

## Request for Calendar Change Form

Tracking No:  
(Senate Secretary's Office  
use only)

Date:  
06/12/2012

To From	Secretary of Senate Name(Dean): Lori A. Livingston, Ph.D.	Faculty Health & Behavioural Sciences
	Department the change relates to Master of Public Health Program	
	Contact Person Dr. Glenna Knutson	

Is the proposed calendar change Graduate

### Instructions:

1. In all cases please complete and attach section 1 and 2
2. If the calendar change affect other departments/schools/faculties complete and attach section 3
3. If the answer to any of the questions below is yes, explain. Attach separate sheets with reference to the question

1. Do the proposed changes affect other departments/ schools/faculties in terms of their calendar change?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
2. Is a transition plan needed for student in progress?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
3. Are the proposed changes likely to affect student enrollment in your department/school/faculty?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
6. Will the proposed changes affect existing teaching loads within your department/school/faculty?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
8. Will the proposed change require direct or in-kind support from outside the academic unit?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
9. Do the proposed changes include change in course(s) which is/are required core course(s) for a major?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
10. Do the proposed changes include a change in course which is	Yes	No

- service/required course(s) in another program?  Yes  No
11. Do the proposed changes include change in course(s) which is/are open elective available to any student in any program?  Yes  No
12. Do the proposed changes include change in course(s) which is/are elective in a major i.e. restricted to students in a major?  Yes  No

Signatures:

Date approved by faculty council

06/12/2012

### Section 1

Description of the Proposed Calendar Change:

MPH Calendar Changes

Rationale of the Proposed Calendar Change(s):

(Corresponding to Section 2 where required)

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## Section 2

Existing Calendar Entries:  
(Page reference based on hard copy or  
URL based on electronic version of  
calendar)

Proposed Calendar Entries/Addition/ Deletion  
-If only addition, specify page number and  
placement in university calendar  
-If only deletion, write Deleted

<http://mycoursecalendar.lakeheadu.ca/pg338.html>

### MASTER OF PUBLIC HEALTH

Lakehead University offers a Master of Public Health degree. Students will focus on current issues in the science and/or service of public health, so that they may gain experience through opportunities in any of the fundamental disciplines that underlie public health. The program is primarily intended to build on the knowledge foundation of professionals currently working in the field of public health.

The program's objectives are to prepare a graduate who: possesses advanced health-related education; is capable of critical analysis; understands health-related decision-making at the level of the individual, population, and government; understands research; and possesses knowledge exchange and dissemination strategies for individuals, populations, and government.

Within the Master of Public Health program, students have the option of completing the regular Master of Public Health program, a Specialization in Nursing, or a Specialization in Gerontology. Within the Master of Public Health Specialization in Nursing, successful applicants can apply to the Master of Public Health Specialization in Nursing with Primary Health Care Nurse Practitioner Electives.

### ADMISSION REQUIREMENTS

Candidates will be considered for admission under the Faculty of Graduate Studies Master's Regulations provided they also satisfy additional requirements, if applicable, as listed below. The application deadline is February 1. Late applications may be considered for admission, but may not be considered for funding. In addition, applicants must submit a curriculum vitae and a statement of goals and intentions for the course of study. An interview may also be required. Admission decisions will be made by the Department of Health Sciences Admissions

Committee . Preference will be given to applicants who have completed statistics and research methods courses.

The Master of Public Health can be taken through either a Course Option or a Thesis Option, indicated by students at the time of application.. Students who wish to apply to switch program options may request a program change which will be reviewed by the Department; the Department's decision is final and binding. The request for a program change must be made by December 31st of the first year of study for full-time students, and by April 30th of the first year of study for flexible full-time students; program change requests made after this time will not be considered. Normally, students will not be granted more than one program change during their period of study.

Students applying to the Thesis Option must identify their research interests in their statement of goals and intentions; these should be in line with the areas of expertise within the full-time Faculty of the Department of Health Sciences. Students admitted to the Thesis Option will have a supervisor assigned by the Department during the first term of the program.

