

Request for Calendar Change Form

Tracking No:
(Senate Secretary's Office
use only)

Date:

To	Secretary of Senate	
From	Name(Dean):	Faculty
	Dr. John O'Meara	Education
	Department the change relates to	
	Undergraduate Studies in Education	
	Contact Person	
	Dr. Teresa Socha	

Is the proposed calendar change Undergraduate

Instructions:

1. In all cases please complete and attach section 1 and 2
2. If the calendar change affect other departments/schools/faculties complete and attach section 3
3. If the answer to any of the questions below is yes, explain. Attach separate sheets with reference to the question

- | | | |
|--|---------------------------------|---|
| 1. Do the proposed changes affect other departments/ schools/faculties in terms of their calendar change? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 2. Is a transition plan needed for student in progress? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 3. Are the proposed changes likely to affect student enrollment in your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 6 Will the proposed changes affect existing teaching loads within your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 8. Will the proposed change require direct or in-kind support from outside the academic unit? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 9. Do the proposed changes include change in course(s) which is/are required core course(s) for a major? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 10. Do the proposed changes include a change in course which is | Yes | No |

- service/required course(s) in another program? Yes No
11. Do the proposed changes include change in course(s) which is/are open elective available to any student in any program? Yes No
12. Do the proposed changes include change in course(s) which is/are elective in a major i.e. restricted to students in a major? Yes No

Signatures:

Date approved by faculty council
21/10/2011

Section 1
Description of the Proposed Calendar Change: Creating an EDUC 0XXX Special Topics as an Education course elective
Rationale of the Proposed Calendar Change(s): (Corresponding to Section 2 where required)
<p><input type="checkbox"/></p> <p>In May 2011, the Faculty of Education (LU) entered into a pilot project with the Lakehead District School Board (LDSB) to develop a 0.5 FCE LU-LDSB Dual Credit course. Current calendared Special Topics courses have a credit weight of 0.25 FCE, hence the need for a 0.5 FCE Special Topics offering. LDSB students will complete one grade 11-12 high school credit concurrently with one 0.5 FCE on-campus University credit. A full-time faculty member will be developing the content and co-teaching the Special Topics course. Procedures for admissions and registration have been developed in consultation with the office of Admissions and Recruitment, and the Registrar's office.</p>

Section 2

Existing Calendar Entries:
(Page reference based on hard copy or
URL based on electronic version of
calendar)

Proposed Calendar Entries/Addition/ Deletion
-If only addition, specify page number and
placement in university calendar
-If only deletion, write Deleted

Education 0XXX Special Topics
Description: A half-course on a selected topic in
Education.
Special Topic: Y
Offering: 3-0; or 3-0
Notes: Education 0XXX may be taken for credit
more than once if the topics are different.

Section 3

The Faculty(ies) affected by the proposed calendar change

I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Dept./School/Faculty.

I agree to this calendar change proposal

Yes

No

Name:

JOHN O'MEARA

Faculty:

EDUCATION

Date:

OCT. 26, 2011

Signature of Dean

John O'Meara