

Lakehead

UNIVERSITY

MEMORANDUM

TO: Karen Roche, Secretary of Senate
FROM: Andrew P. Dean, Chair
Senate Academic Committee
RE: Report of the Senate Academic Committee
DATE: November 14, 2012

The following is the report from the SAC meeting of November 9, 2012.

1. Presentation – First Year Seminar Program

Jacqueline Murray, Director, First Year Seminar Program at Guelph University provided the committee with a presentation on the program elements and significant contribution toward student success.

2. Quality Assurance - Approval of new program proposal - MSc in Mechanical Engineering

M. McPherson provided a report regarding the trajectory of the proposal from referral to Senate, Quality Assurance Sub-Committee (QA) review and oversight, internal review site visit, report and response. The proposal has gone back to QA to ensure that any revisions do not obscure the alignment with the QA criteria.

The revised proposal will be reviewed once again by the Senate Budget Committee for final approval, signaling the completion of the internal process. The proposal will now proceed to the Quality Council for completion of the external review.

SAC reviewed the summary report provided by QA and passed a motion recommending that Senate approve the proposed new program, MSc in Mechanical Engineering.

The revised proposal can be found on the Provost website at:
<http://vpacademic.lakeheadu.ca/?display=page&pageid=76>

3. Review of Terms of Reference and Action Plan

M. McPherson provided an overview of revisions to the Terms of Reference (attached).

Following review, SAC recommended approval of the revised Terms of Reference and asked that Senate forward them to the Senate Organization Committee for further consideration.

M. McPherson provided an overview of the proposed Action Plan. SAC recommended approval of the Action Plan 2012-2013, as proposed.

- *Review actions identified in the 2012 - 2017 Academic Plan as requiring SAC involvement - Prioritize, and develop specific project plans and timelines to address where necessary*
 - *Initiate 2012/2013 Academic Plan projects*
 - *Complete an annual review of progress made towards the implementation of 2012-2017 Academic Plan.*
4. Approval of one representative to the Joint SAC / O/AGC Sub-Committee 2012-13

It was necessary to replace the faculty member appointed to the Joint Sub-Committee at the last meeting, due to the fact that he will now be on leave during the winter term 2013.

There were two expressions of interest to serve.

Due to the fact that quorum was lost, it was decided that a vote would be conducted electronically.

The electronic ballot concluded on November 14, 2012, resulting in the appointment of D. Richards to the Joint SAC / O/AGC Sub-Committee for 2012-2013.

5. Appointment of representative to the Regulations Sub-Committee of SAC for 2012-13

K. Leung volunteered to serve.

Respectfully submitted,
Andrew P. Dean