

## Request for Calendar Change Form

Tracking No:  
(Senate Secretary's Office  
use only)  
Date:

To	Secretary of Senate	
From	Name(Dean):	Faculty
	Dr. B. Dadgostar	Faculty of Business Administration
	Department the change relates to	
	Faculty of Business Administration	
	Contact Person	
	Prof. B. Isotalo	

Is the proposed calendar change Undergraduate

**Instructions:**

1. In all cases please complete and attach section 1 and 2
2. If the calendar change affect other departments/schools/faculties complete and attach section 3
3. If the answer to any of the questions below is yes, explain. Attach separate sheets with reference to the question

1. Do the proposed changes affect other departments/ schools/faculties in terms of their calendar change?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
2. Is a transition plan needed for student in progress?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
3. Are the proposed changes likely to affect student enrollment in your department/school/faculty?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
6. Will the proposed changes affect existing teaching loads within your department/school/faculty?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
8. Will the proposed change require direct or in-kind support from outside the academic unit?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
9. Do the proposed changes include change in course(s) which is/are required core course(s) for a major?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
10. Do the proposed changes include a change in course which is	Yes	No

- service/required course(s) in another program?  Yes  No
11. Do the proposed changes include change in course(s) which is/are open elective available to any student in any program?  Yes  No
12. Do the proposed changes include change in course(s) which is/are elective in a major i.e. restricted to students in a major?  Yes  No

Signatures:

Date approved by faculty council  
25/11/2011

### Section 1

Description of the Proposed Calendar Change:

Revised Bachelor of Administration Program and Bachelor of Administration College Transfer Program

Rationale of the Proposed Calendar Change(s):  
(Corresponding to Section 2 where required)

#### Business 3431

The third year of the Bachelor of Administration Program currently requires students to complete a full course equivalent in Management Policy (Business 3461). Based upon a recent review of the learning outcomes of the Bachelor of Administration Program it has been determined that students graduating from this program no longer require a full course equivalent in Management Policy. Students will be better able to meet the requirements of professional accreditation programs and of entry level career opportunities by having completed a broader range of business electives.

#### Revised Bachelor of Administration Program and Bachelor of Administration College Transfer Program

Currently the Bachelor of Administration – College Transfer Program requires that students applying to the degree program have successfully completed the equivalent courses of the first and second years prior to admission to Lakehead. As Ontario colleges have continued to develop more specialized business diplomas, several of the college courses equivalent to our first and second year degree courses have been eliminated. For students planning to transfer directly to our university degree program after graduating from college, the completion of these required courses prior to admission represents significant academic and financial barriers.

Further to this, the current strategic and academic plans of the university emphasize the importance of responding to Ontario government policies that direct universities to provide more seamless access to college graduates seeking to obtain a degree.

In responding to these issues, the Faculty's recent review of three-year college business diploma programs in Ontario has resulted in a revised College Transfer program.

**Section 2**

<p><b>Existing Calendar Entries:</b> (Page reference based on hard copy or URL based on electronic version of calendar)</p>	<p><b>Proposed Calendar Entries/Addition/ Deletion</b> -If only addition, specify page number and placement in university calendar -If only deletion, write Deleted</p>
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<p><a href="http://mycoursecalendar.lakeheadu.ca/pg13.html">http://mycoursecalendar.lakeheadu.ca/pg13.html</a></p> <p>Business 3461 - Management Policy Credit Weight: 1.0</p> <p>Prerequisite(s): Completion of Second Year of the Honours Bachelor of Commerce Program</p> <p>Description: This course examines the strategic decision-making process in organizations. The development of management strategies and policies and the means required to effectively implement them are emphasized. Environmental factors, organizational capabilities, and social and personal values are analyzed in a variety of case studies of business firms and not-for-profit and public sector institutions, building on strategic management concepts and the knowledge acquired in the student's prior education and experience.</p> <p>Notes: Open only to students in the Third Year of the Bachelor of Administration Program.</p> <p>3. Bachelor Of Administration - Year III ADMISSION REQUIREMENT: (a) Satisfactory completion of Year II - Honours Bachelor of Commerce with an overall average of at least 60% based on all Year II courses. (b) The student must meet the prerequisite for each elective selected. GRADUATION REQUIREMENT: Satisfactory completion of Year III - B. Admin. with an overall average of at least 60% in courses used as credit for Year III - Business Administration.</p> <p>Business 3461 - Management Policy 1.0 Business 3058 - Human Resources Management 0.5 *2.5 Full Course Equivalent Electives - Open</p>	<p>Business 3431 - Business Policy Credit Weight: 0.5</p> <p>Prerequisite(s): Completion of Second Year of the Honours Bachelor of Commerce Program</p> <p>Description: This course examines the strategic decision-making process in organizations. The development of management strategies and policies and the means required to effectively implement them are emphasized. Environmental factors, organizational capabilities, and social and personal values are analyzed in a variety of case studies of business firms and not-for-profit and public sector institutions, building on strategic management concepts and the knowledge acquired in the student's prior education and experience.</p> <p>Notes: Open only to students in the Third Year of the Bachelor of Administration Program.</p> <p>3. Bachelor Of Administration - Year III ADMISSION REQUIREMENT: (a) Satisfactory completion of Year II - Honours Bachelor of Commerce with an overall average of at least 60% based on all Year II courses. (b) The student must meet the prerequisite for each elective selected. GRADUATION REQUIREMENT: Satisfactory completion of Year III - B. Admin. with an overall average of at least 60% in courses used as credit for Year III - Business Administration.</p> <p>Business 3431 - Business Policy 0.5 Business 3058 - Human Resources Management 0.5 *3.0 Full Course Equivalent Electives - Open</p>
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## Business

