

LAKEHEAD UNIVERSITY
Senate Meeting #2008-6

Minutes of Meeting held on Friday, June 13, 2008
9:30 a.m. – Senate Chambers

Present:

Dr. F. Gilbert, Chair
Dr. G. Boire
Dr. G. Colton
Dr. M.C. Courtland
Mr. K. Dahl
Dr. Q. L. Dang
Dr. A. Dean
Mrs. A. Deighton
Dr. T. Dufresne
Dr. T. Dunk
Dr. J. Farrell
Ms A. Foshay
Dr. P. Fralick
Dr. A. Gillies

Mrs. C. Hartviksen
Dr. S. Hamilton
Dr. G. Hayman
Dr. S. Islam
Dr. R. Isotalo
Dr. P. Jasen
Dr. S. Kinrade
Prof. G. Knutson (Acting)
Dr. J. Lanphear
Dr Kam Leung (Acting)
Dr. M. Leitch
Dr. S. Mansour
Dr. D. McPherson
Dr. L. Meyer
Dr. I. Newhouse

Prof. M. Nisenholt
Dr. J. O'Meara
Prof.G. Phillips
Dr. R. Pulkki
Dr. M.N. Rinne
Ms K. Roche, Secretary
Dr. J. Roth
Dr. A. Serenko
Dr. B. Singh
Dr. T. Socha
Dr. S. Stone
Dr. C. van Barneveld
Mrs. G. Wojda
Dr. K. Yu

Regrets:

Dr. S. Agbo
Dr. F. Allaire
Ms S. Badio
Dr. A. Bartley
Dr. F. Blaikie
Dr. M. Boyd
Dr. K. Brown
Mr. C. Bruce
Dr. K. Crowe
Dr. B. Cuthbertson
Dr. B. Dadgostar
Dr. E. Gardner
Dr. A. Gilbert
Dr. L. Hayes

Dr. M. L. Hill
Mr. B. Johnson
Ms J. Johnson
Dr. A. Kajander
Dr. R. Koster
Dr. J. Leggatt
D. B. Lorch
Dr. L. Malek
Dr. R. Maundrell
Dr. M. McPherson
Dr. B. Moazzami
Ms J. Morrison
Dr. K. Natarajan
Mr. T. Pile

Prof. K. Poole
Dr. M. Robson
Dr. U. Runneson
Ms. B. Sabourin
Dr. H. Saliba
Dr. W. Sears
Dr. G. Siddall
Dr. S. Siddiqui
Dr. R. Strasser
Ms L. Sutton
Dr. D. Tranter
Dr. M. Uddin
Dr. R. Wang
Dr. M. Zahaf

Observers:

Mrs. K.L. Clarke
Mr. J. Smith

1. Approval of Agenda

MOVED (A. Dean/A. Deighton) that the agenda for the Senate Meeting #2008-#6 be approved with the following amendments:

Add –

5.3 Faculty of Business Administration

- Business Administration 4478
- Business Minor – minimum course mark

CARRIED

2. Minutes of Senate Meeting #2008-5

MOVED (T. Dunk/G. Wojda) that the Minutes of Senate Meeting #2008-5 held on May 20, 2008 be approved.

CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Report from Senate Executive Committee acting on behalf of Senate

Dr. F. Gilbert, Chair of the Senate Executive Committee, reported on the decision made by the Senate Executive Committee on behalf of Senate due to the urgency in obtaining approval for the correction of the nomination for the Governor General's Gold Medal Award.

ITEMS FOR DECISION

5. Proposed Undergraduate Calendar Changes for Referral to Committees

MOVED (R. Pulkki/T. Dunk) that the proposed Undergraduate Calendar Changes for 2008-2009 be referred to the appropriate committees.

