



BOARD OF GOVERNORS MEETING MINUTES

Date:	October 9, 2024
Time:	9:30am - 12:50pm (ET)
Locations:	Thunder Bay Campus: Senate Chambers (UC 1001) Orillia Campus: Room OA 3041 (will be connected to the Senate Chambers) Zoom Meeting

**Joined remotely*

Board of Governors Members in Attendance: Brandon Rhéal Amyot; *Robert Arnone; Karen Boz; Peter Caldwell; *David Elliott; *Thomas Kehoe; Dr. Don Kerr; Sunil Kumar; *Pauline Mickelson; Michael Nitz; *Rachael Paquette; *Dr. Gillian Siddall; Anna Sampson; Mark Smith; *Dr. Bryanna Scott-Kay; Brent Sylvester; Cathy Tuckwell (Vice-Chair); Maria Vasanelli

Regrets: Rajni Agarwal; Dr. Claudine Cousins

Administrative Resources in Attendance: Dr. David Barnett - Provost and Vice-President (Academic); Dr. Andrew P. Dean - Vice-President, Research & Innovation; Michael den Haan - Vice-President, External Relations; Alexandra Korinowsky - Associate Vice-President, Communications; Jason Lisi - Secretary; Marcie Morrison - Recording Secretary; Dr. Heather Murchison - Strategic Advisor to the President and Vice-Provost (Institutional Planning and Analysis); Michael Nicin - Executive Director, Government Relations; Kathy Pozihun - Vice-President, Administration and Finance; Dr. Linda Rodenburg - Interim Principal, Orillia Campus; Rosanna Scaffeo - Chief of Staff, Office of the President; *Emma Westover - Associate Vice-President, Financial Services

Invited Guests in Attendance: Robert Lamb; Dr. Leigh Potvin; Simran Talpade; Yolanda Wanakamik

In Camera Session

By consensus, at 9:30am, the Board held a brief in camera meeting. The Secretary, Recording Secretary, members of the President's Executive Team and incoming Board members were invited to remain for the in camera session. There was no agenda and minutes were not recorded.

The in camera session adjourned at 9:48am.

The open Board meeting was called to order at 9:48am.

The Chair opened the meeting by acknowledging the Indigenous territories of Thunder Bay and Orillia.

Item		Presenter(s)
1.	Approval of Agenda MOVED (P. Caldwell) that the agenda be approved. CARRIED	Maria Vasanelli
2.	Need for In Camera Items to be Declared Members were reminded that items arising that need in camera attention should be declared at the point of discovery.	Maria Vasanelli
3.	Declaration of Conflict of Interest Members were reminded of their duty to declare a conflict of interest should awareness of conflict arise at any time during the meeting.	Maria Vasanelli
4.	Code of Conduct at Meetings Members were reminded of the Board approved Code of Conduct in place to promote a positive environment.	Maria Vasanelli
5.	Chair's Report The Chair's year end report to the Board was circulated in advance of the meeting. Highlights included: <ul style="list-style-type: none">• A Message from the Chair• Working with the President• Celebrating Our University's Success• Focus on the Future a. Deputation Response The communication that was sent on behalf of the Board of Governors in response to the deputation presented to the Board of Governors at its June 6, 2024 meeting, by Lakehead University's Socialist Club, Disrupt, Climate Justice Thunder Bay, and LU Solidarity with Palestine, was circulated in advance of the meeting. The Board Chair highlighted some key points from the response.	Maria Vasanelli

6.	President's Report	Dr. Gillian Siddall
	The President's report was circulated in advance of the meeting.	
7.	Consent Agenda	Maria Vasanelli
	Supporting documentation for the items listed in the Consent Agenda were circulated in advance of the meeting. Prior to approving the Consent Agenda, Board members had the opportunity to request that an item be removed from the Consent Agenda and placed as a separate item on the agenda under Items for Discussion from Committee Reports or elsewhere on this agenda, to allow for discussion or debate.	
	MOVED (B. Amyot) that the Consent Agenda be approved. CARRIED	
7-C1.	Minutes of Previous Meeting	
	a. MOVED that the minutes of the June 6, 2024 meeting be approved.	
	b. MOVED that the minutes of the June 26, 2024 special meeting be approved.	
7-C2.	Executive Committee Annual Report	
7-C3.	Audit and Risk Committee Annual Report	
	a. Appointment of Auditors	
	MOVED to appoint BDO Canada LLP as auditors of the University for the 2024-25 fiscal year. CARRIED	
	b. Research Ethics Board Annual Report and Letters of Compliance	
	MOVED to accept the Research Ethics Board Annual Report and Letters of Compliance. CARRIED	
7-C4.	External Relations Committee Annual Report	
7-C5.	Finance and Operations Committee Annual Report	
	a. Investment Resolution	

