



BOARD OF GOVERNORS MEETING MINUTES

Date:	March 24, 2022
Time:	9:00am - 3:00pm (EDT)
Location:	Zoom Meeting

Board of Governors Members in Attendance: Brandon Rhéal Amyot; Robert Arnone; Peter Caldwell; Claudine Cousins; Dr. Don Kerr; Angela Maltese (Chair); Brian McKinnon; Michael Nitz; Dr. Moira McPherson; Ross Murray; Anna Sampson; Mark Smith; Cathy Tuckwell; Maria Vasanelli; Wendy Walberg; Debra Woods

Regrets: Ann Dumyn

Administrative Resources in Attendance: Dr. David Barnett - Provost and Vice-President, Academic; Barbara Eccles (Secretary) - General Counsel & University Secretary; Michael den Haan - Vice-President, External Relations; Dr. Andrew P. Dean - Vice-President, Research and Innovation; Toby Goodfellow - Chief of Staff, Office of the President; Dr. Dean Jobin-Bevans - Principal, Orillia Campus; Marcie Morrison (Recorder) - Assistant University Secretary; Dr. Heather Murchison - Vice-Provost, Institutional Planning and Analysis; Kathy Pozihun - Vice-President, Administration and Finance; Yvonne Roussel - Associate University Secretary

The Chair opened the meeting by acknowledging the Indigenous territories of Thunder Bay and Orillia.

The meeting was called to order at 9:02am.

Item	Presenter(s)
1. Approval of Agenda The agenda was approved, as circulated.	Angela Maltese
2. Need for In Camera Items to be Declared Members were reminded that items arising that need in camera attention should be declared at the point of discovery.	Angela Maltese
3. Declaration of Conflict of Interest Members were reminded of their duty to declare a conflict of interest should awareness of conflict arise at any time during the meeting.	Angela Maltese

4.	<p>Code of Conduct at Meetings</p> <p>Members were reminded of the Board approved Code of Conduct in place to promote a positive environment.</p>	Angela Maltese
5.	<p>Chair's Report</p> <p>The Chair noted that she will provide a report during the in camera session.</p>	Angela Maltese
6.	<p>President's Report</p> <p>The March 2022 President's Report was circulated in advance with the meeting materials and is available on the Lakehead website at www.lakeheadu.ca.</p>	Dr. Moira McPherson
7.	<p>Consent Agenda</p> <p>The items listed in the Consent Agenda, along with supporting documentation, were circulated to members in advance with the meeting materials. Prior to approving the Consent Agenda, Board members had the opportunity to request that an item be removed from the Consent Agenda and placed as a separate item on the agenda under Items for Discussion from Committee Reports or elsewhere on this agenda, to allow for discussion or debate.</p> <p>The Board Chair explained how the Consent Agenda is designed for items that are routine and non controversial in nature and should help meetings run more efficiently, reminding members that any item may be removed from the Consent Agenda and added as a separate item to allow for discussion.</p> <p>The Consent Agenda was approved by consensus.</p>	Angela Maltese
C1.	<p>Minutes of Previous Meeting</p> <p>MOVED that the minutes of the February 4, 2022 meeting be approved. CARRIED</p>	
C2.	<p>President's Report on Appointments</p>	
C3.	<p>Audit and Risk Committee Report (of the March 3, 2022 meeting)</p>	

	<p>C4. Executive Committee Report (of the March 3, 2022 meeting)</p> <p>a. Board and Committee Meeting Formats</p> <p>WHEREAS the Board Executive Committee recommends that during the 2022-23 Board Year, Board Committee meetings be conducted via Zoom and Board meetings be conducted in person with an option for remote participation if required;</p> <p>MOVED to approve that Board Committee meetings in the 2022-23 Board year be conducted via Zoom and all Board meetings be conducted in person with an opportunity to participate remotely if required. CARRIED</p>	
	<p>C5. External Relations Committee Report (of the March 2, 2022 meeting)</p>	
	<p>C6. Finance and Operations Committee Report (of the March 3, 2022 meeting)</p>	
	<p>C7. Governance and Nominating Committee Report (of the February 15, 2022 special meeting and March 14, 2022 meeting)</p>	
	<p>C8. Learning and Liaison Committee Report (of the March 2, 2022 meeting)</p>	
	<p>C9. Other Informational Items</p> <ul style="list-style-type: none"> ● Senate Reports: <ul style="list-style-type: none"> a. February 14, 2022 Report b. March 14, 2022 Report 	
<p>8.</p>	<p>Items for Discussion from Committee Reports</p>	<p>Angela Maltese</p>
<p>8.1</p>	<p>Items from Finance and Operations Committee Report (of the March 3, 2022 meeting)</p> <p>a. 2022-23 Tuition Fees and Miscellaneous Fees</p> <p>i. Memo: A memo dated March 3, 2022, prepared by the Vice-President, Administration and Finance and the Associate Vice-President, Administration and Finance that included a breakdown of the 2023-23 tuition fees and other miscellaneous fees was circulated in advance with the meeting materials.</p>	<p>Cathy Tuckwell, Dr. David Barnett, Kathy Pozihun</p>

ii. Presentation:

