

## Request for Calendar Change Form

Tracking No:  
(Senate Secretary's Office  
use only)

Date:  
20/03/2012

<b>To</b>	Secretary of Senate	
<b>From</b>	Name(Dean):	Faculty
	Bahram Dadgostar	Business Administration
	Department the change relates to	
	Faculty of Business Administration	
	Contact Person	
	Naqi Sayed	

Is the proposed calendar change Graduate

### Instructions:

1. In all cases please complete and attach section 1 and 2
2. If the calendar change affect other departments/schools/faculties complete and attach section 3
3. If the answer to any of the questions below is yes, explain. Attach separate sheets with reference to the question

1. Do the proposed changes affect other departments/ schools/faculties in terms of their calendar change?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
2. Is a transition plan needed for student in progress?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
3. Are the proposed changes likely to affect student enrollment in your department/school/faculty?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
6. Will the proposed changes affect existing teaching loads within your department/school/faculty?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
8. Will the proposed change require direct or in-kind support from outside the academic unit?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
9. Do the proposed changes include change in course(s) which is/are required core course(s) for a major?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
10. Do the proposed changes include a change in course which is	Yes	No



service/required course(s) in another program?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11. Do the proposed changes include change in course(s) which is/are open elective available to any student in any program?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
12. Do the proposed changes include change in course(s) which is/are elective in a major i.e. restricted to students in a major?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Signatures:	Date approved by faculty council 09/03/2012	

<b>Section 1</b>
<b>Description of the Proposed Calendar Change:</b> GRE Test score is one of the requirement for admission to MBA and MSC (Mgmt) Programs. Changes to GRE Test scores has necessitated changes to our admission requirement as well.
<b>Rationale of the Proposed Calendar Change(s):</b> (Corresponding to Section 2 where required)
1 GMAT or GRE scores are one of the requirements for admission into our MBA and MSc. (Mgmt) programs. In August 2011, the GRE revised General Test replaced the GRE® General Test. While the basic component of the test remain the same, there has been significant changes to scales and contents of the test bringing it closer to the requirement of business schools. To facilitate transition, GRE administration has made available tools which calculate equivalency to the previous scales. This calendar change accommodates changes to GRE Test score without changes to our existing admission policy.



Section 2

**Existing Calendar Entries:**

(Page reference based on hard copy or URL based on electronic version of calendar)

**Proposed Calendar Entries/Addition/ Deletion**

-If only addition, specify page number and placement in university calendar  
-If only deletion, write Deleted

1

<http://mycoursecalendar.lakeheadu.ca/pg308.html>

Admission Requirements

**MSc (Management)**

In addition to the general admission requirements for Master programs, the following minimum requirements also apply:

- . Four year business degree or four year degree in related field or three year business degree plus five additional full-course equivalents (10 half-courses at the second year level or higher in the field of study; a minimum of six must be in business at the third or fourth year level, and not already used for any degree considered for admission into this program)

- . GMAT with recommended score of 500, or GRE General Exam with recommended combined score of 1000

- . one half-course in Statistics

- . Statement of Academic Intent of 750-1000 words, to outline the nature of the academic and work history, and the academic goals

**MBA**

In addition to the general admission requirements for Graduate programs the following minimum requirements also apply:

- Four-year degree or three year degree plus five additional full-course equivalents (10 half courses at the second year level or higher; a minimum of six courses must be at the third or fourth year level, and not already used for any degree considered for admission into this program).

- GMAT with recommended score of 500, or GRE General Exam with recommended combined score of 1000.

- Statement of academic intent of 750-1000 words, to outline the nature of the academic and work history, the academic and career goals, and the strengths and weaknesses of the applicant.

- Curriculum Vitae.

Preference will be given to applicants with more than two years of general work experience.

Admission Requirements

**MSc (Management)**

In addition to the general admission requirements for Master programs, the following minimum requirements also apply:

- four year business degree or four year degree in related field or three year business degree plus five additional full-course equivalents (10 half-courses at the second year level or higher in the field of study; a minimum of six must be in business at the third or fourth year level, and not already used for any degree considered for admission into this program)

- GMAT with recommended score of 500, or a GRE General Exam with recommended combined score of 1000 (prior to August 2011) or the equivalent score on the GRE revised General Test (after August 2011)

- Statement of Academic Intent of 750-1000 words, to outline the nature of the academic and work history, and the academic goals

**MBA**

In addition to the general admission requirements for Graduate programs the following minimum requirements also apply:

- Four-year degree or three year degree plus five additional full-course equivalents (10 half courses at the second year level or higher; a minimum of six courses must be at the third or fourth year level, and not already used for any degree considered for admission into this program).

- GMAT with recommended score of 500, or a GRE General Exam with recommended combined score of 1000 (prior to August 2011) or the equivalent score on the GRE revised General Test (after August 2011)

- Statement of academic intent of 750-1000 words, to outline the nature of the academic and

Applicants with experience greater than 5 years at a middle or upper level managerial position, or professional designations such as CA, CMA, CGA, CFA, CHRP and CFP and other recognized designation will be looked on favorably and may be considered in cases of less than required undergraduate average or GMAT/GRE score.

work history, the academic and career goals, and the strengths and weaknesses of the applicant.

- Curriculum Vitae.

Preference will be given to applicants with more than two years of general work experience.

Applicants with experience greater than 5 years at a middle or upper level managerial position, or professional designations such as CA, CMA, CGA, CFA, CHRP and CFP and other recognized designation will be looked on favorably and may be considered in cases of less than required undergraduate average or GMAT/GRE score.



**Section 3**

The Faculty(ies) affected by the proposed calendar change

**I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Dept./School/Faculty.**

I agree to this calendar change proposal

Yes

No

Name:

*Bahram Dadgostar*

Faculty:

*Business Administration*

Date:

*March 19-12*

Signature of Dean