		<p>WHEREAS Article 6, Paragraph 6.3 of the Board Bylaws indicated that the investments of the University shall be managed by such University Officers, Signing Officers, or agents of the University as shall be determined from time to time by resolution of the Board;</p> <p>MOVED that the President and the Vice-President (Administration and Finance) shall be authorized to manage the investments of the University and to purchase, transfer, exchange, sell or otherwise dispose of or turn to account or realize upon securities, in accordance with the policies established by the Board on the recommendations of the Board Finance and Operations Committee, such as the Statement of Investment Policies and Guidelines for Trust and Endowment Funds Policy, in accordance with the terms of reference of the Committee, and the laws and statutes of the Province of Ontario and the Government of Canada, effective at the close of the Annual Meeting on October 9, 2024 until the close of the annual meeting in 2025. During the absence of:</p> <ul style="list-style-type: none"> • either the President or the Vice-President (Administration and Finance), any one of the University's signing officers shall be authorized as the second signature; and • both the President and the Vice-President (Administration and Finance), any two of the signing officers shall be authorized to perform the aforementioned activities, effective at the close of the Annual Meeting on October 9, 2024 until the close of the Annual Meeting in 2025. <p>CARRIED</p>
7-C6.	<p>Governance and Nominating Committee Annual Report</p> <p>a. Amendments to Board Executive Committee Terms of Reference</p> <p>i. Current Terms of Reference</p> <p>ii. Proposed Amendments and Feedback Document</p> <p>MOVED that the Board of Governors approve the proposed amendments to the BEC Terms of Reference, as circulated.</p> <p>CARRIED</p> <p>b. Appointment Recommendations</p> <p>i. External Member Election</p> <p>MOVED that Robert Lamb be elected as an External Board Member</p>	

		<p>(from Simcoe County) for a three year term commencing at the close of the October 9, 2024 Annual Meeting through to the close of the 2027 Annual Meeting. CARRIED</p> <p>ii. Alumni Association Member Appointment</p> <p>MOVED that Yolanda Wanakamik be appointed as the Alumni Association Member on the Board for a two year term commencing at the close of the October 9, 2024 Annual Meeting through to the close of the 2026 Annual Meeting. CARRIED</p> <p>iii. Faculty Senator on the Board</p> <p>MOVED that Dr. Leigh Potvin be appointed as the Faculty Senator Member on the Board for a three year term commencing at the close of the October 9, 2024 Annual Meeting through to the close of the 2027 Annual Meeting. CARRIED</p> <p>iv. Student Member Appointment</p> <p>MOVED that Simran Talpade be appointed as the Student Member on the Board for a one year term commencing at the close of the October 9, 2024 Annual Meeting through to the close of the 2025 Annual Meeting. CARRIED</p> <p>c. Committee Membership Recommendations</p> <p>i. 2023-24 Board Appointment Process Summary and Recommendations</p> <p>MOVED to approve the attached proposed Standing Committee membership lists, and that the term for each member listed be one year, commencing at the close of the 2024 Annual Meeting, through to the close of the 2025 Annual Meeting. CARRIED</p>
	7-C7.	Learning and Liaison Committee Annual Report
	7-C9.	President's Report on Appointments

	7-C10.	Other Informational Items a. Senate Report (of the September 23, 2024 meeting)	
8.	Items for Discussion from Committee Reports		
	8.1	<p>Audit and Risk Committee</p> <p>a. Approval of the 2023-24 Financial Statements of Lakehead University and the Independent Auditors' Report</p> <p>The 2023-24 financial statements were circulated in advance of the meeting.</p> <p>Administration provided context and explained the difference between the financial statements and the operating budget.</p> <p>MOVED (M. Smith) to approve the 2023-24 Financial Statements of Lakehead University and accept the Independent Auditor's Report, as circulated.</p> <p>CARRIED</p>	<p>Mark Smith</p> <p>Kathy Pozihun, Emma Westover</p>
9.	Judicial Panel Appointment Recommendations		Maria Vasanelli
	<p>The Student Code of Conduct – Appeal Policy require the Board to appoint eight tenured faculty members to the Judicial Panel on the recommendation of the President, and seven students on the recommendation of the Lakehead University Student Union.</p> <p>a. Faculty Appointments</p> <p>MOVED (D. Kerr) that the following faculty members of the University be appointed to the Judicial Panel for the terms indicated:</p> <ul style="list-style-type: none"> • Dr. Susan Scott for the term commencing at the close of the October 9, 2024 Board Annual Meeting to the close of the Board Annual Meeting in 2027. (reappointment) • Dr. Todd Dufresne for the term commencing at the close of the Annual Meeting in 2024 through to the close of Annual Meeting in 2027. (new) <p>CARRIED</p>		

