



Board Learning & Liaison Committee - Terms of Reference

Approved by: Board of Governors

Revised: January 31, 2014, October 1, 2015, January 29, 2016, March 2016; November 2018; March 12, 2020 (previously named Board Learning & Research Committee); April 26, 2024.

Quorum: A majority of filled positions.

PURPOSE

In alignment with the University's Strategic Plan, the Board Learning and Liaison Committee focuses on the professional development of Board members, and promotion of collegial governance.

MANDATE

The Board Learning & Liaison Committee is a Standing Committee of the Lakehead University Board of Governors, with the primary roles of:

1. Facilitating liaison to build relationships with the Senate, Alumni Association, Ogimaawin Indigenous Education Council (OIEC), and the Lakehead University Student Union (LUSU) through speakers, presentations, and social events
2. Managing the Board Mentorship program in accordance with Board of Governors Mentorship Program Guidelines and Process
3. Considering matters pertaining to teaching and learning, research, the student experience, scholarships, and others, and make recommendations to the Board regarding professional development opportunities and/or presentations for members of the Board
4. Educating the Board about the role of, and relevant initiatives of the Senate, Alumni Association, OIEC, and LUSU
5. Review feedback surveys and other inputs from Governors and/or the Administration in planning for and recommending to the Board the annual orientation program, winter term retreat, and other professional development opportunities for new and existing Board members

6. Reviewing and making recommendations on policies within their scope to the Board of Governors
7. Preparing an Annual Report for the Board of Governors.

COMPOSITION

- President of the University (ex officio)
- Immediate Past-Chair of the Board (ex officio)
- A minimum of three external members with preference given to new members**
- One student Member of the Board (ex officio)
- One faculty Senator Member of the Board (ex officio)
- One OIEC Member of the Board (ex officio)
- One Alumni Member of the Board (ex officio)

**"new" refers to members of the Board who have been on the Board for one year or less.

All Board members shall be invited to each meeting (non-voting).

Resources (Executive Team Members and/or Senior Management Team Members who are copied on meeting materials, and regularly invited to attend the BLLC meetings):

- *Provost and Vice-President (Academic)*
- *Vice-President (Research and Innovation)*
- *University Secretary who shall be the Secretary to the Committee (non-voting)*