

BOARD OF GOVERNORS' MEETING #12-259
Friday, April 27, 2012 at 4:00 p.m. in the Senate Chambers

MINUTES

Present: Mr. C. Bruce, Chair Mr. T. Morris
Ms. N. Bouchard Mr. R. Perrier
*teleconference Mrs. E. Cameron Ms. M. Phipps
Mr. K. Chase Ms. F. Picherack
Mr. C. Clark Dr. P. Smith
Mr. K. Dahl Dr. B. Stevenson
Mr. C. Fernyc * Mr. D. Tamblyn
Ms. J. Flett Mr. M. Tilbury
Dr. G. Hayman Mr. K. Tyo
Mr. G. Labine Mr. B. Waite
Dr. C. Matheson Mr. M. Walberg
Mr. E. Zakrewski

Secretary: Ms. K. Roche

Regrets: Mr. K. Cleghorn Mr. B. McKinnon
Mr. A. Crooks Ms. K. Spurvey
Mr. D. Heroux

1. Need for In Camera Items to be Declared

The Chair reminded members that items arising that need in-camera attention should be declared point of discovery and asked if there were any items to declare. There were no additional in-camera items declared.

2. Deputation

There were no requests for deputations.

3. Guest Speaker:

Andrea Huillery, Director of Admissions and Recruitment discussed Recruitment Activities at Lakehead University.

4. Approval of Agenda

MOVED (G. Labine/B. Waite) that the agenda be approved as amended: ADD- Item #13.5 Senate Liaison Committee Report
CARRIED

5. Declaration of Conflict of Interest

The Chair reminded members of the need to declare conflicts of interest

in accordance with the Board's By-laws.

Mr. Kyle Tyo and Mrs. Erin Cameron declared a conflict of interest on item #13.4, the Finance and Investment Committee Report pertaining to the approval of the proposed 2012-2013 tuition fees.

MOVED (B. Waite/C. Clark) that pending a review of the Board's policy on conflicts of interest, the Board of Governors suspend the Board's Conflict of Interest By-law as it relates to student participation in discussions and voting on tuition fees in order to allow the Student Governors to participate in the discussion on tuition and to allow the Student Governors to vote on the tuition fees at this meeting of the Board.

CARRIED

OPPOSED – none

6. Approval of Minutes of the Board of Governors' Meeting of March 2, 2012

MOVED (K. Tyo/K. Chase) that the minutes of the Board of Governors' Meeting of March 2, 2012 be approved as distributed.

CARRIED

7. Minutes of the Board Executive Committee Meeting held on December 8, 2011, and March 30, 2012 (attached for information only).

The Board of Governors reviewed highlights from the December 8, 2011, and March 30, 2012 meeting. Highlights included:

7.1 Board Executive Committee approved that the Policy Framework for Research Ethics Involving Humans at Lakehead University as distributed be approved and that the previous version of that policy be rescinded.

7.2 Board Executive Committee approved that the Research Ethics Board Terms of Reference be approved and that the previous version be rescinded.

7.3 Board Executive Committee approved that the full-time non-faculty staff person appointed to the Board will continue for the duration his term and when that term expires in 2014, the position will be filled in accordance with the Board of Governors' By-laws in effect at that time.

7.4 Board Executive Committee approved that the members from Senate will be allowed to finish their current terms. After October 2013 there will be only one Senate member appointed to the Board and therefore the Board does not need a new appointment from Senate until prior to the Annual Meeting 2014.

8. Business Arising from the Minutes (not on the Agenda elsewhere)

There was no business arising from the minutes.

9. Chair's Report

The Chair of the Board of Governors presented an oral report.
Highlights included:

- A notice to the Board of Governors that the annual questionnaire will be distributed. Members were asked to respond by May 22, 2012.
- The Chair attended the Lakehead University Employee Recognition Ceremony which included recognition to retirees and those that have served for 20, 30 and 40 years at the University.

10. President's Report

The President's report is available for viewing on the [Board of Governors website](#).