	<p>b. Student Appointments (recommended by the Lakehead University Student Union)</p> <p>MOVED (B. Amyot) that the following full-time students of the University be appointed to the Judicial Panel for a term commencing at the close of the Annual Meeting in 2024 through to the close of the Annual Meeting in 2025:</p> <ul style="list-style-type: none"> • Noah Adam Wilkins (new), 2 years • Mohamed Shabana (new), 1 year • Tristan Bhola (new), 1 year • Ashfi Hasnain (new), 1 year • Kristin Dennis (new), 2 years • Corinne Wall (new), 2 years • Ijeoma Clare Eginu (new), 1 year <p>CARRIED</p>	
10.	Lakehead Pension Plan Wind-Ups	Kathy Pozihun
10.1	<p>Asset Transfer Wind-up - Pension Plan for Professional Staff of Lakehead University Amendment 2024/1</p> <p>The proposed amendments to the Pension Plan for Professional Staff of Lakehead University was circulated in advance of the meeting.</p> <p>The Administration provided context and answered questions.</p> <p>MOVED (C. Tuckwell) that the proposed amendment to the Pension Plan for Professional Staff of Lakehead University be approved, as circulated, effective October 1, 2024.</p> <p>CARRIED</p>	
10.2	<p>Asset Transfer Wind-up - Lakehead University Employee Pension Plan Amendment 2024/1</p> <p>The proposed amendments to the Lakehead University Employee Pension Plan were circulated in advance of the meeting.</p> <p>The Administration provided context and answered questions.</p> <p>MOVED (C. Tuckwell) that the proposed amendment to the Lakehead University Employee Pension Plan be approved, as circulated, effective October 1, 2024.</p> <p>CARRIED</p>	

11.	<p>Strategic Plan Year End Implementation Report (Year 6)</p> <p>The presentation was circulated in advance of the meeting. The report included the "Report Card" for the Strategic Plan metrics that were reported to the Board in the fall each year, background data that was used to assess the metric scoring on the "Report Card", including baseline data, targets, and actuals, providing the Board insight into the data tracked by the President's Executive Team.</p> <p>Report on annual targets achieved:</p> <ul style="list-style-type: none"> • Metric 8: Lakehead's domestic student population will reflect the demographics and diversity in the regions served by the University • Metric 9: Baccalaureate participation rate for residents of Simcoe County will increase • Metric 13: Increase in number of partnerships with municipalities, government organizations, research institutes and industry (local, national and international) • Metric 14: Increase in of number of active partnerships with Indigenous Groups • Metric 17: Increase in total number of engaged alumni (per Alumni Engagement Plan) • Metric 20: Increase in social impact of Lakehead University • Metric 21: Increase in number of businesses and start-ups in local communities directly related to University activity • Metric 22: Total number of patents being managed/maintained in the Patent Suite • Metric 27: Increase proportion of revenue from sources other than government operating grants or government-regulated tuition <p>Report on metrics trending in right direction (progress impacted by COVID-19):</p> <ul style="list-style-type: none"> • Metric 9: Baccalaureate participation rate for residents of Northwestern Ontario will increase <p>During and following the presentation, the Administration provided clarification and answered questions related to some of the information in the report.</p>	Dr. Gillian Siddall, Dr. Heather Murchison
12.	<p>President's Report</p> <p>a. Notice of Chancellor Search/Re-appointment</p>	Dr. Gillian Siddall

	<p>It was reported that the current Chancellor's three year term concluded October 1, 2024, and that Dr. Rita Sheldon Deverall has expressed interest in reappointment. In accordance with the University Act, the President has initiated the process to convene the Chancellor Electoral Board. The Board Secretary provided an overview of the processes and planned timeline.</p>		
13.	<p>In Camera Session</p> <p>MOVED (B. Sylvester) to adjourn to an in camera session to discuss items of a personnel, legal or real estate nature, or any other item of sensitive or confidential nature, and that only members of and others approved by the Board may be present.</p> <p>CARRIED</p> <p>At 11:33am, the Board adjourned to an in camera session. The University Secretariat staff, members of the President's Executive Team and incoming Board members were invited to remain for the in camera session.</p> <p>The Board returned to the open meeting at 1:13pm.</p>		Maria Vasanelli
	13.1	<p>Business Arising from the In Camera Session</p> <p>It was reported that there was no business arising from the in camera session.</p>	Jason Lisi
14.	<p>Chairs Recognition of Outgoing and Incoming Board Members and Officers</p> <p>The Board Chair acknowledged all outgoing Board members (Dr. Don Kerr, Karen Boz, Peter Caldwell and Brandon Amyot) and thanked them for their service on the Board.</p> <p>Incoming Board members (Dr. Leigh Potvin, Simran Talpade, Robert Lamb and Yolanda Wanakamik) were welcomed and introduced.</p> <p>Incoming Board Officers were acknowledged (Cathy Tuckwell, Chair and Mark Smith, Vice-Chair).</p>		Maria Vasanelli
15.	<p>Other Business</p> <p>There was no other business.</p>		Maria Vasanelli

The meeting adjourned at 1:16pm.

Next Meeting: November 21, 2024, 9:30am - 1:30pm (ET)

Maria Vasanelli, Chair

Jason Lisi, Secretary