

# Lakehead

UNIVERSITY

## MEMORANDUM

**TO:** Karen Roche, Secretary of Senate  
**FROM:** Gillian Siddall, Chair  
Senate Academic Committee  
**RE:** Report of the Senate Academic Committee  
**DATE:** November 30, 2011

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The following is my report from the regular SAC meeting of November 29, 2011.

### 1. Academic Planning Update

The Deputy Provost advised that the Planning Committee is currently reviewing and incorporating the feedback received during the most recent consultation period. A new draft of the full Academic Plan, including the revised action plans, will be posted early December.

The SAC confirmed support for Part 1 of the Unit Academic Planning Guide. Part 1 of the Unit Academic Planning Guide will be sent to the Departments and Schools. Part 2 will be reviewed by SAC and then forwarded to the academic units following Senate approval of the University Academic Plan.

### 2. Proposed changes to Psychology Academic Regulations (referred from Sept 23/11 Senate)

The committee reviewed amendments made to the calendar change submission, following recommendations from the Academic Regulations Sub-Committee. The amendments were found to be consistent with the recommendations.

SAC passed a motion accepting the revised changes to Psychology Academic Regulations and recommended that Senate approved them. (attached)

### 3. Revisions to the Terms of Reference for the Senate Academic Committee

The committee reviewed and made amendments to its Terms of Reference, primarily resulting from the transition to Quality Assurance.

The committee has asked that the Senate Nominations Committee be informed of the requirement to appoint Senators to two of its faculty positions and that they are advised when these vacancies occur. Further the committee recommended that the Expression of Interest form be revised in order that faculty may indicate if they are Senators.

The committee accepted the amendments to the Terms of Reference and recommended that Senate approve them. (attached)

**4. Revisions to the Terms of Reference for the Senate Academic Committee - Quality Assurance Sub-Committee**

The Committee considered the revised Terms of Reference recommended by the Quality Assurance Sub-Committee. The revisions are primarily associated with the provincial transition from UPRAC to the Quality Assurance Framework.

The Committee approved the Senate Academic Committee – Quality Assurance Sub-Committee Terms of Reference and recommends Senate approval. (attached)

Respectfully submitted,  
Gillian Siddall

## Request for Calendar Change Form

Tracking No:  
(Senate Secretary's Office  
use only)  
Date:

To	Secretary of Senate	
From	Name(Dean):	Faculty
	Dr. Lori Livingston	Health and Behavioural Science
	Department the change relates to	
	Psychology	
	Contact Person	
	Dr. Gordon Hayman	

Is the proposed calendar change Undergraduate

### Instructions:

1. In all cases please complete and attach section 1 and 2
2. If the calendar change affect other departments/schools/faculties complete and attach section 3
3. If the answer to any of the questions below is yes, explain. Attach separate sheets with reference to the question

- |  |  |   |
|--|--|---|
| 1. Do the proposed changes affect other departments/ schools/faculties in terms of their calendar change?                                | Yes<br><input checked="" type="checkbox"/> | No<br><input checked="" type="checkbox"/> |
| 2. Is a transition plan needed for student in progress?  | Yes<br><input type="checkbox"/>            | No<br><input checked="" type="checkbox"/> |
| 3. Are the proposed changes likely to affect student enrollment in your department/school/faculty?                                       | Yes<br><input type="checkbox"/>            | No<br><input checked="" type="checkbox"/> |
| 4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University?           | Yes<br><input type="checkbox"/>            | No<br><input checked="" type="checkbox"/> |
| 5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources?            | Yes<br><input type="checkbox"/>            | No<br><input checked="" type="checkbox"/> |
| 6 Will the proposed changes affect existing teaching loads within your department/school/faculty?  | Yes<br><input type="checkbox"/>            | No<br><input checked="" type="checkbox"/> |
| 7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ? | Yes<br><input type="checkbox"/>            | No<br><input checked="" type="checkbox"/> |
| 8. Will the proposed change require direct or in-kind support from outside the academic unit?  | Yes<br><input type="checkbox"/>            | No<br><input checked="" type="checkbox"/> |
| 9. Do the proposed changes include change in course(s) which is/are required core course(s) for a major?                                 | Yes<br><input type="checkbox"/>            | No<br><input checked="" type="checkbox"/> |
| 10. Do the proposed changes include a change in course which is  | Yes  | No  |

- service/required course(s) in another program?  Yes  No
11. Do the proposed changes include change in course(s) which is/are open elective available to any student in any program?  Yes  No
12. Do the proposed changes include change in course(s) which is/are elective in a major i.e. restricted to students in a major?  Yes  No

