



**BOARD OF GOVERNORS ANNUAL MEETING**

**October 3, 2019**

**9:00am – 1:00pm**

**Thunder Bay Location – UC1001 (Senate Chambers)**

**Orillia Location - OA2005**

**AGENDA**

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**Board of Governors Members:** Mr. Robert Arnone; Dr. Michel Beaulieu; Ms. Ann Dumyn; Dr. Christine Gottardo; Ms. Angela Maltese; Mr. Brian McKinnon; Dr. Moira McPherson; Mr. Ross Murray (Chair); Ms. Kathryn Rippey; Mr. Sean Speer; Mr. David Tamblyn; Ms. Cathy Tuckwell; Ms. Maria Vasanelli; Mr. Nathan Wainwright; Ms. Wendy Walberg

**Administrative Resources:** Ms. Barbara Eccles (Secretary) - General Counsel & University Secretary; Marcie Morrison (Recorder) - Assistant University Secretary

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1. Approval of Agenda

MOVED that the agenda be approved.

2. Need for In Camera Items to be Declared

Members are reminded that items arising that need in camera attention should be declared at the point of discovery.

3. Declaration of Conflict of Interest

Members are reminded of their duty to declare a conflict of interest should awareness of conflict arise at any time during the meeting.

4. Approval of Previous Minutes

a. June 7, 2019 Meeting

b. August 14, 2019 Special Meeting

*For information - The Board of Governors discussed items of business that were sensitive or confidential in nature. The draft minutes of the August 14, 2019 meeting were circulated to the Board with the in camera meeting package.*

5. Business Arising from the Minutes (not on the Agenda elsewhere)

6. Board Executive Committee Report

*For information - The Board Executive Committee discussed items of business that were sensitive or confidential in nature. The approved minutes of the July 9 and September 12, 2019 Board Executive Committee meetings were circulated to the Board of Governors for information with the in camera meeting package.*

7. Chair's Report (Mr. Ross Murray) 20min

8. President's Report (Dr. Moira McPherson) 10min

8.1 2019-23 Strategic Plan Year End Implementation Report (Year 1) 30mins  
(Dr. Heather Murchison)

8.2 Report on Appointments – for information

8.3 Report on Student Appeals 2018-19

9. Board Standing Committee Reports

9.1 Governance & Nominating Committee (Ms. Kathryn Rippey) 5min

9.1.1 Annual Report

9.1.2 Resignations – for information

- Catherine Siemieniuk (effective as of July 22, 2019)
- Maria Vasanelli (ceased being employee of Lakehead on August 15, 2019)

9.1.3 Appointments to the Board of Governors

External Members:

- MOVED that Mr. Ross Murray be reappointed to the Board of Governors for a three year term, commencing at the close of the 2019 annual meeting through to the close of the 2022 annual meeting.

- MOVED that Mr. David Tamblyn be reappointed to the Board of Governors for a one year term, commencing at the close of the 2019 annual meeting through to the close of the 2020 annual meeting, conditional on Mr. Tamblyn also being appointed to one of the offices listed in Article 6(c) of the Board Bylaws.
- WHEREAS the resignation of full-time staff member Maria Vasanelli, from Lakehead University, effective as of August 15, 2019 causes the member to no longer be eligible for the full time, non-faculty staff member position on the Board, pursuant to article 6a(ii) of the Board Bylaws, and;  
WHEREAS the Board has sole and absolute discretion to declare a member's position on the Board vacant, pursuant to Article 8b(ii) of the Board Bylaws;  
MOVED that;
  - a) the full-time non-faculty staff member position on the Board of Governors be declared vacant at the close of the annual meeting in 2019, and that;
  - b) Maria Vasanelli be appointed as an elected member on the Board of Governors for a three year term, commencing at the close of the annual meeting in 2019 through to the close of the annual meeting in 2022.

MOVED that Ms. Kathryn Rippey be recommended as an elected member on the Board of Governors for a three year term, commencing at the close of the annual meeting in 2019 through to the close of the annual meeting in 2022.

Full-Time, Non-Faculty Staff Member:

MOVED that Ms. Anna Sampson be appointed to the Board of Governors for a three year term, commencing at the close of the annual meeting in 2019, through to the close of the annual meeting in 2022.

Officers:

MOVED that the following individuals be appointed as Officers of the Lakehead University Board of Governors for

a one year term, commencing at the close of the 2019 annual meeting, through to the close of the 2020 annual meeting:

- Ross Murray - Board Chair
- Angela Maltese - Board Vice Chair
- David Tamblyn - Past Chair
- Moira McPherson - President
- Barbara Eccles - Secretary

#### 9.1.4 Appointments to Organizations and Other Committees

Board of Governors Member on the Ogimaawin-Aboriginal Governance Council (O-AGC):

MOVED that Ms. Ann Dumyn be appointed to serve on the O-AGC as the Board of Governors Member pursuant to paragraph 3.1a(ii) of the O-AGC Bylaws, for a one year term commencing at the close of the annual meeting in 2019 through to the close of the annual meeting in 2020.

Board of Governors Member on Senate:

MOVED that Mr. Sean Speer be recommended to serve on Senate as the Board of Governors Member pursuant to paragraph 8(i) of the Senate Bylaws for a one year term commencing at the close of the annual meeting in 2019 through to the close of the annual meeting in 2020.

#### 9.1.5 Other Recommendations for Appointments

Lakehead University Employee Pension Plan Advisory Committee:

MOVED that the Lakehead University Vice President of Administration and Finance and the Associate Vice President of Human Resources be appointed to the Lakehead University Employee Pension Plan Advisory Committee for one year, commencing at the close of the annual meeting in 2019 through to the close of the annual meeting in 2020.

