

MEMO

To: Karen Roche
University Secretary

From: Lori Livingston
Dean, Faculty of Health and Behavioural Sciences

Date: November 22, 2011

Re: Senate Representation and Grand Parenting of External and Internal Adjuncts in
Relation to the Transition of the MPH Program to the Department of Health Sciences

Dear Ms. Roche,

I am writing this memo in response to two transitional issues which have arisen as a result of the MPH program now being housed within the Department of Health Sciences. These are as follows:

1. Senate Representation: A Senate seat has been granted to the Department of Health Sciences while the Senate seat for the MPH program still exists. I would like to recommend that the latter be rescinded to avoid duplicate representation for the academic program/unit.
2. External and Internal Adjuncts: There are numerous external and internal adjuncts who are appointed to the MPH program. Now that the program is housed within the Department of Health Sciences, I would like to recommend that those individuals currently holding such status be "grand parented" as adjuncts into the Department of Health Sciences.

As both of these issues relate to Senate and Senate processes, I would appreciate your assistance in moving these items forward through the appropriate channels and mechanisms. Thank you for your assistance with these matters.

Sincerely,



Lori A. Livingston, PhD
Professor and Dean
Faculty of Health & Behavioural Sciences