5.1 Faculty of Education

- Education 3239 listing; Electives

5.2 Faculty of Social Sciences and Humanities

- Languages - French 2420, 2611, 2615
- Library and Info Studies

CARRIED

6. Proposed Graduate Calendar Changes for Referral to Committees

MOVED (A. Gillies/T. Dunk) that the proposed Graduate Calendar Changes for 2008-2009 be referred to the appropriate committees.

6.1. Faculty of Engineering

- Control Engineering 5211 & 5611

CARRIED

7. Reports of Senate Standing Committees on Proposed Calendar Changes

7.1. MOVED (B. Singh/T. Dunk) that the reports from the following Senate Standing Committees on Proposed Calendar Changes be accepted:

- Senate Budget Committee

A Senator questioned why the proposed PhD Program in Chemistry, referred to the Senate Budget Committee on April 25, 2008, had been tabled at the Senate Budget Committee for the second time. The Chair of the Senate Budget Committee and the Chair of Chemistry will meet to discuss the Committee's concerns.

CARRIED

7.2. MOVED (B. Singh/G. Boire) that the following Graduate Calendar Changes be approved:

- Faculty of Business Administration – Program Duration (Apr. 25/08)

CARRIED

8. LUSU Recommendations for Student Representatives on Senate Standing Committees

MOVED (G. Boyle/K. Dahl) that the LUSU recommendations for Student Representatives on Senate Standing Committees for 2008-2009 be approved.

CARRIED

9. Proposed University Operations Budget 2008-09

Vice-President (Administration & Finance) M. Pawlowski presented information on the proposed 2008/09 Operating Budget. Based on the models presented, a slight increase in FTEs had been projected. M. Pawlowski discussed the differences between the 07/08 and the 08/09 proposed budget highlighting differences that included an increase in graduate student enrolment anticipated for 2008/09 and the increase in tuition fees. It was noted that the accessibility funding received in 2007/08 was not included in the 2008/09 proposed budget since no new funding is anticipated.

The lower interest rates projected for 2007/08 and the projected increases in salaries and wages, as well as slight increases in other costs over the past year, had resulted in a projected deficit. The overall \$2.9 million deficit will be taken from the 2007/08 surplus to balance the budget. An operating surplus of \$851,000 will remain in surplus funds.

M. Pawlowski noted that the 2009/2010 budget will be even more difficult to balance unless universities receive additional funding from the province to assist with rising operating costs. Even with a 4.5% increase in tuition, the expenditures will exceed the revenue in the operating budget.

It was noted that the Orillia budget is on target with the 5 year Business Plan. In 2008/09, enrolment of 500 students is expected. The demographics in northwestern Ontario are contributing to the declining enrolment in Thunder Bay.

MOVED (B. Singh/R. Isotalo) that Senate recommend approval of the Proposed Lakehead University Operating Budget for 2008-09 to the Board of Governors.

CARRIED

10. Automated Year Levels Regulation

MOVED (A. Foshay/T. Dufresne) that the proposed Automated Year Levels Regulation be approved.

CARRIED

ITEMS FOR DISCUSSION - None

ITEMS FOR INFORMATION

11. COU Academic Colleague Report - The COU Academic Colleague Report is posted on the Lakehead University website.

12. Late Additions to the 2008 Graduands List

A. Foshay noted that a list of the Late Additions to the 2008 Graduands List was included with the Senate materials and is posted on the Registrar's webpage. The "Enabling Motion Graduands on Record" empowers the Dean of the Faculty and the Registrar to approve late additions to the graduands' list who had not appeared on the convocation list. There were no questions and a motion was not necessary.

13. The appointment of Dr. Ingeborg Zehbe as an Internal Adjunct Professor to the Department of Biology has been renewed for the term July 1, 2009 to June 30, 2013.

14. Addition to the William A. West Education Medals List

A. Foshay noted that an amended list to the William A. West Education Medals was included in the Senate meeting materials.