Board of the Professional Staff Pension Plan:

MOVED that Ms. Ann Dumyn and Mr. John Guerard be appointed to the Board of the Professional Staff Pension Plan for one year, commencing at the close of the annual meeting in 2019 through to the close of the annual meeting in 2020.

9.1.6 Appointment of Standing Committee Membership and Standing Committee Chairs

MOVED that the Standing Committee membership and Standing Committee Chair recommendations be approved as presented and that the term for each member listed be for one year, commencing at the close of the 2019 annual meeting, through to the close of the 2020 annual meeting.

9.2      Audit & Risk Committee (Ms. Ann Dumyn)      10min

9.2.1      Annual Report

9.2.2      Approval of the 2018-19 Financial Statements of Lakehead University and the Independent Auditors' Report

- a. Memo
- b. 2018-19 Financial Statements of Lakehead University

MOVED to approve the 2018-19 Financial Statements of Lakehead University and accept the Independent Auditor's Report attached thereto.

9.2.3      Appointment of Auditors

MOVED to appoint BDO Canada LLP as auditors of the University for the 2019-20 fiscal year.

9.2.4      Research Ethics Board (REB)

- a. Annual Report and Letter of Compliance

MOVED to accept the Research Ethics Board Annual Report and Letter of Compliance.

b. Proposed Amendments to the REB Terms of Reference

MOVED to approve the amendments to the Research Ethics Board Terms of Reference.

9.3 External Relations Committee (Mr. Brian McKinnon) 5min

9.3.1 Annual Report

9.4 Finance & Operations Committee (Ms. Angela Maltese) 5min

9.4.1 Annual Report

9.4.2 Proposed Amendments to Statement of Investment Policies

a. Statement of Investment Policies and Guidelines for Trust and Endowment Funds

b. Statement of Investment Policies and Guidelines for Restricted Internal Funds

9.4.3 Investment Resolution (Ms. Angela Maltese)

WHEREAS Article 35 of the Board Bylaws requires the Board at its annual meeting to designate two or more individuals to manage the University's investments;

MOVED that the President and the Vice President (Administration and Finance) shall be authorized to manage the investments of the University and to purchase, transfer, exchange, sell or otherwise dispose of or turn to account or realize upon securities, in accordance with the policies established by the Board on the recommendations of the Board Finance and Operations Committee, such as the Statement of Investment Policies and Guidelines for Trust and Endowment Funds Policy, in accordance with the terms of reference of the Committee, and the laws and statutes of the Province of Ontario and the Government of Canada, effective at the close of the annual meeting on October 3, 2019 until the close of the annual meeting in 2020. During the absence of:

- either the President or the Vice President

(Administration and Finance), any one of the University's signing officers shall be authorized as the second signature; and

- both the President and the Vice President (Administration and Finance), any two of the signing officers shall be authorized to perform the aforementioned activities, effective at the close of the annual meeting on October 3, 2019 until the close of the annual meeting in 2020.

9.5     Learning & Research Committee Annual Report (Ms. Barbara Eccles)     5min

10.     2019-20 Judicial Panel Appointments (Dr. Moira McPherson)     5min

10.1     Faculty Appointments

**MOVED that the following faculty members of the University be appointed to the Judicial Panel for the terms specified, commencing at the close of the annual meeting in 2019:**

1. Kristin Burnett (returning, three year term)
2. Ron Davis (returning, three year term)
3. Susan Scott (returning, two year term)
4. Tamara Varney (returning, three year term)
5. Gerald Walton (returning, two year term)
6. Mariette Brennan (new, one year term)
7. David Law (new, one year term)
8. Naqi Sayed (new, one year term)

10.2     Student Appointments

MOVED that the following full-time students of the University be appointed to the Judicial Panel for one year, commencing at the close of the annual meeting in 2019 through to the close of the annual meeting in 2020:

1. Sukhraaj Singh Shergill
2. Annaah Malik
3. Daniyal Jafri
4. Sarah Foulds
5. Clifford Mushquash
6. Madison Sameshima

11. Sexual and Gender Based Violence Adjudication Panel Pool Appointments 5min  
(Dr. Moira McPherson)

MOVED that the following individuals be appointed/re-appointed to the Sexual and Gender Based Violence Adjudication Panel Pool for one year, commencing at the close of the annual meeting in 2019 through to the close of the annual meeting in 2020 pursuant to paragraph 11.5 of the Sexual and Gender Based Violence Response Policy:

1. Phil Conway (returning)
2. Ron Davis (returning)
3. Kimberly Gagan (returning)
4. Julie Howell (returning)
5. Thamara Laredo (new)
6. Jodie Murphy (new)
7. Jenny Roth (new)
8. Yvonne Roussel (returning)
9. Kathy Sanderson (returning)
10. Deborah Scharf (new)
11. Bryanna Scott (returning)
12. Susan Scott (new)
13. Joy Wakefield (returning)
14. Rachel Warburton (returning)
15. Kathy Kortes-Miller (new)

12. Other Reports for Information

- 12.1 Senate (Dr. Christine Gottardo) 5mins

- 12.2 Northern Ontario School of Medicine

13. In Camera Meeting

MOVED to adjourn to an in camera meeting to discuss items of a personnel, legal, or real estate nature, and other sensitive or confidential matters, and that only members and others approved by the Board may be present.

14. Motions Arising from the In Camera Meeting

15. Items for Information

- 15.1 [Sustainability Action Plan](#)



15.2 First Board Meeting of the 2019-20 Term:

November 22, 2019 from 9:00am to 12:00pm, Senate Chambers

16. Other Business

Adjournment