

## Request for Calendar Change Form

Tracking No:  
(Senate Secretary's Office  
use only)

Date:  
05/01/2013

<b>To</b>	Secretary of Senate	
<b>From</b>	<b>Name(Dean):</b>	<b>Faculty</b>
	Bahram Dadgostar	Business Administration
	<b>Department the change relates to</b>	
	Faculty of Business Administration	
	<b>Contact Person</b>	
	Naqi Sayed	

Is the proposed calendar change Graduate

### Instructions:

1. In all cases please complete and attach section 1 and 2
2. If the calendar change affect other departments/schools/faculties complete and attach section 3
3. If the answer to any of the questions below is yes, explain. Attach separate sheets with reference to the question

1. Do the proposed changes affect other departments/ schools/faculties in terms of their calendar change?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
2. Is a transition plan needed for student in progress?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
3. Are the proposed changes likely to affect student enrollment in your department/school/faculty?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
6. Will the proposed changes affect existing teaching loads within your department/school/faculty?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
8. Will the proposed change require direct or in-kind support from outside the academic unit?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
9. Do the proposed changes include change in course(s) which is/are required core course(s) for a major?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
10. Do the proposed changes include a change in course which is	Yes	No

service/required course(s) in another program?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11. Do the proposed changes include change in course(s) which is/are open elective available to any student in any program?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
12. Do the proposed changes include change in course(s) which is/are elective in a major i.e. restricted to students in a major?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Signatures:	Date approved by faculty council 02/11/2011	

<b>Section 1</b>
<b>Description of the Proposed Calendar Change:</b> Waiver of GMAT/GRE requirement for Graduates of Faculty of Business Administration, Lakehead University for admission to our graduate programs
<b>Rationale of the Proposed Calendar Change(s):</b> (Corresponding to Section 2 where required)
<p>1</p> <p>It has been decided that the admission requirement of GMAT/GRE score for graduates of Faculty of Business Administration be waived for the following reasons</p> <ol style="list-style-type: none"> <li>1. At present GMAT is not offered in Thunder Bay and GRE is only offered three times. None of the dates are between February and September during which time most of our successful applicants appear in GMAT/GRE test. The closest center is located in Duluth for which applicants have to cross the border and incur additional expenses. Despite our numerous requests, both the examining bodies have declined to add an examination centre or additional test dates in Thunder Bay.</li> <li>2. A significant number of domestic students in our MSc program come from business graduate program. Having gone through our undergraduate programs and performed well, we feel that these students are familiar with the rigorous requirements of our programs and are likely to be successful. Business faculty undergraduate students, having already taken business courses, have also performed better in our MBA programs. GMAT/GRE requirement, in this case, seems to be an unnecessary barrier to their admission to our Masters programs.</li> <li>3. Waiving GRE/GMAT condition is likely to facilitate a consistent pathway for business faculty undergraduate students to join our graduate program.</li> </ol>

Section 2

Existing Calendar Entries:  
(Page reference based on hard copy or URL based on electronic version of calendar)

Proposed Calendar Entries/Addition/ Deletion  
-If only addition, specify page number and placement in university calendar  
-If only deletion, write Deleted

1

<http://mycoursecalendar.lakeheadu.ca/pg308.html>

Admission Requirements

MSc (Management)

In addition to the general admission requirements for Master programs, the following minimum requirements also apply:  
. Four year business degree or four year degree in related field or three year business degree plus five additional full-course equivalents (10 half-courses at the second year level or higher in the field of study; a minimum of six must be in business at the third or fourth year level, and not already used for any degree considered for admission into this program)

. GMAT with recommended score of 500, or GRE General Exam with recommended combined score of 1000

. one half-course in Statistics

. Statement of Academic Intent of 750-1000 words, to outline the nature of the academic and work history, and the academic goals

Admission Requirement

MBA

In addition to the general admission requirements for Graduate programs the following minimum requirements also apply:

• Four-year degree or three year degree plus five additional full-course equivalents (10 half courses at the second year level or higher; a minimum of six courses must be at the third or fourth year level, and not already used for any degree considered for admission into this

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GMAT with recommended score of 500, or a GRE General Exam with recommended combined score of 1000 (prior to August 2011) or a GRE revised General Test with recommended combined score of 300 (after August 2011)

Statement of Academic Intent of 750-1000 words, to outline the nature of the academic and work history, and the academic goals

Graduates of the Faculty of Business

Administration with an excellent academic record will be considered for a waiver of the GMAT/GRE requirement

\* Proposal for change in GMAT score requirement has already been referred by Senate to relevant committees.

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MBA

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- GMAT with recommended score of 500, or GRE General Exam with recommended combined score of 1000.
- Statement of academic intent of 750-1000 words, to outline the nature of the academic and work history, the academic and career goals, and the strengths and weaknesses of the applicant.
- Curriculum Vitae.

Preference will be given to applicants with more than two years of general work experience.

Applicants with experience greater than 5 years at a middle or upper level managerial position, or professional designations such as CA, CMA, CGA, CFA, CHRP and CFP and other recognized designation will be looked on favorably and may be considered in cases of less than required undergraduate average or GMAT/GRE score.

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[Redacted]

[Redacted]

[Redacted]

[Redacted]

Section 3

The Faculty(ies) affected by the proposed calendar change

**I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Dept./School/Faculty.**

I agree to this calendar change proposal      Yes       No

Name:

*Bahram Dadgostar*

Faculty:

*Business Admin.*

Date:

*Jan. 7. 2013*

Signature of Dean  
*NDadg*