15. Report of Secretary of Senate

K. Roche, Secretary of Senate, reported that an election was held to fill the remaining two vacancies for the positions of Faculty Representative on Senate. Twenty-nine eligible voters returned ballots prior to the deadline of 1 pm, May 26, 2008. Dr. Karen Reynolds and Dr. Han Chen will serve as the faculty members elected to Senate for the three year term July 1, 2008 to June 30, 2011.

16. Annual Joint Senate Committee for NOSM Report 2008

J. Farrell reported that the Annual NOSM Report 2008 is posted on the Senate website. The report lists the membership of the Joint NOSM Committee. A summary of the policies approved by Lakehead University and Laurentian Senates is included in the report.

17. Report of the Teaching and Learning Committee

M. McPherson reported on the Senate Teaching and Learning Committee's work related to the Student Evaluation of Courses at Lakehead University. The procedure currently in place for the distribution, collection and analysis should be continued for all courses delivered at Lakehead University until a

review and revision of the instrument is completed. The Committee has collected information from other universities and is seeking feedback from faculty and staff in the development of a survey that would allow the students the opportunity to provide feedback on their learning experience, to provide faculty with feedback that they can use in refining their courses, and to provide an assessment that can be used for annual reports, applications for renewal, tenure, and applications for renewal, tenure and promotion, applications for merit, and nominations for teaching awards. M. McPherson noted that the Committee will be working on the semantics related to “course evaluation” and “course satisfaction”. A recommendation to Senate for a revised instrument is planned for January 2009.

18. Annual Report of Athletics

The Chair noted that the Annual Report of Athletics was distributed with the meeting materials and any questions could be directed to T. Warden, Athletics Director.

19. President’s Report

Dr. F. Gilbert referred to the recent article in the Globe and Mail concerning the embezzlement of COU funds. Insurance will cover the funds and the member universities will not be financially impacted. Measures have been taken to prevent this from occurring again.

The President noted that the first convocation at the Orillia Campus was a successful event and was well attended. Dr. Gilbert thanked faculty and staff for their assistance with the Thunder Bay and the Orillia Campus convocation ceremonies.

A signing ceremony is planned in June for the official transfer of Port Arthur Collegiate Institute (PACI) from the Lakehead Public School Board to Lakehead University. PACI lends itself to fund-raising possibilities which will be pursued.

Dr. F. Gilbert noted that construction on the C.J. Sanders building will begin over the summer and continue throughout the next school year causing a disruption of services. Updates will be posted on the Lakehead University website.

The future Chair of Bio-refining and Senior Research Chair has accepted Lakehead University’s offer and is expected to arrive in Thunder Bay this summer. Bio-refining will be housed temporarily at 1294 Balmoral Street. An application is being prepared for funding for new NORD21 building.

Standardized templates for job ads announcing vacancies at Lakehead University have been completed. It was noted that the pictures used with these ads will be reviewed.

20. Report of NOSM

Dr. J. Lanphear reported that 150 delegates from all continents were participating in the Icemen International Conference. The Hon. Smitherman opened the conference. With the recent flooding at the Old Fort William, plans were adjusted at the last minute and the event was moved to the Airplane.

The 4th year NOSM program has begun and a review of the 3 year curriculum will take place this summer. Fifty-four first year NOSM students have confirmed their places. Seventy-seven of the offers sent on May 15th have been accepted.

21. Report of the Senate Representative to the Board of Governors

M. McPherson briefly reviewed the recent action taken by the Board of Governors at the June 5th meeting. She noted that four policies have been revised and approved by the Board of Governors:

- Expenses: Board of Governors' Members
- Policy to Guide the Practice of Open Meetings of the Board of Governors
- Presentation to the Board of Governors at Board Meetings by Non-Board Members of the University Community
- Appointments: Vice-Presidents

MOVED (T. Dufresne/K. Dahl) that the meeting be adjourned.

CARRIED

Dr. F. Gilbert, Chair

Ms. Karen Roche, Secretary