

II SENATE ACADEMIC COMMITTEE

Approved by Senate: September 19, 2002; April 1, 2005; November 7, 2008; February 26, 2010; January 20, 2012; January 18, 2013; November 30, 2015; April 11, 2017; October 30, 2017; January 14, 2019

Quorum: A simple majority of all filled positions.

Five business days' notice shall be given for all meetings except that a meeting may be held at any time without due notice if all members of the Committee are able to be present and/or consent thereto.

Composition:

1. Provost & Vice President (Academic)
2. Deputy Provost and Vice-Provost (Teaching and Learning)
3. Vice-President, Research & Innovation or delegate
4. Vice-Provost (Students) & Registrar
5. Vice-Provost (Aboriginal Initiatives)

6. Vice-Provost (Institutional Planning & Analysis)

7. Vice-Provost (International)

6-8. Deans - only four (4) of the Deans count towards the Committee's quorum

7-9. University Librarian ~~and Vice-Provost, Teaching & Learning~~

~~8-1. Vice-Provost, Institutional Planning & Analysis~~

9-10. Chair of each of the following Senate Committees:

- Budget;
- Research;
- Teaching & Learning;

and;

- Undergraduate Studies.

10-11. One full-time librarian elected by the librarians

12. Nine full-time faculty members ~~including two faculty members who are Senators~~, elected by Senate on the recommendation of the Senate Nominations Committee. Of the nine full-time faculty members

- ~~a minimum of one shall be from the Orillia campus; member shall be a full-time faculty member appointed at the Orillia Campus.~~
- ~~a minimum of one shall be from the Thunder Bay campus;~~
- ~~and;~~
- ~~a minimum of two shall be Senators~~

~~11.13.~~ Two undergraduate students elected by Senate on the recommendation of LUSU.

~~12.14.~~ One graduate student elected by Senate on the recommendation from LUSU in consultation with the Graduate Student Commissioner.

Terms of Office

1 to ~~109~~; *ex officio*

~~110~~ & ~~124~~; three-year terms (renewable)

~~132~~ & ~~143~~; up to two-year terms (staggered, renewable)

Organization

1. Chair - to be elected annually by the Committee from among those members holding academic appointment
2. Vice-Chair - to be elected annually by the Committee from among those members holding academic appointment
3. Secretary - Executive Assistant to the Provost & Vice President (Academic)
4. Administrative Office - Office of the Provost & Vice President (Academic)

Terms of Reference

1. To lead a process of academic planning that ensures input from stakeholders across the academic community.
2. To monitor and report annually on the implementation of the Academic Plan.
3. To review, revise, or develop, as necessary, policies pertaining to University-wide academic issues.
4. To review, revise, or develop, as necessary, and to make recommendations to the Senate, regarding University-wide academic regulations including but not limited to the Academic Schedule of Dates, Registration, Programs of Study, Examinations, Reappraisal, and Academic ~~Dishonesty~~ Integrity.
- 4.5. To make recommendations to the Senate regarding Calendar change proposals pertaining to new and revised program-admission policies and regulations. ~~that the review and approval of the new programs, whether~~

~~offered in full, in part, or conjointly by Lakehead University, are conducted in accordance with the Policy for the Review and Approval of Academic Programs and the Lakehead University Institutional Quality Assurance Procedures (IQAP)~~

6. To make recommendations to the Senate regarding Calendar change proposals pertaining to the Indigenous Content Requirement.
7. To make recommendations to the Senate regarding new program proposals and Calendar change proposals pertaining to new programs and major modifications in accordance with the Policy for the Review and Approval of Academic Programs and the Lakehead University Institutional Quality Assurance Process (IQAP).
8. To entrust the ranking of external and internal reviewers for cyclical and new program reviews, from a selection of nominations provided by Academic Units, to the Senate Academic Quality Assurance Subcommittee, as outlined in the Policy for the Review and Approval of Academic Programs.
9. To approve the Final Assessment Report and Implementation Plan of cyclical program reviews and submit an Executive Summary to the Senate as an item of information, and for posting on the University website.
10. To review and revise the Institutional Quality Assurance Process.