

## MEMORANDUM

**TO:** Karen Roche, University Secretary

**FROM:** Todd Randall, Chair, Senate Budget Committee

**RE:** Report of the Senate Budget Committee for the February 17<sup>th</sup>, 2012 Senate Meeting

**DATE:** February 8<sup>th</sup>, 2012

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The Senate Budget Committee met twice (Jan 13<sup>th</sup> and Jan 27<sup>th</sup>) since the last Senate meeting. This report presents a summary of the status of items recommended for approval or tabled by the SBC. Questions concerning items in this report can be directed to the SBC Chair via email ([randall@lakeheadu.ca](mailto:randall@lakeheadu.ca)) or telephone (ext. 8381).

### Items pertaining to the May 13<sup>th</sup>, 2011 Senate Meeting

#### 1. Faculty of Health & Behavioural Sciences

##### **(a) Change to course description PSYC 6531**

The Committee recommends that Senate approve this calendar change.

### Items pertaining to the November 11<sup>th</sup>, 2011 Senate Meeting

#### 2. Faculty of Science and Environmental Studies

##### **(a) Removing English requirement in Biology-Chemistry degree**

The Committee recommends that Senate approve this calendar change.

##### **(b) Addition of new course Biology 3XXX Animal Physiology**

SBC met with the Dean of FSES at its Jan 27<sup>th</sup> meeting. Concerns of a budgetary and academic nature were raised and the item has been referred back to SUSC for additional consideration of the academic issues. Item is tabled by SBC until a meeting in late February or early March with plans to include in SBC's March Senate report.

##### **(c) Change in Admission Requirements to the PHD program in Chemistry and Materials Science**

The Committee recommends that Senate approve this calendar change.

##### **(d) Add formal scheduled tutorial in Economics 5117 & 5118**

The Committee recommends that Senate approve this calendar change.

### 3. Faculty of Business Administration

#### (a) Change the title of Business 5079

The Committee recommends that Senate approve this calendar change.

#### *Items pertaining to the December 7<sup>th</sup>, 2011 Senate Meeting*

### 4. Faculty of Science and Environmental Studies

#### (a) Change Biology 2020 to two 0.5 FCE courses

The Committee recommends that Senate approve this calendar change.

#### (b) Removal of restrictions for all courses except BIOL 3990, BIOL 4101, BIOL 4610, & BIOL 4630

The Committee recommends that Senate approve this calendar change.

#### (c) Addition of physics and biology as requirements in HBESc Earth Science program & Change of requirement in BSc Earth Science Program

The Committee recommends that Senate approve this calendar change.

#### (d) Replace MATH 4361 and MATH 4382

The Committee recommends that Senate approve this calendar change.

#### (e) Removing Minor Program in Statistics

The Committee recommends that Senate approve this calendar change.

### 5. Faculty of Business Administration

#### (a) Changing prerequisite for Business 2033

The Committee recommends that Senate approve this calendar change.

#### (b) Program Revision to Administrative Studies Major

The Committee recommends that Senate approve this calendar change.

#### (c) Revision of program description MBA and MSc Management

The Committee recommends that Senate approve this calendar change.

#### (d) College Transfer Program

The Committee recommends that Senate approve this calendar change.

#### (e) Change in Admission Requirements for H.B. Comm & BAdmin. Program

The Committee has tabled this item to our next meeting as it wanted to include a consultation with the Math Department about a new course in this proposed Calendar change.

## 6. Faculty of Education

### (a) Change the course description of EDUC 4245

The Committee recommends that Senate approve this calendar change.

### (b) Change the course description of EDUC 4218

The Committee recommends that Senate approve this calendar change.

### (c) To change the title and course description of EDUC 4118

The Committee recommends that Senate approve this calendar change.

### (d) To change course description for EDUC 4018

The Committee recommends that Senate approve this calendar change.

### (e) To change the course description for EDUC 3255

The Committee recommends that Senate approve this calendar change.

### (f) Remove EDUC 3296 and consequently remove a prerequisite for EDUC 3297

The Committee recommends that Senate approve this calendar change.

### Items for Information

## 7. Probationary Messages to Students

In its last report to Senate, SBC recommended approval of the 4-year non-direct entry degree for the Faculty of Science and Environmental Studies. In this review, SBC raised concerns with the probation notification (or messaging) that is issued to students when they are moved from the Honors program to the non-honors program as it has potential implications for student retention. This messaging is partly the responsibility of the Registrar's Office and Department and Program Chairs. SBC has been in communication with the Registrar about this issue and we have been assured that both her office and the Strategic Enrollment Management Committee take the retention issue very seriously and will be closely monitoring these and other non-direct entry degree programs.

In a related discussion (at our meeting), members of Senate Budget Committee also offered anecdotal examples of Chairs and Directors who provide a more personalized follow-up note or email to students placed on academic probation. This action by Chairs/Directors would appear an important part of any University-led strategies to improve student retention and success at Lakehead.

## 8. Vacancies filled on Senate Budget Committee

Senate Budget Committee appointed T. Randall as its Chair through to June 30, 2012 and welcomed its newest Faculty member, L. Liu, since its last report to Senate.

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Dr Todd Randall, SBC Chair