2.5

\*1.0 Full Course Equivalent Elective - Open

1.0

5.0

\*Note:

A maximum of 1.5 Full Course Equivalent Electives may be taken from any one of the following major areas of concentration:

1. Accounting or
2. Business Finance or
3. Human Resources Management/Industrial Relations or
4. Information Systems/Management Science/Operations Management or
5. Marketing

See Faculty of Business Administration Course Numbering System below.

Note:

1. Core courses cannot be used as elective courses in the program.
2. The courses for Part-time Students and Non-Business Majors, shown in the Course Numbering System list, are not normally accepted as electives.
3. Students cannot choose a first year course as an elective (a course which starts with a number 1) in the graduating year.
4. Students should consult the Chair of Curriculum for advice if in doubt.

## 5. Bachelor of Administration College Transfer Program

Graduates of six semester (three year) College Business programs who have satisfied the course requirements of the first and second years of the Honours Bachelor of Commerce Program may be admitted to the College Transfer Program. College graduates of Business programs with a minimum "B" average (cumulative average in business courses) are eligible for admission to the third year of the Bachelor of Administration Program. Meeting the minimum requirements does not guarantee admission to either the University or a specific program.

### GRADUATION REQUIREMENT:

Satisfactory completion of Year III - B. Admin. with an overall average of at least 60% in courses used for credit in Year III - Business Administration.

Business 3461 - Management Policy

1.0

## Business

3.0

\*1.0 Full Course Equivalent Elective - Open

1.0

5.0

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## Thunder Bay Campus

## 5. Bachelor of Administration College Transfer Program

Graduates of six semester (three year) College Business programs may be admitted to the College Transfer Program. College graduates of Business programs with a minimum "B" average (cumulative average in business courses) are eligible for admission to the third year of the Bachelor of Administration Program. Meeting the minimum requirements does not guarantee admission to either the University or a specific program.

### GRADUATION REQUIREMENT:

Satisfactory completion of Year III - B. Admin. with an overall average of at least 60% in courses used for credit in Year III - Business Administration.

Business 3017 - The Canadian Business Environment

0.5

\*2.5 Full Course Equivalent Electives - Open Business

2.5

\*1.0 Full Course Equivalent Elective - Open

1.0

5.0

\*Note:

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5. Marketing

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Bachelor of Administration College Transfer Program

Accounting Diploma

Business 3017	0.5
Canadian Business Environment	
Business 3431	0.5
Business Policy	

7 HCE – Business/Economics

Economics 2117	0.5
Economic Statistics II	
Business 3058	0.5
Human Resources Management	
Business 2034	0.5
Marketing Management II	
Economics 2017	0.5
Microeconomics I	

\*1.5 Open Business Option 1.5

\*0.5 Open Business/Non-business Option 0.5

Bachelor of Administration College Transfer Program

Human Resources Management Diploma

Business 3017	0.5
Canadian Business Environment	
Business 3431	0.5
Business Policy	

8 HCE – Business/Economics

Economics 2117	0.5
Economic Statistics II	
Business 2016	0.5
Operations Management I	
Business 2019	0.5
Finance I	
Business 2039	0.5
Finance II	
Business 2034	0.5
Marketing Management II	
Economics 2017	0.5
Microeconomics I	

1.0 Open Business Option 1.0

Bachelor of Administration College Transfer Program  
Marketing Diploma

Business 3017	0.5	
Canadian Business Environment		
Business 3431	0.5	
Business Policy		