Master of Public Health students may apply to the Specialization in Nursing. The additional admission requirements for the Master of Public Health Specialization in Nursing include:

1. Four-year Bachelor of Science in Nursing degree or its equivalent from a university of recognized standing with a minimum "B" average.
2. Evidence of a commitment to nursing as contained in the student's résumé and Statement of Goals and Intentions.
3. Proof of current registration or eligibility to register with the College of Nurses of Ontario or another jurisdiction in Canada.
4. Current Immunization status.
5. Basic Life Support Certificate current.

Master of Public Health students in the Nursing Specialization may apply to the Thesis Option; however, the thesis will involve extra coursework in addition to the Master of Public Health program requirements (i.e., an additional full course equivalent, or 1 FCE).

Master of Public Health students may apply to the Nursing Specialization with Nurse Practitioner Electives, offered in conjunction with the School of Nursing.

Master of Public Health students may apply to the



Collaborative Graduate Program with Specialization in Gerontology. Students wishing to complete this specialization must note their interest in Gerontology in their application to the Master of Public Health Course Option, or identify their research interests in Gerontology in their application to the Master of Public Health Thesis Option. Note that in the Master of Public Health Thesis Option, the Gerontology courses will need to be taken as extra courses in addition to the Master of Public Health program requirements (i.e., an additional half course equivalent, or 0.5 FCE).

Master of Public Health students may apply to the Graduate Diploma in Health Services and Policy Research offered by Lakehead University, as part of the Ontario Training Centre in Health Services and Policy Research. ACADEMIC REGULATIONS In addition to Faculty of Graduate Studies Master's Regulations, the following regulations apply to students in the MPH program.

#### Registration

Students in the Master of Public Health program will normally complete a maximum of three half-credit courses (1.5 FCEs) per term (fall, winter, spring/summer). A student who wishes to take more than three half-credit courses in a single term may do so only if the student has:

- (1) at least an 80% overall average in the previous term, and
- (2) the permission of a Master of Public Health Graduate Co-ordinator.

Students are not eligible to take more than three half-credit courses in their first term of study.

#### Thesis Process

Each student in the Thesis Option will have a thesis committee which is approved by a Master of Public Health Graduate Co-ordinator. The Master of Public Health Graduate Co-ordinator will authorize the Thesis Option student to seek ethical approval after successfully defending the thesis proposal. Prior to submission of the final thesis grade, the Master of Public Health Graduate Co-ordinator will ensure that all recommendations made at the time of the thesis defence and by the external examiner, have been addressed.

#### Letter of Agreement

When any portion of a student's thesis work is to be carried out at his/her employer's premises, prior to proposing the thesis topic, a letter of agreement from his/her employer to his/her supervisory committee must be filed by the

student with the Office of Graduate Studies. The letter must indicate, clearly, the scope and limits of the permission granted by the student's employer to carry out the work at the employer's premises. The letter must also give details of time slots that the employer may provide the student to carry out his/her thesis work at the employer's premises. The issue of liability insurance must also be addressed in the letter of agreement.

#### Practicum Placement

Practicum placements normally take place after completion of the required courses (PUBL 5010, 5030, 5070, 5210, 5211, 5212, 5213) and electives, and after all course grades appear on the transcript. It is the responsibility of the student to contact the Department of Health Sciences Administrative Co-ordinator at least 6 months prior to proceeding with the practicum placement, in order to ensure adequate time to plan the practicum.

The graduate student must maintain at least a 70% average to proceed with the practicum placement. Any course that must be repeated, must be successfully completed before the student can proceed with the practicum placement.

The Department of Health Sciences Administrative Co-ordinator will arrange one practicum placement for each student. If the student's actions jeopardize the placement that has been arranged, the student will be required to either secure his/her own appropriate practicum placement, subject to the approval of the Department, or withdraw from the program.

