

Request for Calendar Change Form

Tracking No:
(Senate Secretary's Office
use only)

Date:
06/09/2011

To Secretary of Senate
From Name(Dean): Faculty
Andrew Dean Science & Environmental Studies
Department the change relates to
Biology
Contact Person
Dave Law

Is the proposed calendar change Undergraduate

Instructions:

1. In all cases please complete and attach section 1 and 2
2. If the calendar change affect other departments/schools/faculties complete and attach section 3
3. If the answer to any of the questions below is yes, explain. Attach separate sheets with reference to the question

- | | | |
|--|---------------------------------|---|
| 1. Do the proposed changes affect other departments/ schools/faculties in terms of their calendar change? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 2. Is a transition plan needed for student in progress? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 3. Are the proposed changes likely to affect student enrollment in your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 6. Will the proposed changes affect existing teaching loads within your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 8. Will the proposed change require direct or in-kind support from outside the academic unit? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 9. Do the proposed changes include change in course(s) which is/are required core course(s) for a major? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 10. Do the proposed changes include a change in course which is | Yes | No |

- service/required course(s) in another program? Yes No
11. Do the proposed changes include change in course(s) which is/are open elective available to any student in any program? Yes No
12. Do the proposed changes include change in course(s) which is/are elective in a major i.e. restricted to students in a major? Yes No

Signatures:

Date approved by faculty council
15/11/2011

Section 1
Description of the Proposed Calendar Change: Removal of restrictions requiring written permission of the instructor or Chair for third and fourth year courses for all courses except Biol. 3990, Biol. 3991, Biol. 4101, Biol. 4610 and Biol. 4630.
Rationale of the Proposed Calendar Change(s): (Corresponding to Section 2 where required)
1 The current restrictions do not permit students to register easily for regular courses and cause considerable wasted effort from the Chair. The restrictions remain on special topics, thesis, and laboratory internship courses which require supervision from a faculty member.

Section 2

Existing Calendar Entries:
(Page reference based on hard copy or
URL based on electronic version of
calendar)

Proposed Calendar Entries/Addition/ Deletion
-If only addition, specify page number and
placement in university calendar
-If only deletion, write Deleted

Existing Entry
(at start of Biology Courses under Notes:)
Notes:
1. Third, fourth and fifth year courses may
only be taken with the written consent of the
instructor or the Chair of the Department.

New Entry
Notes:
1. Fifth year courses may only be taken with the
written consent of the instructor or the Chair of
the Department.

Existing Entry
(stated after the course descriptions of many
third and fourth year courses)
Notes:
May only be taken with the written consent of
the instructor or the Chair of the Department.

New Entry
Remove the statement:

May only be taken with the written consent of the
instructor or the Chair of the Department.

Add:
Biol. 3990, Biol. 3991, Biol. 4101, Biol. 4610 and
Biol. 4630 may only be taken with the written
consent of the instructor.

Section 3

The Faculty(ies) affected by the proposed calendar change

Science and Environmental Studies

I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Dept./School/Faculty.

I agree to this calendar change proposal

Yes

No

Name:

DR. DAVID LAW

Faculty:

CHAIR, DEPT. OF BIOLOGY

Date:

2011-11-16

Signature of Dean



Section 3

The Faculty(ies) affected by the proposed calendar change

Science and Environmental Studies

I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Dept./School/Faculty.

I agree to this calendar change proposal

Yes

No

Name:

Faculty:

Date:

Signature of Dean