6 HCE – Business/Economics

Economics 2115	0.5	
Economic Statistics I		
Economics 2117	0.5	
Economic Statistics II		
Business 2012	0.5	Management
Accounting		
Business 2016	0.5	
Operations Management I		
Business 2019	0.5	
Finance I		
Business 2039	0.5	
Finance II		

1.0 Open Business Option 1.0

Bachelor of Administration College Transfer Program  
General Business Diploma

Business 3017	0.5	
Canadian Business Environment		
Business 3431	0.5	
Business Policy		

7 HCE – Business/Economics

Economics 2117	0.5	
Economic Statistics II		
Business 2034	0.5	
Marketing Management II		
Business 2039	0.5	
Finance II		
Economics 2017	0.5	
Microeconomics I		
*1.0 Open Business	1.0	

\*1.0 Open Business/Non-business Option 1.0

Bachelor of Administration College Transfer Program  
International Business Diploma

Business 3017	0.5
Canadian Business Environment	
Business 3431	0.5
Business Policy	

6 HCE – Business/Economics

Economics 2115	0.5
Economic Statistics I	
Economics 2117	0.5
Economic Statistics II	
Business 2012	0.5
Management Accounting	
Business 2016	0.5
Operations Management I	
Business 2019	0.5
Finance I	
Business 2039	0.5
Finance II	

1.0 Open Business Option	1.0
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5. Marketing

See Faculty of Business Administration Course Numbering System below.

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Orillia Campus

5. Bachelor of Administration College Transfer

## Program

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### GRADUATION REQUIREMENT:

Satisfactory completion of Year III - B. Admin. with an overall average of at least 60% in courses used for credit in Year III - Business Administration.

Bachelor of Administration College Transfer Program  
Accounting Diploma

Business 4317	0.5
Business and Society	
Business 3431	0.5
Business Policy	

7 HCE – Business/Economics

Business 2336	0.5
Introduction to Quantitative Analysis	
Business 3358	0.5
Introduction Human Resources Management	
Business 3334	0.5
Marketing II	
Business 3317	0.5
Managerial Economics	

\*1.5 Open Business Option 1.5

\*0.5 Open Business/Non-business Option 0.5

Bachelor of Administration College Transfer Program  
Human Resources Management Diploma

Business 4317	0.5
Business and Society	
Business 3431	0.5
Business Policy	



8 HCE – Business/Economics

Business 2336	0.5	
Introduction to Quantitative Analysis		
Business 3316	0.5	Introduction
to Operations Management		
Business 3319	0.5	
Financial Management I		
Business 3339	0.5	
Financial Management II		
Business 3334	0.5	
Marketing II		
Business 3317	0.5	
Managerial Economics		

1.0 Open Business  
Option 1.0

Bachelor of Administration College Transfer  
Program  
Marketing Diploma

Business 4317	0.5	
Business and Society		
Business 3431	0.5	
Business Policy		

6 HCE – Business/Economics

Business 2336	0.5	
Introduction to Quantitative Analysis		
Business 3312	0.5	
Managerial Accounting		
Business 3316	0.5	Introduction
to Operations Management		
Business 3317	0.5	
Managerial Economics		
Business 3319	0.5	
Financial Management I		
Business 3339	0.5	
Financial Management II		

1.0 Open Business Option 1.0

Bachelor of Administration College Transfer  
Program  
General Business Diploma

Business 4317	0.5	
Business and Society		
Business 3431	0.5	

## Business Policy

### 7 HCE – Business/Economics

Business 2336	0.5	
Introduction to Quantitative Analysis		
Business 3334	0.5	Marketing
II		
Business 3339	0.5	Financial
Management II		
Business 3317	0.5	
Managerial Economics		

\*1.0 Open Business 1.0

\*1.0 Open Business/Non-business Option 1.0

### Bachelor of Administration College Transfer Program

#### International Business Diploma

Business 4317	0.5	
Business and Society		
Business 3431	0.5	
Business Policy		

### 6 HCE – Business/Economics

Business 2336	0.5	
Introduction to Quantitative Analysis		
Business 3317	0.5	
Managerial Economics Business		
3312	0.5	
Managerial Accounting		
Business 3316	0.5	
Introduction to Operations Management		
Business 3319	0.5	
Financial Management I		
Business 3339	0.5	
Financial Management II		

1.0 Open Business Option 1.0

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Section 3

The Faculty(ies) affected by the proposed calendar change

Faculty of Business Administration

**I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Dept./School/Faculty.**

I agree to this calendar change proposal

Yes

No

Name:

Bahram Dadgostar

Faculty:

Faculty of Business Administration

Date:

01/12/2011

Signature of Dean