Signatures:

Date approved by faculty council  
11/11/2009

Section 1
Description of the Proposed Calendar Change: Change in academic regulations to accommodate change in faculty
Rationale of the Proposed Calendar Change(s): (Corresponding to Section 2 where required)
1 ACADEMIC REGULATIONS
2 First Year BA Program
3 First Year Honours BA (Specialized Honours in Psychology)

Section 2

Existing Calendar Entries:  
(Page reference based on hard copy or URL based on electronic version of calendar)

Proposed Calendar Entries/Addition/ Deletion  
-If only addition, specify page number and placement in university calendar  
-If only deletion, write Deleted

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<http://mycoursecalendar.lakeheadu.ca/pg253.html>

**ACADEMIC REGULATIONS**

See the University Regulations section and the Faculty of Social Sciences and Humanities Regulations section of this Calendar for conditions to enter, proceed in, and graduate from these programs.

Note 1: Core Course Requirements: For the 3-year BA and BSc programs, two FCEs (full course equivalents) must be completed from the psychology core groups, one from either core groups A or B, and one from either core groups C or D. For the 4-year Psychology programs, four FCEs must be selected from the core groups, one from each of groups A, B, C and D. It is recommended that all students take a range of core area courses in their studies.

Note 2: Other Requirements: (a) Minimum overall average in all psychology courses consists of: 60% for the Major in Psychology BA and BSc degrees; 70% for the Honours BA and Honours BSc in Psychology degrees; and 80% for the Specialized Honours in Psychology HBA and HBSc degrees. (b) Minimum and maximum number of psychology courses: 5 and 8 FCEs for three year Major in Psychology BA and BSc degrees; 9 and 13 for four year Major in Psychology BA and BSc degrees, and for Honours BA and Honours BSc in Psychology degrees; 11 and 13 for Specialized Honours in Psychology HBA and HBSc degrees. (c)

Required courses for all programs: 1100 and 2101 are required for all programs. Students who have taken an introductory statistics course from another department may receive permission to be exempt from 2101, in which case another psychology course must be taken in place of an elective.

Note 3: Second, third and fourth year Psychology courses are not open to first year students. Fourth year courses are normally open only to third and fourth year students. Exceptions must be approved by the

**ACADEMIC REGULATIONS**

See the University Regulations section and Faculty of Health and Behavioural Science Regulations of this Calendar for conditions to enter, and proceed in, these programs.

In addition to the University and Faculty academic regulations the following regulations apply to Psychology students:

(a) A student may proceed without condition in a Bachelor's degree program if credit is obtained for all the courses of the preceding year and she/he has an average standing of C (60%) or better in Psychology courses.

(b) A student may be admitted to or proceed without condition in a Honours Bachelor's degree program in any year if credit is obtained for all the courses of the preceding year, she/he has an overall average of C (60%) or better, and he/she has an average standing of B (70%) or better in Psychology courses.

(c) A student who has failed a course or courses or fails to meet the average requirement may write special examinations.

(d) A student in a Bachelor's degree program who has not met the requirement of a C (60%) average in Psychology courses may be permitted, with the approval of the department, to proceed "On Probation" into the succeeding year of the program or the next two academic terms of the program in the case of programs that do not follow the academic year format. Should he/she fail to obtain the required percentage a second time, he/she will be required to re-apply for admission to the university.

(e) A student in a Honours Bachelor's degree program who has not met the requirement of a B (70%) average in Psychology courses may be permitted, with the approval of the department, to proceed "On Probation" into the succeeding year of the program or the next two academic terms of the program in the case of programs that do not follow the academic year format. Should he/she fail to obtain the required percentage a second

Department.

Note 4: Elective courses may be chosen from any degree-level course in the University, provided the prerequisites are met. Science electives may be chosen from any degree-level course designated as a Science course in a BSc or Honours BSc program (including BES, HBES, HBESc, HBScF, BEng, BScN, HBK), or by consultation with the Department of Psychology.

time, he/she will be required to transfer to a 4-year Bachelor of Arts or Bachelor (Psychology major) if he/she has an overall average of C (60%) or better in Psychology courses and if not to re-apply for admission to the university.

(f) A student will be deemed to have failed his/her program in either of the following two cases: (i) More than 5 full course equivalent failures are accumulated while registered in the program. (ii) Fewer than 15 full course equivalent credits are achieved in 20 full-course equivalent attempts. An attempt is a full course registration or two half-course registrations not formally cancelled with the Registrar by the prescribed dates for withdrawal from the full or half courses without academic penalty.

