

**BOARD OF GOVERNORS' MEETING #12-258**  
**Friday, March 2, 2012 at 4:00 p.m. in the Senate Chambers**

**MINUTES**

Present:	Mr. C. Bruce, Chair	Mr. T. Morris
	Mr. C. Clark	Ms. M. Phipps
*teleconference	Mr. K. Chase	Ms. F. Picherack
	Mr. A. Crooks	Dr. P. Smith
	Mr. K. Dahl	Ms. K. Spurvey
	Mr. C. Fernyc *	Dr. B. Stevenson
	Ms. J. Flett *	Mr. D. Tamblyn
	Dr. G. Hayman	Mr. M. Tilbury
	Mr. D. Heroux	Mr. K. Tyo
	Mr. G. Labine	Mr. B. Waite *
	Mr. B. McKinnon	Mr. M. Walberg
Secretary:	Ms. K. Roche	
Regrets:	Mrs. E. Cameron	Mr. A. LeBlanc
	Mr. K. Cleghorn	Dr. C. Matheson
	Ms. N. Bouchard	Mr. R. Perrier
		Mr. E. Zakrewski
Guests:	Ms. Rita Blais	Dr. W. McCready
	Mr. Danny Diaczak	Mr. Gerry Munt
	Ms. Kellie Hudson	Ms. Laura Rovere
	Dr. L. Livingston	Mr. Michael Snoddon

1. Need for In Camera Items to be Declared

The Chair reminded members that items arising that need in-camera attention should be declared point of discovery and asked if there were any items to declare. There were no additional in-camera items declared.

2. Delegation

Mr Michael Snoddon, LUSU President, provided the Board of Governors with a presentation regarding tuition. The presentation was titled *"The Funding Problem; How Students and Administrators can realize Affordable, Accessible & Quality Post-Secondary Education at Lakehead University"*.

3. Approval of Agenda

MOVED (B. McKinnon/G. Hayman) that the agenda be approved as amended:  
- Remove 3<sup>rd</sup> point in item #9.4  
CARRIED

4. Declaration of Conflict of Interest

The Chair reminded members of the need to declare conflicts of interest. There were no conflicts of interest declared

5. Approval of Minutes of the Board of Governors' Meeting of January 27, 2012

MOVED (M. Walberg/K. Dahl) that the minutes of the Board of Governors' Meeting of January 27, 2012 be approved as distributed.  
CARRIED

6. Business Arising from the Minutes (not on the Agenda elsewhere)

There was no business arising from the minutes.

7. Chair's Report

The Chair of the Board of Governors attended the most recent meeting of the Council of Ontario Universities. The meeting included discussions on the Drummond Report; increased attention to teaching and teaching excellence in Ontario Universities; as well as the Auditor General's visit to four Ontario universities this year.

Mr Colin Bruce also attended the Lakehead University Research and Innovation week. He applauded the success of this event.

Mr Colin Bruce provided an update on the Implementation Committee. The committee is currently involved with communications for the recently approved changes to the Board structure. With the help of Ms. Kellie Hudson, Director of Media Relations, the Chair has communicated with a number of stakeholder groups to explain the restructuring changes. A public media release of information will follow today's Board meeting.

MOVED (F. Picherack/M. Phipps) that the Chair's Report be accepted.  
CARRIED

8. President's Report

The President submitted a report to the Board of Governors prior to the meeting. A copy of the report can be found on the Board of Governors website.

Highlights from the President's Report included the Research and Innovation Week, and the announcement of the retirement of Mr Michael Pawlowski. The search for the Vice-President Administration and Finance has been initiated.

In addition, Dr. Stevenson presented an update on the Search Committee for the Vice-President External Relations. The Committee met and will create a shortlist of candidates for interviews for the beginning of April.

Prior to this meeting the President distributed a package containing information about the Kendaasiwin Project for Board members to review and welcomed their feedback on the document.

A Report on Strategic Planning was distributed before the meeting. The President discussed the document, opened the floor for questions, and advised that the purple colouring indicates the most recent numbers reported on.

