

Lakehead

UNIVERSITY

BOARD OF GOVERNORS' ANNUAL MEETING #11-255
Friday, September 30, 2011 at 4:00 p.m. in the Senate Chambers

MINUTES

Present:	Mr. C. Bruce, Chair	Mr. B. McKinnon
*teleconference	Mr. C. Clark	Mr. G. Labine
	Mr. K. Cleghorn	Mr. T. Morris
	Mr. K. Chase	Mr. B. Waite
	Mr. C. Fernyc*	Ms. E. Cameron
	Mr. D. Heroux	Ms. M. Ryan
	Ms. M. Phipps	Mr. K. Dahl
	Ms. F. Picherack	Mr. L. Sevean
	Mr. D. Tamblyn	Dr. B. Stevenson
	Mr. E. Zakrewski	Dr. C. Gottardo
	Mr. M. Tilbury	Dr. G. Hayman
		Dr. S.D. Stone
Secretary:	Ms. K. Roche	
Regrets:	Mr. A. Crooks	Ms. N. Bouchard
	Ms. J. Flett	
Guests:	Prof. Glenna Knutson	Mr. Michael Pawlowski
	Dr. Rodney Hanley	Mr. Gerry Munt
	Dr. Moira McPherson	

GUEST SPEAKER- Presentation on Academic Plan – Dr. Rod Hanley and Dr. Moira McPherson

Dr. Rodney Hanley, Provost and Vice-President (Academic) and Dr. Moira McPherson, Deputy Provost, Provost & Vice President (Academic) provided the Board of Governors with a presentation on the work being done to develop a new Academic Plan.

The presentation included topics such as an update on the Academic Plan and information on how it connects with the Strategic Plan.

1. Need for In Camera Items to be Declared

The Chair reminded members that items arising that need in camera attention should be declared point of discovery and be asked if there were any items to declare. There were no additional in camera items declared.

2. Approval of Agenda

MOVED (D. Heroux/B. McKinnon) that the agenda be approved with the following changes:

- **Correction** to item #7 and #8, and #9.5 – these items were already distributed to members, and will not be distributed at the meeting
- **Correction** to 9.6 (part 1), Professor Jo-Anne Ryan should be Dr. Jo-Anne Ryan.

- **Add** an additional Chair appointment: Item 9.6 (part 3): Dr. Wa Gao – Chair of the department of civil engineering – July 1, 2011 through June 30, 2014.
- **Change** to item #9.7 – the Alumni Association Report will now be presented orally by Mr. Mark Tilbury
- **Change to** motion on item #12 – “MOVED that the Board of Governors approve the revised proposed amendments to the Board of Governors’ By-laws; and that the policy on “Open Meetings of the Board of Governors, Policy to Guide and Practice of” be rescinded.
- **Delete** item #13.2.2: Student Appointments to the Judicial Panel for the Code of Student Behaviour and Disciplinary Procedures
- **Change** to item #14.2 – the report of the Board of Governors representative to Senate will now be an oral report.

CARRIED

3. **Declaration of Conflict of Interest.**

The Chair reminded members of the need to declare conflicts of interest. There were no conflicts of interest declared.

4. **Approval of Minutes of the Board of Governors' Meeting of June 3, 2011**

MOVED (C. Gottardo/C. Clark) that the Minutes of the Board of Governors' Meeting of June 3, 2011 be approved as distributed.
CARRIED

5. **Business Arising from the Minutes (not on the Agenda elsewhere)**

There was no business arising from the minutes.

6. **Chair's Report (Mr. Colin Bruce)**

The Chair reviewed highlights from the report which was distributed to members.

7. **President's Report (Dr. Brian Stevenson)**

The President reviewed highlights from the annual report and the regular report which was distributed to members.

8. **Report on Strategic Planning (Mr. Gerry Munt)**

Mr. Gerry Munt reviewed the “Strategic Planning Objectives” which was distributed to members.

9. **Consent Agenda**

MOVED (B. McKinnon/B. Waite) that the Consent Agenda be approved.

-
- 9.1 Northern Ontario School of Medicine (NOSM) Committee Report
 - 9.2 Annual Operations Committee Report
 - 9.3 Annual Senate Liaison Committee Report
 - 9.4 Annual Student Liaison Committee Report
 - 9.5 Annual University Advancement Committee Report
 - 9.6 Appointment of Chairs/Directors
 - Dr. Jo-Anne Ryan – Chair of the Business Program - Orillia (September 1, 2011 – August 31, 2014)
 - Dr. David Law – Chair of the Biology Department (July 1, 2011 – June 30, 2014)
 - Dr. Wa Gao – Chair of the Department of Civil Engineering – July 1, 2011 through June 30, 2014
 - 9.7 Northern Ontario School of Medicine Report
 - 9.8 Thunder Bay Regional Health Sciences Centre Report
CARRIED

10. Report of the Task Force held on September 28, 2011

There have been two meetings with the Osborne Group. A work plan, preliminary information gathering from comparable universities, and interviews of stakeholders of the university are underway. A revised timeline was distributed and it is anticipated that the Board will discuss the Osborne Group's recommendations at the Board Retreat in January.

