

Request for Calendar Change Form

Tracking No:
(Senate Secretary's Office
use only)

Date:

To	Secretary of Senate	
From	Name(Dean):	Faculty
	Bahram Dadgostar	Business Administration
	Department the change relates to	
	Business Administration	
	Contact Person	
	Naqi Sayed	

Is the proposed calendar change Graduate

Instructions:

1. In all cases please complete and attach sections 1 and 2
2. **Only** if the calendar change also affects other departments/schools/faculties, complete and attach section 3
3. If the answer to any of the questions below is yes, **please explain**. Attach separate sheets with reference to the question

- | | | |
|--|--|---|
| 1. Do the proposed calendar entry affect other departments/schools/faculties in terms of their calendar? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 2. Is a transition plan needed for student in progress? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 3. Are the proposed changes likely to affect student enrollment in your department/school/faculty? | Yes
<input checked="" type="checkbox"/> | No
<input type="checkbox"/> |
| 4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 6. Will the proposed changes affect existing teaching loads within your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 8. Will the proposed change require direct or in-kind support from outside the academic unit? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 9. Do the proposed changes include a course(s) which is/are required core course(s) for a major in your, or another, department? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |

10. Do the proposed changes include a course(s) which is/are a service course(s) in your, or another, department? Yes No
11. Do the proposed changes include a course(s) which is/are an open elective available to any student in any program? Yes No
12. Do the proposed changes include a course(s) which is/are an elective in your major that is restricted to students in your major? Yes No

Signatures:



Date approved by faculty council
25/11/2011

Section 1

Brief description of the Proposed Calendar Change:

Change in Admission requirement to MBA Program of Faculty of Business Administration by removing statistics course requirement.

Reasons for the Proposed Calendar Change(s):
(Corresponding to Section 2 where necessary)

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During a review of the admission process it was noted that

1. As part of orientation course students do get an opportunity to review basic statistics.

3. Courses currently being offered include introduction to relevant component of statistics.

Section 2

Existing Calendar Entries:
(Page reference based on hard copy or URL based on electronic version of calendar)

Proposed Calendar Entries/Addition/ Deletion
-If only addition, specify page number and placement in university calendar
-If only deletion, write Deleted

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<http://mycoursecalendar.lakeheadu.ca/pg...>

For the Master of Business Administration program:

- (a) four year degree or three year degree plus five additional full-course equivalents (10 half-courses at the second year level or higher; a minimum of six courses must be at the third or fourth year level, and not already used for any degree considered for admission into this program),
- (b) GMAT with recommended score of 500, or GRE General Exam with recommended combined score of 1000,
- (c) one half-course in Statistics,
- (d) statement of academic intent of 750-1000 words, to outline the nature of the academic and work history, the academic and career goals, and the strengths and weaknesses of the applicant,
- (e) Curriculum Vitae.

Preference will be given to applicants with more than two years of general work experience.

Applicants with experience greater than 5 years at a middle or upper level managerial position, or professional designations such as CA, CMA, CGA, CFA, CHRP AND CFP and other recognized designation will be looked on favourably and may be considered in cases of less than required undergraduate average or GMAT/GRE score.

The application deadline is February 1. Late applications will be considered for admission, but may not be eligible for funding. Meeting the above minimum requirements does not guarantee admission to the program(s).

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Section 3

The Faculty(ies) also affected by the proposed calendar change

I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Faculty.

I agree to this calendar change proposal Yes No

If you choose "No" please explain why in the box below

Name: *Bahram Dadgostar*

Faculty: *Business Admin.*

Date:

Dec 12 - 2011

Signature of Dean