Highlights included:

- The Donor Appreciation Luncheon
- The Retirement Announcement of Mrs. Beverly Sabourin
- The Centre of Excellence in Mineral Exploration and Sustainable Mining Development
- National Student Steel Bridge Competition
- Lakehead University's new Director International, Leigh-Ellen Keating
- Métis Research Day and Panel
- Achievement Program
- Student Hero

The Strategic Planning Objectives document was distributed to Board members prior to the meeting which outlines the current progress on meeting the Strategic Planning Objectives. There was no discussion on this item.

11. Strategic Plan Report 2013-2018

Mr. Cam Clark presented the Draft Strategic Plan of Lakehead University for 2013 – 2018 noting that this draft plan is the result of an extensive series of discussions by Board Members over the past year and a half aimed at charting a course for Lakehead University for the 5-year period 2013 to 2018.

Mr. Clark noted that the Board recognized that in order to be relevant, the plan must tap into the collective wisdom of the University community. This document is intended to describe the Board's vision and to stimulate discussion within the broader University community. It is intended as both a plan and a discussion document. Ideally, if the University is to be successful, the final Strategic Plan needs to be the collective vision of the University community as a whole.

When complete, this document will describe the future Lakehead University wants to achieve and will set out the basis for monitoring and

accountability.

The final plan will be given legs through operational plans, the Academic Plan, integrated planning and budgeting, and the collective efforts of the Board, administration, faculty, staff, students, and friends of the University.

11.1 MOVED (C. Clark/G. Labine) that the Board approves in principle the Lakehead University "Draft Strategic Plan for 2013-2018".
CARRIED

11.2 MOVED (C. Clark/M. Walberg) that the Board asks the President to begin a university-wide consultation process concerning the Lakehead University "Draft Strategic Plan for 2013-2018" and report back to the Board of Governors in November 2012.
CARRIED

11.3 MOVED (C. Clark/F. Picherack) that the Board asks the President develop a draft consultation process for the review of the Draft Strategic Plan for 2013-2018 with the university community for review by the Board of Governors by June, 20 2012.
CARRIED

12. Consent Agenda

12.1 Audit & Risk Management Committee

12.2 Finance & Investment Committee

12.3 Ratification of Adjunct Professors:

- Dr. T.H. Gibson be appointed as an External Adjunct Professor to the Department of Anthropology for the term July 1, 2012 through June 30, 2016.
- Dr. Samuel Pichardo be appointed as an External Adjunct Professor to the Department of Physics for the term July 1, 2012 through June 30, 2016.
- Dr. Laura Curiel be appointed as an External Adjunct Professor to the Department of Physics for the term July 1, 2012 through June 30, 2016.
- - Dr. Adil Aladresse be appointed as an External Adjunct Professor to the Department of Civil Engineering for the term July 1, 2012 through June 30, 2016

12.4 Appointment of Chairs/Directors

- Dr. Hassan Naser, Chair of the Department of Software Engineering, for a three year term effective July 1, 2012 through June 30, 2015.
- Dr. Sharon Dale Stone, Reappointed as Chair of the Department of Sociology, effective July 1, 2012 through June 30, 2015.

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- Dr. Todd Randall, Chair of the Geography Department, for a three year term effective July 1, 2012 through June 30, 2015.
 - Dr. Gordon Hayman, Reappointed as Chair of the Department of Psychology for a three year term effective July 1, 2012 through June 30, 2015.
 - Dr. Joey Farrell, Reappointed as Director of the School of Kinesiology for a three year term effective July 1, 2012 through June 30, 2015.
 - Dr. David Tranter, Director of the School of Social Work for a one-year term effective July 1, 2012 through June 30, 2013.
 - Prof. Glenna Knutson, Chair of the Department of Health Sciences for a three year term effective July 1, 2012 through June 30, 2015.
 - Dr. Michel Beaulieu, Chair of the Department of History for a three year term effective April 1, 2012 through June 30, 2015.
 - Dr. Van Tuyl, Chair Department of Mathematical Sciences for a two year term effective July 1, 2012 to June 30, 2014.
 - Dr. Peter Hollings, Chair of the Geology Department for a three year term effective July 1, 2012 through June 30, 2015.

