Lakehead
 U N I V E R S I T Y

MEMORANDUM

TO: **Karen Roche, Secretary of Senate**
FROM: **Andrew P. Dean, Chair**
 Senate Academic Committee
RE: **Report of the Senate Academic Committee**
DATE: **February 6, 2013**

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The following motions were approved at the January 25, 2013 meeting and are now being recommended to Senate or to appropriate standing subcommittees of Senate:

1. **PhD Electrical and Computer Engineering (Appendix A)**

   The Senate Academic Quality Assurance Sub-Committee reviewed the revised proposal for the new PhD Electrical and Computer Engineering program and reported to SAC on January 25, 2013. SAC passed a motion recommending that Senate approve the revised proposal for the new PhD Electrical and Computer Engineering.

2. **MSc in Civil Engineering (Appendix B)**

   The Senate Academic Quality Assurance Sub-Committee reviewed the revised program proposal for MSc Civil Engineering and reported to SAC on January 25, 2013. SAC passed a motion recommending that the program proposal be forwarded to the appropriate standing committee for next steps in the completion of the new program proposal review.

3. **Honours Bachelor of Outdoor Recreation (HBOR) (Appendix C)**

   The Senate Academic Quality Assurance Sub-Committee reviewed the proposed major modifications in the HBOR program and reported to SAC on January 25, 2013. SAC passed a motion recommending the proposal for the major modification be forwarded to the appropriate standing committee for completion of the review and approval process.

4. **Senate Academic Committee/ Ogimaawin-Aboriginal Governance Council**

   The committee received an update from the SAC/O-AGC from Dr. Hodgson. There was discussion on the draft survey regarding courses with aboriginal content. The subcommittee will consider the feedback and incorporate changes before submitting a final version to SAC and the Deans' Council.

5. Course Pre-requisite Survey

There was discussion about a survey of course pre-requisites that was created by a subcommittee of SUSC. This was an initiative that was started in 2011 and the Chair will meet with SUSC to obtain an update about the survey and report back to the full committee at its next meeting.

Respectfully submitted,
Andrew P. Dean

APPENDIX A

New Graduate Program Proposal Final SAC-QA Review - PhD Electrical and Computer Engineering

A proposal to create the PhD Electrical and Computer Engineering at Lakehead University's Thunder Bay Campus was submitted to Senate January 2012. The Senate Academic Quality Assurance Committee (SAC-QA) met a number of times to review and evaluate the proposal. The Committee requested additional information and edits were made to the original proposal. The revised program proposal was approved by the SAC-QA Committee and by Senate Academic Committee (SAC), and was forwarded to the Senate Budget Committee (SBC) for completion of their first review. Following approval by SBC (July 2012), the Deputy Provost worked with the Faculty to arrange for the program review site visit, which was held November 2012.

The Review Team submitted a report that presented strong support for the new program along with recommendations for a few curriculum changes. The Dean of the Faculty, in consultation with the relevant departments, responded to the recommendations with a formal response to the Reviewers' Report and a revised proposal.

SAC-QA Committee met January 17, 2013 to review the response and revisions and determined that the newly revised proposal continues to address the criteria required for new program proposals in accordance with the Lakehead University Institutional Quality Assurance Process (IQAP). A copy of the revised proposal can be found on the Provost's Quality Assurance site (See Programs: PhD in Electrical and Computer Engineering).

SAC accepted (Jan 24, 2013) the recommendation to approve the new program proposal for a PhD Electrical and Computer Engineering. The proposal will be forwarded to the SBC for their final review. Pending approval by SBC and by Senate, the proposal will be submitted to the Quality Council.

APPENDIX B

New Graduate Program Proposal Review - **MSc in Civil Engineering**

A proposal to create the MSC Civil Engineering at Lakehead University's Thunder Bay Campus was submitted to Senate for referral November 23, 2012. The Senate Academic Quality Assurance Committee met (January 15, 2013 and January 23, 2013) to review and evaluate the proposal. The Committee requested additional information and minor edits were made to the original proposal. SAC-QA Committee recommended

to the Senate Academic Committee that the revised program proposal for the MSC Civil Engineering be forwarded to the appropriate standing committee(s) for completion of the first part of new program proposal review process.

The original and revised proposals, along with a checklist summary of how the new graduate program proposal aligns with the quality assurance criteria (*Senate Academic Quality Assurance Committee: Review Criteria for New Graduate Program Proposals)* and has been filed in the Office of the Provost and Vice-President (Academic) and is posted at: http://vpacademic.lakeheadu.ca/?display=page&pageid=76

The Senate Academic Committee (Jan 24, 2013) accepted the recommendation to forward it to the Senate Budget Committee for their review.

APPENDIX C

Proposal for a Program Major Modification - School of Outdoor Recreation, Parks, and Tourism HBOR

The School of Outdoor Recreation, Parks, and Tourism submitted a set of calendar changes to Senate (Nov 2012) that were initially referred to SUSC. Following a series of analyses and discussions with the Chair of SUSC and with the Director of ORPT, it was determined that the submission constituted a "Major Modification" and should be referred to SAC for review and approval in accordance with the Quality Assurance guidelines.

The proposal for the HBOR major modification was submitted to the Senate Academic Quality Assurance Committee (SAC-QA) for consideration on January 21, 2013. The Committee met to review the proposal on January 23, 2013, and determined that the proposal addressed all of the relevant criteria outlined in the Lakehead University Institutional Quality Assurance Process (IQAP). The proposal provides a detailed description and sound rational for the proposed curriculum changes. A set of new program learner outcomes reflect the structure and content of the revised curriculum, are aligned with the University Degree Level Expectations, and are congruent with the Academic Plan priorities.

The SAC-QA Committee approved the proposal for the major modification in HBOR and recommended that it be forwarded to the appropriate standing committees for completion of the review and approval process. The Senate Academic Committee (Jan 24, 2013) accepted the recommendation to approve the proposal and to forward it to the Senate Undergraduate Studies Committee for completion of their review.

The proposal, along with a checklist summary (Review Criteria - Major Modification) of how the proposal aligns with the quality assurance criteria and has been filed in the

Office of the Provost and Vice-President Academic and is posted at:
http://vpacademic.lakeheadu.ca/?display=page&pageid=76