11. Report of the Committee of the Whole held on September 29, 2011

A meeting of the Committee of the Whole was held on September 29, 2011. The Committee of the Whole discussed the proposed revisions to the Board's By-laws, a summary of the results obtained in the Board Survey on Governance, and the Audit Report. The Thunder Bay International Airports, Inc. representatives of the Board spoke to the Board members about the current activities the Airport has undertaken to stimulate economic growth in Thunder Bay and the region.

Motions arising from the Committee of the Whole meeting have been brought to this meeting of the Board.

12. Motions Arising out of Committee Reports

12.1 Audit & Risk Management Committee Report

- 12.1.1 MOVED (K. Chase/D. Heroux) that the Board of Governors accept and approve the 2010/11 Financial Statements of Lakehead University and the Auditors' Report attached thereto.
CARRIED

- 12.1.2 MOVED (K. Chase/C. Clark) that the Board of Governors appoint BDO Canada LLP as auditors for the University for the 2011/12 fiscal year.
CARRIED

12.2 Governance Committee Report

- 12.2.1 MOVED (F. Picherack/G. Hayman) that the REVISED proposed amendments to the Board of Governors' By-laws be approved.
CARRIED
- 12.2.2 MOVED (F. Picherack/M. Phipps) that the policy on "Open Meetings of the Board of Governors, Policy to Guide and Practice of" be rescinded.
CARRIED
- 12.2.3 MOVED that the Governance Survey Report be accepted.
(F. Picherack/M. Phipps)
CARRIED

12.3 Finance and Investment Committee Report

Mr. Chris Fernyc reviewed highlights from the report and presented an update on one of the numbers within the report.

- 12.3.1 MOVED (C. Fernyc/K. Chase) that the Pension Investment Fund Statements (ending December 31, 2010) be approved.
CARRIED
- 12.3.2 MOVED (C. Fernyc/C. Gottardo) that the Finance and Investment Committee Report be accepted.
CARRIED
- 12.3.2 Investment Resolution
- MOVED (C. Fernyc/C. Clark) that the President and the Vice-President (Administration & Finance) shall be authorized to manage the investments of the University and to purchase , transfer, exchange, sell or otherwise dispose of or turn to account or realize upon securities, in accordance with the policies established by the Board on the recommendations of the Finance and Investment Committee, such as the Statement of Investment Policies and Guidelines for trust and Endowment Funds Policy, in accordance with the terms of reference of the Committee, and the laws and statutes of the Province of Ontario and the Government of Canada. During the absence of either the President or the Vice-President (Administration & Finance) any one of the signing officers shall be authorized as the second signature. During the absence of both the President and the Vice-President (Administration & Finance) any two of the signing officers shall be authorized to perform the aforementioned activities until the Annual Meeting in 2012.
CARRIED

12.4 Nominating Committee Report

- 12.4.1 The Chair of the Nominating Committee indicated that some vacancies remain to be filled and will come to the Board for approval at a later date. Also, there is one error contained in the report: Ms. Margaret Ryan will not continue as the Chair of the Student Liaison office because she has completed the length of allowable terms.

A question was raised to determine what type of things the Nominations Committee considers when deciding if a member should be re-elected. The Chair explained that the committee relies on a skills grid to assist with decision-making, and in light of the continuing work by the Task Force, the committee decided that they would not look outside of the Board for any nominees this year. The current members with expiring terms all expressed an interest in continuing. These individuals' records were reviewed for attendance, participation, and valued involvement.

MOVED (K. Cleghorn/M. Ryan) that the following be elected to the Board of Governors for the terms indicated:

Mr. Cam Clark	2011-2014	elected member (returning)
Mr. Andy Crooks	2011-2014	elected member (returning)
Mr. David Heroux	2011-2014	elected member (returning)
Mr. Anthony LeBlanc	2011-2014	elected member (returning)
Ms. Frances Picherack	2011-2014	elected member (returning)
Mr. David Tamblyn	2011-2014	elected member (returning)
TBA	2011-2014	non-union, non-faculty member
TBA	2011-2014	Senate representative
Mr. Tom Morris	2011-2014	LGIC member (returning)
Mr. Bruce Waite	2011-2014	LGIC member (returning)
Ms. Erin Cameron	2011-2012	LUSU Graduate representative (returning)
Ms. Katie Spurvey	2011-2012	LUSU Undergraduate representative (returning)
Mr. Kyle Tyo	2011-2012	LUSU Undergraduate representative

- 12.4.2 MOVED (K. Cleghorn/F. Picherack) that the members of the Executive Committee and the members of the Standing Committees for 2011-12 be approved as recommended in the Nominating Committee Report.
CARRIED

The Chair of the Nominating Committee noted that some committees still have vacancies.

