

MEMORANDUM

Date: February 7, 2013

To: Karen Roche, Secretary of Senate

From: Dr. X. Wang, Chair, Senate Continuing Education & Distributed Learning Committee

Subject: Report from Senate Continuing Education & Distributed Learning Committee

At its January 31, 2013 meeting, the Senate Continuing Education and Distributed Learning Committee reviewed a proposal from the Faculty of Education's Department of Professional Education to offer a 'Teaching English as a Second Language Certificate' in spring 2013. The certificate is composed of non-credit requirements and will not be delivered as a part of any degree or diploma program offered by the University. The program will be offered the same as other courses in the Department of Professional Development in Education. The proposal was reviewed in accordance with institutional non-credit certificate guidelines and was approved.

Name Dr. X. Wang

Signature _____

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