

VIII Joint Senate Committee for the Northern Ontario School of Medicine

Approved by Senate

October 2005, Revisions May 14, 2007; January 23, 2009; January 20, 2012

Revisions to Terms of Reference section: approved by Lakehead Senate May 14, 2007, Jan 23, 2009 and by Laurentian Senate June 19, 2007, Sept 16, 2008; January 20, 2012

A Joint Senate Committee for NOSM has been duly constituted by both Senates to review all academic recommendations from the Academic Council and make recommendations to both Senates for their approval.

Seven (7) days' notice shall be given for all meetings except that a meeting may be held at any time without due notice if all members of the Committee are able to be present and/or consent thereto.

Quorum: A quorum for the transaction of business at a Joint Senate Committee meeting shall be 50% plus one member.

Terms of Office - Lakehead University

Vice-President (Academic) & Provost ex officio

Faculty Senator on recommendation of the Senate Nominations Committee for a three-year term, renewable

1 delegate from SUSC ex officio

Student one-year term, renewable

Secretary of Senate ex officio

Organization

1. Chair - to be elected annually by and from the Committee, from among members holding academic appointment
2. Secretary - Secretary to the Board of Directors and Academic Council of NOSM
3. Administrative Office - Secretariat for the Board of Directors and Academic Council of NOSM

Terms of Reference

1. The Chair will be elected annually by the Committee from among voting members at the first meeting of each academic year.
2. The Committee may meet by video and /or audio conference.
3. The Committee will review only proposals approved by the Academic Council for NOSM.
4. The Committee will be able to consult as necessary.
5. The Committee will be able to recommend acceptance of proposals it has reviewed to the Senates of both Lakehead and Laurentian Universities.
6. Any recommendation that the Committee makes must go to both Senates and must be the same for both.
7. Rejection or referral back of a Committee recommendation by either Senate will be deemed rejection or referral back by both Senates.

8. Any recommendation rejected or referred back to the Committee that was subsequently revised must go back to both Senates.
9. Each University will select six (6) voting members for the Joint Senate Committee for NOSM.

Laurentian Composition

(bylaws of Senate 2004-05)

1 Vice-President, Academic

1 representative from NOSM

3 faculty members

1 NOSM student from an Association representing NOSM students

Secretary of Senate (non-voting)

Lakehead Composition

(as approved by Senate January 2012)

1 Provost and Vice President (Academic) **[If the Provost & Vice-President (Academic) is absent, the Deputy Provost may attend meetings as a voting member]**

1 Chair or delegate from the Senate Undergraduate Studies Committee (appointed for the year by SUSC, if different from the chair)

1 Faculty Senator elected by Lakehead Senate (3 year term)

1 Faculty member, recommended to Senate through the Senate Nominating Committee (3 year term)

1 individual from Lakehead University with expertise in a health related area, elected by Lakehead Senate. The individual may qualify through a teaching or research specialization (3 year term)

1 student selected by the Lakehead University Student Union

Secretary of Senate (non-voting)

10. A non-voting representative from NOSM will sit on the Committee to assist, appointed by the Dean of the Medical School.

11. A quorum for the transaction of business at a Joint Senate Committee meeting shall be 50% plus one member (7 of 12) or a simple majority of the filled positions.

12. A member who is absent from a scheduled committee meeting more than three (3) times per academic year will have his or her membership on the committee automatically terminated unless determined otherwise by the Chair.

13. The JSC will establish a Sub Committee for Appeals, consisting of three (3) members, the Chair or designate plus two voting members from the Joint Senate Committee, to review the decisions of the Student Appeals and Promotions Committee (SA&PC).