(g) A student admitted to a Psychology program after having failed a program in another department/school will receive credit for only those courses in which at least a C grade has been obtained and which are applicable to the Psychology program.

(h) A student will be awarded First Class Standing if the weighted average of all the major courses taken is at least 80%. An average of at least 70%, but less than 80% indicates Second Class Standing.

In the computation of a First Class Standing average, in addition to having attained a minimum overall average of A in the transfer credit courses, students who have completed credits at another institution must have completed a minimum of 2/3 of the courses used in the calculation of the First Class Standing average at Lakehead University.

(i) After a student is granted a BA or BSc degree in Psychology, with an overall B average or better, he/she may apply for admission to an honours degree program in Psychology.

Department of Psychology Notes:

Note 1: Core Course Requirements: For the 3-year BA and BSc programs, two FCEs (full course equivalents) must be completed from the psychology core groups, one from either core groups A or B, and one from either core groups C, D, or E. For the 4-year Psychology programs, five FCEs must be selected from the core groups, one from each of groups A, B, C, D, and E. It is recommended that all students take a range of core area courses in their studies.

Note 2: Other Requirements: (a) Minimum and maximum number of psychology courses: 5 and 8 FCEs for three year Major in Psychology BA and

BSc degrees; 9 and 14 for four year Major in Psychology BA and BSc degrees, and for Honours BA and Honours BSc in Psychology degrees; 11 and 14 for Specialized Honours in Psychology HBA and HBSc degrees. (b) Required courses for all programs: 1100 and 2101 are required for all programs. Students who have taken an introductory statistics course from another department may receive permission to be exempt from 2101, in which case another psychology course must be taken in place of an elective.

Note 3: Second, third and fourth year Psychology courses are not open to first year students. Fourth year courses are normally open only to third and fourth year students. Exceptions must be approved by the Department.

Note 4: Elective courses may be chosen from any degree-level course in the University, provided the prerequisites are met. Science electives may be chosen from any degree-level course designated as a Science course in a BSc or Honours BSc program (including BES, HBES, HBESc, HBScF, BEng, BScN, HBK), or by consultation with the Department of Psychology.

Note 5: First year students in the BA, Honours BA, and Specialized Honours in Psychology HBA are required to follow the First Year Arts Program Grouping Requirements as described in the Social Sciences and Humanities Regulations.

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<http://mycoursecalendar.lakeheadu.ca/pg254.html>

1. BA (Psychology Major)

Three Year program Courses will be chosen in consultation with the Department.

First Year: (a) Psychology 1100 (b) Two FCEs from Group I (see Faculty of Social Sciences and Humanities Regulations, First Year Arts Program Grouping Requirements) (c) One FCE from Group II (see First Year Arts Program Grouping Requirements) (d) One FCE elective. A first year science course is recommended.

1. BA (Psychology Major)

Three Year program

First Year:

(a) Psychology 1100  
(b) Two FCEs from Group I Humanities (see Note 5)  
(c) One FCE from Group II Humanities (see Note 5)  
(d) One FCE elective. A first year science course is recommended.

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<http://mycoursecalendar.lakeheadu.ca/pg254.html>

4. Honours BA (Specialized Honours in

Psychology)

Four Year program

A student may, in consultation with the Department, enter the Honours BA (Specialized Honours in Psychology) program in any year providing a minimum overall 80% (A) average has been obtained in all psychology courses of the preceding years and all other program requirements have been met.

First Year:

- (a) Psychology 1100
- (b) Two FCEs from Group I (see Social Sciences and Humanities Regulations, First Year Arts Program Grouping Requirements, page 203)
- (c) One FCE from Group II (see page 203)
- (d) One FCE elective. A first year science course is recommended. (see Note 4)

4. Honours BA (Specialized Honours in Psychology)  
Four Year program

A student may, in consultation with the Department, enter the Honours BA (Specialized Honours in Psychology) program in any year providing a minimum overall 80% (A) average has been obtained in all psychology courses of the preceding years and all other program requirements have been met.

First Year:

- (a) Psychology 1100
- (b) Two FCEs from Group I Humanities (see Note 5)
- (c) One FCE from Group II Humanities (see Note 5)
- (d) One FCE elective. A first year science course is recommended. (see Note 4)



Section 3

The Faculty(ies) affected by the proposed calendar change

**I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Dept./School/Faculty.**

I agree to this calendar change proposal                      Yes                       No

Name:

Faculty:

Date:

Signature of Dean