#### Safe Clinical Practice

A student may be excluded from the clinical area when his/her performance is deemed to be unsafe. Unsafe practice is any situation arising from a student's interaction with a client which places the client and/or student at risk for harm (refer also to the School of Nursing Safety Policy Statement).

#### Reference Check

Students in Health and Behavioural Sciences should be aware that criminal reference checks may be required and that unsafe practice and unsuitable professional behaviour can result in dismissal from the program.

#### Minimum Satisfactory Academic Standing

##### 1. General

As an exception to the Faculty of Graduate Studies Master's Regulations, no more than one half-course (0.5 FCEs) in the Master of Public Health program may be repeated.

A graduate student who receives an "F" in Public Health 5805 – Master of Public Health Practicum and Report will not be permitted to repeat the practicum or continue in the program.

2. Primary Health Care Nurse Practitioner Courses  
As an exception to the Faculty of Graduate Studies Master's Regulations on minimal acceptable academic standing, graduate students must achieve 70% or higher in the following half-courses: Public Health 5610, 5615, 5616, 5630, 5635 and 5636. A student must also achieve 70% in the full course Public Health 5840. A score of less than 70% in these courses will constitute a failure.

A failed half-course may be repeated or replaced by another course specified by the supervisor only once. Any student taking the following half-courses with more than one half-course failure on his/her record must withdraw from the program: Public Health 5610, 5615, 5630, 5635 and 5636. A student failing Public Health 5840 must withdraw from the program.

#### Period of Study

Students in a Master's program are expected to complete all requirements within six terms (2 years) of continuous full-time registration. As an exception, students in the Master of Public Health programs can be admitted to the Flex Option of six additional terms of continuous registration. As this option is intended for working professionals, students admitted to the Flex Option will not normally be considered for financial support. Note that students will not be permitted to change from the Standard Option to the Flex Option, and vice versa.

#### Primary Health Care Nurse Practitioner Courses for Students in Master of Public Health with Nursing Specialization

Students admitted to this Specialization may apply to the Master of Public Health Nursing Specialization Graduate Co-ordinator for permission to take courses leading to certification as a Nurse Practitioner. Those students must complete a total of 7 FCEs that include the following required courses: Public Health 5010, 5030, 5070, 5211, 5212, 5213; and the following



elective courses: Public Health 5610, 5615, 5616, 5630, 5635, 5636 and 5840.

As an exception to the Faculty of Graduate Studies Master's Regulations regarding Advanced Standing, applicants to the Master of Public Health Nursing Specialization with Primary Health Care Nurse Practitioner Electives who hold a current RN (EC) licence or equivalent and have completed the following graduate level courses or their equivalent with a minimum grade of 70% within the past 5 years from a COUPN Consortium program: Nursing 5610, 5630, 5615, 5616, 5635, 5636 and 5840; will have the following Master of Public Health courses waived: PUBL 5610, 5630, 5615, 5616, 5635, 5636 and 5840 and will be required to successfully complete PUBL 5010, 5030, 5070, 5211, 5212 and 5213 only.

#### PROGRAMS

The Master of Public Health can be taken through either a Course Option or a Thesis Option.

##### 1. MASTER OF PUBLIC HEALTH

###### A. Course Option:

Students must complete a total of 7 FCEs, including a 400-hour practicum. Required courses are:

Public Health 5010 - Foundations of Public and Population Health

Public Health 5030 - Research Methods, Design and Analysis

Public Health 5070 - Epidemiology I

Public Health 5210 - Health Promotion and Illness Prevention

Public Health 5211 - Public Health Ethics

Public Health 5212 - Canadian Health Care System

Public Health 5213 - Environmental and Occupational Public Health

Public Health 5805 (9805) - Master of Public Health Practicum and Report (1.5 FCEs)

Four half-courses (2 FCEs) electives at the graduate level selected in consultation with the Graduate Co-ordinator.

###### B. Thesis Option:

Students must complete a total of 7 FCEs, including a 400-hour practicum and a thesis.