MOVED (M. Walberg/M. Tilbury) that the President's Report be accepted.  
CARRIED

9. Consent Agenda

9.1 Finance & Investment Committee

9.2 Governance Committee

9.3 University Advancement Committee

9.4 Ratification of Adjunct Professors

- Dr. Christopher Mushquash's be appointed as an Internal Adjunct Professor to the Department of Health Sciences for the term July 1, 2012 through June 30, 2015.
- Dr. Len Hunt be appointment as an External Adjunct Professor to the Faculty of Natural Resources Management for the term July 1, 2011 through June 30, 2015.
- ~~Dr. Lesley Lovett-Doust be appointment as an External Adjunct Professor to the Faculty of Natural Resources Management for the term July 1, 2011 through June 30, 2015.~~ removed KR, March 2, 2012
- Dr. Randy Kolka be appointed as an External Adjunct Professor to the Faculty of Natural Resource Management for the term July 1, 2011 through June 30, 2015

9.5 Appointment of Chair/Director

- Dr. Donald Kerr, Chair of the Department of Professional Development in Education in the Faculty of Education effective July 1, 2012 to June 30, 2015

MOVED (G. Hayman/C. Clark) that the Consent Agenda be approved.  
CARRIED

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10. Board Restructuring Update

10.1 Report on the Board Retreat held January 28, 2012

The Chair of the Board provided a summary of proposed changes to the structure of the Board of Governors, including:

- A reduction of the number of Board members of Lakehead University from 30 to 17
- A reduction of the number of Board Committees from 11 to 6 through

- strategic consolidation
- To improve meeting schedules
- To improve Board Orientation and Development
- To work with Stakeholder Groups to develop a defined and more transparent process for deputations to the Board from these groups

The rationale behind these changes is to have more engaged Board members; more effective management of University affairs; an improvement of Board operating efficiencies; a strengthening of Committee Terms of Reference; more meaningful and rewarding committee memberships; strategic recruitment of individuals with the necessary skill sets to the Board; a clearer role description and expectations of the Chair, Vice Chair, and Secretary; development of a rolling succession plan for future Board members; and an interactive recruitment strategy for future Board members.

MOVED (F. Picherack/C. Clark) that the Board accepts the "Board Governance Task Force Report" as discussed at the Board Retreat held on January 28, 2012 and approves the recommendations for restructuring the Board.  
CARRIED

#### 10.2 Update on Implementation Committee

The Implementation Committee will be working with the Osborne Group to develop skills set matrices, role descriptions, and a training and orientation program for Board members. The Osborne Group will be assisting the Implementation Committee with this work.

### 11. Motions Arising Out of Standing Committee Reports

#### Governance Committee

11.1 MOVED (F. Picherack/M. Walberg) that the revised Terms of Reference for the Audit and Risk Management Committee be approved.  
CARRIED

11.2 MOVED (F. Picherack/C. Clark) that revisions to the Lakehead University Board of Governors' By-laws be approved as distributed and including the additional changes listed below, effective immediately following the Board of Governors' 2012 Annual Meeting.

- Article 1 (d) Definitions – "Member means an individual appointed to or elected to the Lakehead University Board of Governors."
- References to Robert's Rules of Order in Article 13 (i), Article 22, and Article 33 (g) will read "the latest edition of Robert's Rules of Order"
- Article 6 (a) (iv) – delete "three-year term" and insert "two-year term"
- Article 6(b)(ii) – delete "three-year term" and insert "two-year term"
- Article 34 (a) – delete "Controller" and insert "Associate Vice-President Financial Services" between "the Vice-Presidents," and

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“and other such persons”  
CARRIED

- 11.3 MOVED (F. Picherack/D. Heroux) that the “Policy Framework for Research Ethics Involving Humans at Lakehead University” be approved.  
CARRIED

Finance and Investment Committee

- 11.4 MOVED (C. Fernyc/M. Walberg) that revisions to the ‘Trust & Endowment Funds, Statement of Investment Policies and Guidelines for’ be approved  
CARRIED

12. Informational Items

- 12.1 Search Committee for the Vice-President Administration and Finance

Mr. Ken Chase has been appointed to Search Committee for the Vice-President Administration and Finance as the Board of Governor Representative.

- 12.2 Report of the Board of Governors' Representative to Senate

- 12.3 Report of the Alumni Association

- 12.4 Report of the Ogimaawin-Aboriginal Governance Council

- 12.5 Report from the Thunder Bay Regional Health Sciences Centre Board

- 12.6 Appointment of Acting Positions – for information only

- Dr. Tom Potter was appointed as Acting Director for the School of Outdoor Recreation, Parks and Tourism effective September 12, 2011 to June 30, 2012.
- Dr. Patricia Jasen was appointed as Acting Chair of the Department of History effective immediately.
- Dr. David Tranter was appointed as Acting Director of the School of Social Work effective January 16, 2012 through June 30, 2012.

ADJOURN

MOVED (C. Clark/B. McKinnon) that the meeting be adjourned.

CARRIED

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Mr. Colin Bruce, Chair

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Ms. Karen Roche, Secretary