MOVED (M. Walberg/M. Phipps) that the Consent Agenda be approved.
CARRIED

13. Motions Arising out of Committee Reports

13.1 Governance Committee

MOVED (F. Picherack/C. Matheson) that the current policy "Presentation to Board of Governors at Board Meetings by Non-Board Members of the University Community" be rescinded.
CARRIED

MOVED (F. Picherack/M. Tilbury) that the new policy: "Deputations by Appointment at Open Board Meetings of the Lakehead University Board of Governors" be approved.
CARRIED

13.2 Nominating Committee Report

Mr. Cam Clark spoke to the report on behalf of Mr. Kevin Cleghorn noting that the Nominating Committee will focus on addressing some of the challenges involved with the transition from the existing governance structure to the new one. The Committee is working hard to ensure that transition happens smoothly and that all the issues that arise along the way are addressed. They will be report on their progress at the next Board meeting.

MOVED (C. Clark/D. Tamblyn) that the Nominating Committee Report be approved.
CARRIED

13.3 Implementation Committee Report

The Chair of the Board of Governors presented an oral report regarding the Implementation Committee. The Committee is handling the implementation as the Board transitions from one model to another as a result of the Board restructuring. The Osborne Group has completed their work on the roles and responsibilities of Committee Chairs, members of the Board, Chair of the Board, and Vice-Chair of the Board.

An orientation package is being prepared which will help provide a more comprehensive orientation package to Board members.

The draft Competency Skills Matrix has been developed and the Implementation Committee asks the Board to refer this to the Nominating Committee.

MOVED (F. Picherack/M. Walberg) that the Competency Skills Matrix be referred to the Nominating Committee for review and recommendation to the Board.
CARRIED

13.4 Finance and Investment Committee Report

MOVED (C. Fernyc/C. Clark) that the Board of Governors approves the proposed tuition fees for 2012-2013.

Mr. Fernyc read the Finance and Investment Committee Report as distributed with the Board meeting materials.

It was noted that increasing the tuition will not likely impact on recruitment and enrolment. It is expected that all universities will take the maximum allowable increase and therefore will not put us at a disadvantage.

Approximately 80% of expenditures in the University are labour expenses which are not easy (if not even possible) to cut.

Ten percent of the tuition increase goes toward scholarships and bursaries.

CARRIED - 2 Opposed

13.5 Senate Liaison Committee Report

MOVED (C. Matheson/K. Dahl) that the Senate Liaison Committee Report be accepted.
CARRIED

14. Other Business

- 14.1 Approval of the 2012-2013 Board of Governors' Meeting Schedule
Ms Roche asked that the Board strike the first line from the document which includes the 2011-2012 Board Annual meeting date as it was already approved last year.

MOVED (F. Picherack/M. Walberg) that the 2012-2013 Board of Governors' Meeting Schedule be approved as amended.
CARRIED

15. Information Items

- 15.1 Report of the Board of Governors' Representative to Senate
- 15.2 Report of the Alumni Association
- 15.3 Report of the Northern Ontario School of Medicine Board
- 15.4 Report from the Thunder Bay Regional Health Sciences Centre Board
- 15.5 Appointment of Acting Positions (attached for information)
- Dr. Tony Puddephatt was appointed as Acting Chair of the Department of Sociology effective January 1, 2012 through June 30, 2012.
 - Dr. Gillian Siddall was appointed as Acting Chair of the Department of Political Science effective January 1, 2012.
 - Dr. Michel Beaulieu was appointed as Acting Chair of the Department of History effective March 6, 2012 for a period of not more than 12 months.
- 15.7 Thunder Bay Art Gallery Newsletter Spring 2012

16. In Camera Meeting

MOVED (C. Matheson/K. Tyo) that the Board of Governors move to an in-camera meeting.
CARRIED

ADJOURN

MOVED (E. Zakrewski/E. Cameron) that the regular meeting of the Board be adjourned.
CARRIED