

Request for Calendar Change Form

Tracking No:
(Senate Secretary's Office
use only)

Date:

30/10/2012

To	Secretary of Senate	
From	Name(Dean):	Faculty
	Dr. G. Siddall	Social Sciences and Humanities
	Department the change relates to	
	Sociology	
	Contact Person	
	Dr. S.D. Stone	

Is the proposed calendar change Undergraduate

Instructions:

1. In all cases please complete and attach section 1 and 2
2. If the calendar change affect other departments/schools/faculties complete and attach section 3
3. If the answer to any of the questions below is yes, explain. Attach separate sheets with reference to the question

- | | | |
|--|---------------------------------|---|
| 1. Do the proposed changes affect other departments/ schools/faculties in terms of their calendar change? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 2. Is a transition plan needed for student in progress? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 3. Are the proposed changes likely to affect student enrollment in your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 6 Will the proposed changes affect existing teaching loads within your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 8. Will the proposed change require direct or in-kind support from outside the academic unit? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 9. Do the proposed changes include change in course(s) which is/are required core course(s) for a major? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 10. Do the proposed changes include a change in course which is | Yes | No |

- service/required course(s) in another program? Yes No
11. Do the proposed changes include change in course(s) which is/are open elective available to any student in any program? Yes No
12. Do the proposed changes include change in course(s) which is/are elective in a major i.e. restricted to students in a major? Yes No

Signatures:

Date approved by faculty council

Section 1

Description of the Proposed Calendar Change:

ADD A SECOND YEAR COURSE

Rationale of the Proposed Calendar Change(s):
(Corresponding to Section 2 where required)

1

This course was originally calendared as Sociology 2203: Social Problems. This course has been calendared within the last 5 years.

Please see note below from Margaret Anderson.....

There are new forms in the Curriculum Navigator software that will eventually be used for this purpose; however, SOCI 2203 is not included in the database that only goes back a few calendars. So for now, as the policy states, have your Chair direct a request to your Dean.

However, if you wish to make any changes to the course as originally calendared, you will need to put a formal curriculum change through Senate. (Again, because we don't have SOCI 2203 already in the Curriculum database, it will need to be submitted this time as "add a new course". Your rationale can explain that it was previously calendared (and when it was last calendared).

Section 2

Existing Calendar Entries:
(Page reference based on hard copy or
URL based on electronic version of
calendar)

Proposed Calendar Entries/Addition/ Deletion
-If only addition, specify page number and
placement in university calendar
-If only deletion, write Deleted

1

ADD SECOND YEAR COURSE

Sociology 2XXX: Social Problems

Credit Weight: ¹/~~2~~.0

Description: This course critically examines
challenges and constraints in society and how
these have come to be defined as social problems.

Offering: 3-0; 3-0

Section 3

The Faculty(ies) affected by the proposed calendar change

I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Dept./School/Faculty.

I agree to this calendar change proposal

Yes

No

Name:

GILLIAN SIDMAN

Faculty:

SSA

Date:

Nov 13, 2012

Signature of Dean