Administration provided a presentation on the 2022-23 tuition and miscellaneous fees. Highlights from the presentation included:

- overview of revenue considerations and fee assumptions for domestic tuition, international student tuition
- scholarships, bursaries and awards: 2021-22 approved operating budget

Discussion ensued following the presentation. Some topics raised included:

- International tuition fees:
 - concerns with regards to the steady increase of international tuition fees,
 - are Lakehead's international students receiving higher quality education, additional supports and service as a result,
 - it was suggested that Lakehead's Vice-Provost, International be invited to a BLLC meeting or Board meeting to provide further details on international student services, supports and programs, and
 - relying on international tuition fees may not be sustainable.
- Lakehead's Strategic Plan includes initiatives to increase international student enrolment,
- the Province's recent announcement extending the tuition freeze to 2022-23 - How are Ontario Universities challenging the government's regulations? Are there joint lobbying efforts across the sector?

Maria Vasaneill joined the meeting during the discussion.

WHEREAS BFOC has reviewed and recommends approval of the proposed tuition fees for 2022-23 based on a status quo 0% domestic tuition increase;

	<p>AND WHEREAS on March 22, 2022 the Provincial government promulgated a domestic tuition framework for 2022-23 prohibiting a domestic tuition increase for 2022-23;</p> <p>MOVED (C. Tuckwell) to approve the proposed tuition fees for 2022-23 as presented. CARRIED</p>	
<p>8.2</p>	<p>Items from Governance and Nominating Committee Report (of the February 15, 2022 special meeting and March 14, 2022 meeting)</p> <p>a. Board Chair, Vice-Chair and Past Chair Succession Policy</p> <p>The draft Board Chair, Vice-Chair and Past Chair Succession Policy was circulated in advance with the meeting materials.</p> <p>The BGNC Chair provided background information regarding the development of the policy. Following a discussion, the following recommendations were made and were referred back to the BGNC for consideration:</p> <ul style="list-style-type: none"> ● Revisit Schedule 1, item 3(c): “Elections are conducted by secret ballot.” - consider adding clarification here <ul style="list-style-type: none"> ○ What happens if the candidate does not receive a majority vote? Consider changing the language such that, in the event that the candidate does not receive a majority of votes, they shall not be elected to the position and the selection process shall be referred back to the BGNC to commence again. ○ Use gender neutral language. <p>The Board agreed that an electronic vote may be conducted in order to approve the amended draft document prior to the next Board meeting in May.</p> <p>a. Consequential Changes to “Roles and Responsibilities of Members of the Lakehead University Board of Governors” (the Board Roles Document)</p> <p>The following documents were circulated in advance with the meeting materials:</p>	<p>Maria Vasanelli</p>

	<ul style="list-style-type: none"> i. Current Document ii. Proposed Amendments (with markup) iii. Proposed Amendments (without markup) <p>The following recommendations were made to the Board Roles Document during the conversation above:</p> <ul style="list-style-type: none"> ● remove the word “integrity” in the Chair, Vice-Chair and Past Chair position descriptions given that it is already in the Board Member description ● consider emphasising more that Board members are all fiduciaries, as it is only mentioned once (page 4, under “Oversight”) ● clarify the meaning of “Hold the University accountable” (page 4, under “Governors Must”) 	
9.	<p>In Camera Session</p> <p>By consensus, the Board agreed to adjourn to an in camera session to discuss items of a personnel, legal or real estate nature, or any other item of sensitive or confidential nature, and that only members of the Board and others approved by the Board may be present.</p> <p>Dr. David Barnett, Dr. Andrew Dean, Mike den Haan, Barbara Eccles, Toby Goodfellow, Dr. Dean Jobin-Bevans, Marcie Morrison, Dr. Heather Murchison, Kathy Pozihun and Yvonne Roussel were invited to remain for the in camera meeting.</p> <p>The Board returned to the open meeting.</p> <p>Dr. David Barnett, Dr. Andrew Dean, Mike den Haan, Toby Goodfellow, Dr. Dean Jobin-Bevans, Marcie Morrison, Dr. Heather Murchison, Kathy Pozihun, Yvonne Roussel and Anna Sampson left during the in camera session.</p>	Angela Maltese
9.1	<p>Motions Arising from the In Camera Meeting</p> <p>There were no motions arising from the in camera session.</p>	Barbara Eccles

10.	Other Business There was no other business.	Angela Maltese
The meeting adjourned at 3:24pm. Next Meeting: May 4, 2022, 9:00am - 1:00pm (EDT)		

Angela Maltese, Chair

Barbara Eccles, Secretary