

November 22, 2011

Dr. Mark Gallagher (Chair)
Senate Organization Committee
Lakehead University Senate

Dear Dr. Gallagher:

As you are aware, the Joint Senate Committee for NOSM (JSC) reviewed the member composition in their terms of reference during the past year (10/11). The Senate Organization Committee was requested to provide feedback regarding membership for the Lakehead representatives, which you did. Subsequent to receiving your feedback, the JSC for NOSM met and discussed membership needs for the committee as a whole. Recently, the members of the JSC for NOSM representing Lakehead met and determined their recommendation for change to the committee membership.

The Lakehead Group consisted of: Michel Beaulieu, Rod Hanley, Mallory Granholm, Philip Hicks, Wayne Melville, Karen Roche and myself as Chair. I reviewed the history of the committee. The committee was created in 2003 to address the process that would be used for medical school academic items requiring Senate approval. As both Senates for Lakehead and Laurentian Universities would be involved, the notion of a 'joint' senate committee was developed and approved. Within the terms of reference, the item on composition of the committee is left to each university to determine, six members to come from each location as determined by the individual Senate procedures. Lakehead University selected individuals from the Senate committees where academic items are most often referred to for items within our structure. The committees identified were Graduate, Undergraduate, and Budget. As the decisions related to academic issues, the VP Academic was also included. The last two positions were filled by a student representative from LUSU and an elected faculty senator.

As time has passed, the medical school is now in full operation, and the initial set up of academic related items is in place. As we have learned more regarding the operation of a medical school, it has become apparent that graduate work is addressed very differently and is controlled by an organization outside of the university structure. Also, the budget for NOSM is approved and monitored by the Board of Directors for NOSM, and as such, no budget items are approved by the JSC for NOSM.

With this history in mind, the Lakehead members of the JSC for NOSM recommend that the two ex-officio positions currently held by the Chair of Graduate Studies and the Chair of the Senate Budget committee be replaced.

We suggest that one position be replaced by an elected faculty member, thus providing experience on a Senate committee for non senator, and broadening the perspective of the committee. We recommend the other position be filled by an individual having a determined link to an area health related.

The resulting composition for Lakehead representatives to the JSC for NOSM would be as follows:

- 1 Provost and Vice President (Academic)
- 1 Chair or delegate from the Senate Undergraduate Studies Committee (appointed for the year by SUSC, if different from the Chair)
- 1 Faculty Senator, elected by Lakehead Senate
- 1 Faculty member, recommended to Senate through the Senate Nominating Committee
- 1 Individual with expertise in a health related area, elected by Lakehead Senate. The individual may qualify through a teaching or research specialization.
- 1 Student selected by the Lakehead University Student Union
- Secretary of Senate (non-voting)

If you have any questions, or wish my attendance at the meeting when this is discussed, please let me know.

Yours truly,

A handwritten signature in cursive script that reads "Joey Farrell". The signature is written in dark ink on a light-colored background.

Dr. Joey Farrell
Joint Senate Committee Chair (outgoing)

cc: Dr. Michel Beaulieu
Dr. Philip Hicks
Dr. Wayne Melville
Dr. Rod Hanley
Ms Mallory Granholm
Ms Karen Roche, Secretary of Senate