Required courses are:

Public Health 5010 - Foundations of Public and Population Health

Public Health 5030 - Research Methods, Design and Analysis

Public Health 5070 - Epidemiology I

Public Health 5210 - Health Promotion and Illness Prevention



Public Health 5211 - Public Health Ethics  
Public Health 5212 - Canadian Health Care System  
Public Health 5213 - Environmental and  
Occupational Public Health

Public Health 5805 (9805) - Master of Public  
Health Practicum and Report (1.5 FCEs)

Public Health 5901 (9901) - Master's Thesis (2  
FCEs)

## 2. MASTER OF PUBLIC HEALTH - SPECIALIZATION IN NURSING

### A. Course Option:

Students must complete a total of 7 FCEs,  
including a 400-hour practicum placement in the  
area of nursing. Required courses are:

Public Health 5010 - Foundations of Public and  
Population Health

Public Health 5030 - Research Methods, Design  
and Analysis

Public Health 5070 - Epidemiology I

Public Health 5210 - Health Promotion and Illness  
Prevention

Public Health 5211 - Public Health Ethics

Public Health 5212 - Canadian Health Care System

Public Health 5213 - Environmental and  
Occupational Public Health

Public Health 5332 - Nursing Theory in Public  
Health

Public Health 5337 - Nursing Leadership

Public Health 5805 (9805) - Master of Public  
Health Practicum and Report (1.5 FCEs)

Two half-courses (total 1.0 FCE) electives at the  
graduate level selected in consultation with the  
Graduate Co-ordinator.

### B. Course Option with Nurse Practitioner Electives:

Students must complete a total of 7 FCEs. They  
must complete all required Master of Public Health  
courses, with the exception of PUBL 5210 - Health  
Promotion and Illness Prevention and Public  
Health 5805 - Master of Public Health Practicum  
and Report. Students must also complete:

Public Health 5610 - Pathophysiology for the  
Nurse Practitioner

Public Health 5615 - Advanced Health Assessment  
and Diagnosis I

Public Health 5616 - Advanced Health Assessment  
and Diagnosis II

Public Health 5630 - Nurse Practitioner Roles and  
Responsibilities

Public Health 5635 - Therapeutics I

Public Health 5636 - Therapeutics II

Public Health 5840 (9840) - Nurse Practitioner  
Integrative Practicum (1.0 FCE)

### C. Thesis Option:

Students must complete a total of 7 FCEs, including a 400-hour practicum placement in the area of nursing and a thesis. In addition to the required Master of Public Health Nursing Specialization courses, they will do their thesis in lieu of elective courses. Partial fulfillment of the Thesis Option will need to be taken as extra coursework in addition to the Master of Public Health program requirements (i.e., representing an addition full course equivalent, or 1.0 FCE).

The Thesis Option is not available to students in the Specialization in Nursing with Nurse Practitioner electives.

### 3. COLLABORATIVE GRADUATE PROGRAM WITH SPECIALIZATION IN GERONTOLOGY

Students in the MPH program may apply for acceptance into the Collaborative Program with Specialization in Gerontology. They will take Gerontology 5710 - Research and Theory in Gerontology (half-course equivalent) in place of a Master of Public Health elective; they will participate in Gerontology 5790 - Gerontology Research Seminar (non-credit), and they will do their practicum placement and project in the area of gerontology. See the Specialization in Gerontology for details. Master of Public Health students in the Thesis Option may be admitted to the Collaborative Graduate Program with Specialization in Gerontology; however, the Gerontology courses will need to be taken as extra courses in addition to the Master of Public Health program requirements.

**Section 3**

The Faculty(ies) affected by the proposed calendar change

**I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Dept./School/Faculty.**

I agree to this calendar change proposal      Yes       No

Name:

Lori A. Livingston, Ph.D.

Faculty:

Health & Behavioural Sciences

Date:

03/01/2013

Signature of Dean