- 12.4.3 MOVED (K. Cleghorn/G. Hayman) that the following Board members be appointed as Officers of the Board:
- | | |
|-----------------|------------|
| Mr. Colin Bruce | Chair |
| Mr. Cam Clark | Vice-Chair |

Mr. Kevin Cleghorn	Past-Chair
Dr. Brian Stevenson	President
Ms. Karen Roche	Secretary

CARRIED

12.4.4 MOVED (K. Cleghorn/M. Tilbury) that appointment of individuals to fill the remaining vacancies be brought to the November 2011 Board meeting.

CARRIED

12.4.5 MOVED (K. Cleghorn/M. Walberg) that the Nominating Committee Report be accepted.

CARRIED

13. Other Business

13.1 Alumni Association Report

The Alumni Association Representative, Mr. Mark Tilbury, presented an oral report which included recent activities of the Association.

The Alumni Association event was held at the Steam Whistle Brewery which led to the creation of a number of new alumni contacts from the GTA. These new contacts will be participating as Lakehead University Ambassadors at the Ontario Universities Fair.

The Annual Meeting of the Alumni Association will be held in the GTA this October and will include a visit to the Orillia Campus.

An 18 month contract for an Alumni Officer in Orillia has been posted and applications are currently being reviewed.

Finally, the Association is working to develop a new Memorandum of Understanding between the Alumni Association and Lakehead University.

MOVED (M. Tilbury/K. Dahl) that the Alumni Association Report be accepted
CARRIED

13.2 Appointment of the Board of Governors' representative to the Ogimaawin/Aboriginal Governance Council

MOVED (K. Cleghorn/C. Gottardo) that Judy Flett be re-appointed as the Board of Governors' representative to the Ogimaawin/Aboriginal Governance Council for the term commencing October 1, 2011 to the Board of Governors' Annual Meeting in 2012.

CARRIED

13.3 Appointments to the Judicial Panel for the Code of Student Behaviour and Disciplinary Procedures

13.3.1 MOVED (G. Hayman/C. Gottardo) that the following faculty members be appointed to the Judicial Panel for the Code of Student

Behaviour and Disciplinary Procedures for a one-year period commencing immediately to the 2012 Annual meeting.
CARRIED

13.4 Election of Members to the Nominating Committee

The Chair announced that Mr. Andy Crooks had been nominated for the Nominating Committee and asked if there were any other nominations. There were no additional nominations.

13.4.1 MOVED (K. Cleghorn/C. Clark) that nominations for the Nominating Committee be closed.
CARRIED

13.4.2 MOVED (K. Cleghorn/C. Clark) that Mr. Andy Crooks be appointed to the Nominating Committee for the term commencing October 1, 2011 and ending at the Annual meeting in 2013.
CARRIED

14. Other Reports and Information Items

14.1 Appointment of Chairs/Directors

- Dr. Michel Bedard – Acting Chair of the Department of Health Sciences (July 1, 2011- June 30, 2012)
- Dr. Erin Gray – Acting Director of the School of Social Work (July 1, 2011 – December 31, 2011)

14.2 Report of the Board of Governors' Representative to Senate (Mr. Kurt Dahl)

14.3 Annual Report of the Ogimaawin-Aboriginal Governance Council (formerly the Aboriginal Management Council)

14.4 Mr. Cam Clark was appointed as the Board member to the Search Committee for a Dean of the Faculty of Natural Resources Management

14.5 Research and Innovation – Creating the Future Now

14.6 Thunder Bay Art Gallery – Information package & Schedule of Events

14.7 President's Report on Appeals Under the Code of Student Behaviour and Disciplinary Procedures and Senate Academic Appeals

The Chair of the Board of Governors welcomed the new Board member Mr. Kyle Tyo.

A gift of appreciation was presented to members retiring from the Board of Governors: Dr. C. Gottardo; Mr. L. Sevean; and Ms. M. Ryan.

15. In Camera Meeting

15.1 MOVED (K. Dahl/F. Picherack) that Mr. Michael Pawlowski be asked to remain for Item 3.1 of the In-camera meeting.
CARRIED

- 15.2 MOVED (K. Dahl/F. Picherack) that the Board of Governors move to an In-camera meeting.
CARRIED

Following the in-camera meeting, the Board returned to the public meeting of the Board of Governors.

ADJOURN

MOVED (K. Dahl/E. Zakrewski) that the meeting be adjourned.
CARRIED

Colin Bruce, Chair

Karen Roche, Secretary