

Request for Calendar Change Form

Tracking No:
(Senate Secretary's Office
use only)

Date:

To	Secretary of Senate	
From	Name(Dean):	Faculty
	<input type="text" value="Dr. Andrew Dean"/>	<input type="text" value="Science and Environmental Studies"/>
	Department the change relates to	
	<input type="text" value="Geography"/>	
	Contact Person	
	<input type="text" value="Dr. Brian Lorch"/>	

Is the proposed calendar change Undergraduate

Instructions:

1. In all cases please complete and attach section 1 and 2
2. If the calendar change affect other departments/schools/faculties complete and attach section 3
3. If the answer to any of the questions below is yes, explain. Attach separate sheets with reference to the question

- | | | |
|--|--|---|
| 1. Do the proposed changes affect other departments/ schools/faculties in terms of their calendar change? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 2. Is a transition plan needed for student in progress? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 3. Are the proposed changes likely to affect student enrollment in your department/school/faculty? | Yes
<input checked="" type="checkbox"/> | No
<input type="checkbox"/> |
| 4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 6 Will the proposed changes affect existing teaching loads within your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 8. Will the proposed change require direct or in-kind support from outside the academic unit? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 9. Do the proposed changes include change in course(s) which is/are required core course(s) for a major? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 10. Do the proposed changes include a change in course which is service/required course(s) in another program? | Yes | No |

11. Do the proposed changes include change in course(s) which is/are open elective available to any student in any program? Yes No

12. Do the proposed changes include change in course(s) which is/are elective in a major i.e. restricted to students in a major? Yes No

Signatures:

Date approved by faculty council

Section 1

Description of the Proposed Calendar Change:

Certificate in Mapping Sciences -- removal of requirement that the certificate be only awarded in conjunction with a degree in Geography

Rationale of the Proposed Calendar Change(s):

(Corresponding to Section 2 where required)

The restriction was in place largely to ensure that students in Geography would not be shut out of courses required by the certificate during years in which demand for the courses was skyrocketing because of the double cohort situation. The Department feels such pressure has diminished and is now able to offer the certificate to students pursuing degree programs outside of geography. This calendar change will make official what we have already begun to practice.

We do not anticipate a huge influx of students but it is possible that enrollment in courses such as Geography 2211, 3251, 3253, 4211 and 4231 might see a small increment in class size.

Section 2

Existing Calendar Entries:
(Page reference based on hard copy or
URL based on electronic version of
calendar)

Proposed Calendar Entries/Addition/ Deletion
-If only addition, specify page number and
placement in university calendar
-If only deletion, write Deleted

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page 200

On successful completion of the following five
half-courses with an overall average of 70%,
and on completion of a Geography degree
program, students will be awarded a
Certificate in Mapping Sciences

On successful completion of the following five half-
courses with an overall average of 70% students
will be awarded a Certificate in Mapping Sciences

Section 3

The Faculty(ies) affected by the proposed calendar change

I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Dept./School/Faculty.

I agree to this calendar change proposal

Yes

No

Name:

Faculty:

Date:

Signature of Dean