIO SCHOOL OF MEDICINE**  
JOINT SENATE COMMITTEE FOR NOSM

From: Joey Farrell, Chair Joint Senate

November 20, 2008

**Attachment #1**

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**Recommendation from the Joint Senate:**

**Document for Approval** – NOSM Academic Calendar of Events 2009-2010  
Academic Year

**Motion:**

MOVE that the NOSM Academic Calendar of Events 2009-2010 Academic Year be approved.

**Background/Rationale:**

This document constitutes the yearly calendar of events for the NOSM UME program approved by the Undergraduate Medical Education Committee on October 6, 2008 and the Academic Council on October 24, 2008.

May 19, 2009	Year 4 begins for E2006 class
August 24 to August 28, 2009	Years 1, 2: Orientation
August 31, 2009	Years 1, 2: Modules/Courses begin
August 31 to September 4, 2009	Year 3: Orientation
September 7, 2009	Labour Day holiday
October 12, 2009	Thanksgiving holiday
November 30 to December 4, 2009	Year 4: Academic Week
December 23, 2009	Years 1, 2, 3, 4: Last day of instruction before Winter recess
December 24, 2009 to Jan 1, 2010	Years 1, 2, 3, 4: Winter recess
January 4, 2010	Years 1, 2, 3, 4: Modules/Courses/Clerkships resume
January 18 to January 22, 2010	Year 4: Academic Week
January 25 to February 12, 2010	Year 4: Interview Process
February 15, 2010	Family Day holiday
March 8 to March 12, 2010	Years 1, 2: Reading Week
March 15 to March 19, 2010	Years 1, 2: Academic Week
April 2, 2010	Good Friday holiday
April 5, 2010	Easter Monday holiday
April 12 to April 30, 2010	Year 4: Review
April 19 to April 30, 2010	Year 3: Travel and Study Weeks
April 23, 2010	Year 2: End of Modules/Courses
April 26 to April 30, 2010	Year 2: Study Week/OSCE
May 3 to May 14, 2010	Year 3: Exams
May 3 to May 7, 2010	Year 2: Orientation to Year 3
May 10, 2010	Year 2: Electives begin
May 24, 2010	Victoria Day holiday
May 17, 2010	Year 4 begins for E2007 class
May 25 to 28, 2010	Year 1: Completion Week
May/June 2010 (Date TBA)	Hooding Ceremony
May 2010 (Date TBA)	Year 4: LMCC Exam
May 29, 2010	Lakehead University Convocation Ceremony
June 1-5, 2010	Laurentian University Convocation Ceremony
July 1, 2010	Canada Day holiday
August 2, 2010	Civic holiday

**NORTHERN ONTARIO SCHOOL OF MEDICINE**  
**JOINT SENATE COMMITTEE FOR NOSM**

From: Joey Farrell, Chair Joint Senate

November 20, 2008

**Attachment #2**

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**Recommendation from the Joint Senate:**

**Document for Approval** – Joint Senate Committee Terms of Reference

**Motion:**

MOVE that the revised Joint Senate Committee Terms of Reference be approved as presented.

**Background/Rationale:**

This document constitutes the yearly review of the Joint Senate Committee for NOSM review of the Terms of Reference. Recommended changes are highlighted in the attached document approved by the JSC for NOSM on November 13, 2008 and outlined below.

**Changes Highlighted**

**Item 9. Laurentian University Composition**

The Senate approved the following Bylaw changes that a portion of Chapter X, Article 9 (1) of the Senate Bylaws regarding composition of the NOSM Joint Senate Committee be amended as follows:

From:

One Student to “One NOSM Student from an Association representing NOSM Students”

**Item 9. Lakehead University Composition**

Lakehead University – Secretary requested name change on 11/6/08

From:

1 delegate from the Senate Graduate Studies Committee to 1 delegate from the Graduate Studies Council

**Item 10.** A non-voting representative from NOSM will sit on the Committee to assist, appointed by the Dean of the Medical School. – adding to clarify appointment

**Item 11.** A quorum for the transaction of business at a Joint Senate Committee meeting shall be 50 % plus one member (7 of 12) or a simple majority of the filled positions. - Recommended change. Consistent with language in Lakehead Universities’ Quorum for Committees of the Senate

**Item 12.** ‘new’ A member who is absent from a scheduled committee meeting more than three (3) times per academic year will have his or her membership on the committee automatically terminated unless determined otherwise by the Chair - Recommended change. Consistent with the language in the Lakehead University By-laws.

# JOINT SENATE COMMITTEE FOR NOSM

## TERMS OF REFERENCE

Revised April 24, 2007 by Joint Senate Committee  
Approved by Lakehead Senate May 14, 2007 and Laurentian Senate June 19, 2007

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A Joint Senate Committee for NOSM "JSC" has been duly constituted by both Senates to review all academic recommendations from the Academic Council, and make recommendations to both Senates for their approval.

The Terms of Reference for this Committee are:

1. The Chair will be elected annually by the Committee from among voting members at the first meeting of each academic year.
2. The Committee may meet by video and/or audio conference.
3. The Committee will review only proposals approved by the Academic Council for NOSM.
4. The Committee will be able to consult as necessary.
5. The Committee will be able to recommend acceptance of proposals it has reviewed to the Senates of both Lakehead and Laurentian Universities.
6. Any recommendation that the Committee makes must go to both Senates and must be the same for both.
7. Rejection or referral back of a Committee recommendation by either Senate will be deemed rejection or referral back by both Senates.
8. Any recommendation rejected or referred back to the Committee that was subsequently revised must go back to both Senates
9. Each university will select six (6) voting members for the Joint Senate Committee for NOSM.

### Laurentian Composition (*bylaws of Senate 2004-2005*)

- 1 Vice-President, Academic
- 1 representative from NOSM
- 3 faculty members

1 NOSM Student from an Association representing NOSM Students<sup>1</sup>

Secretary of Senate (non-voting)

### Lakehead Composition (*as approved by Senate September 2003*)

- 1 Vice-President, Academic
- 1 Faculty Senator elected by Lakehead Senate
- 1 delegate from the Senate Budget Committee
- 1 delegate from the Graduate Studies Council
- 1 delegate from the Senate Undergraduate Studies Committee
- 1 student selected by the Lakehead University Student Union
- Secretary of Senate (non-voting)

10. A non-voting representative from NOSM will sit on the Committee to assist, appointed by the Dean of the Medical School.
11. A quorum for the transaction of business at a Joint Senate Committee meeting shall be 50 % plus one member (7 of 12) or a simple majority of the filled positions.
12. A member who is absent from a scheduled committee meeting more than three (3) times per academic year will have his or her membership on the committee automatically terminated unless determined otherwise by the Chair.
13. The JSC will establish a sub Committee for Appeals, consisting of three (3) members, the Chair or designate plus two voting members from the Joint Senate Committee, to review the decision of the Student Promotions and Appeals Committee (SP&AC).

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<sup>1</sup> Motion from Laurentian University Senate on Tuesday, September 16, 2008 passed the change to the Laurentian University Senate Bylaw portion of Chapter X Article 9.(1)