

Request for Calendar Change Form

Tracking No:
 (Senate Secretary's Office
 use only)
 Date:
06/06/2008

To Secretary of Senate
 From Name(Dean): Faculty
 Dr. B. Dadgostar Faculty of Business Administration
 Department the change relates to
 Business Administration
 Contact Person
 Professor R. M. Isotalo

Is the proposed calendar change Undergraduate

Instructions:

1. In all cases please complete and attach section 1 and 2
2. If the calendar change affect other departments/schools/faculties complete and attach section 3
3. If the answer to any of the questions below is yes, explain. Attach separate sheets with reference to the question

- | | | |
|--|--|---|
| 1. Do the proposed changes affect other departments/ schools/faculties in terms of their calendar change? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 2. Is a transition plan needed for student in progress? | Yes
<input checked="" type="checkbox"/> | No
<input type="checkbox"/> |
| 3. Are the proposed changes likely to affect student enrollment in your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 6 Will the proposed changes affect existing teaching loads within your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 8. Will the proposed change require direct or in-kind support from outside the academic unit? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 9. Do the proposed changes include change in course(s) which is/are required core course(s) for a major? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 10. Do the proposed changes include a change in course which is service/required course(s) in another program? | Yes | No |

- | | | |
|--|--------------------------|-------------------------------------|
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 11. Do the proposed changes include change in course(s) which is/are open elective available to any student in any program? | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 12. Do the proposed changes include change in course(s) which is/are elective in a major i.e. restricted to students in a major? | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Signatures:

Date approved by faculty council
01/02/2008

Section 1

Description of the Proposed Calendar Change:

To successfully complete a Business Minor Program, a student must achieve a minimum course mark of 60% in each of the courses specified in the minor.

Rationale of the Proposed Calendar Change(s):
(Corresponding to Section 2 where required)

This regulation applies to Honours Bachelor of Commerce students who want to formally state that they have achieved a level of knowledge, sufficient to claim a business discipline as a minor area of study. These students should have achieved a minimum grade of C, to assure those relying on this information, that more than a minimal level of understanding has been achieved in the course content of the specified courses.

Section 2

Existing Calendar Entries:
(Page reference based on hard copy or
URL based on electronic version of
calendar)

Proposed Calendar Entries/Addition/ Deletion
-If only addition, specify page number and
placement in university calendar
-If only deletion, write Deleted

Page No. 52 (print) 07/08 Calendar

10. Business Minor Programs
Minors are available for Honours Bachelor of
Commerce students in their third or fourth
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Section 3

The Faculty(ies) affected by the proposed calendar change

Faculty of Business Administration

I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Dept./School/Faculty.

I agree to this calendar change proposal

Yes

No

Name:

Bahram Dadgostar

Faculty:

Faculty of Business Administration

Date:

06/06/2008

Signature of Dean

