



## BOARD OF GOVERNORS MEETING MINUTES

<b>Date:</b>	March 23, 2023
<b>Time:</b>	9:00am - 1:00pm (EDT)
<b>Locations:</b>	Virtual: via Zoom Thunder Bay Campus: Senate Chambers (UC1001) Orillia Campus: Room OA3041

*\*\*Video Conference \*In Person*

**Board of Governors Members in Attendance:** \*\*Brandon Rhéal Amyot; \*Robert Arnone; \*\*Karen Boz; \*\*Peter Caldwell; \*\*Dr. Claudine Cousins; \*\*Ann Dumyn; \*\*Thomas Kehoe; \*Dr. Don Kerr; \*\*Pauline Mickelson; \*\*Michael Nitz; \*\*Dr. Moira McPherson; \*Anna Sampson; \*Mark Smith; \*Cathy Tuckwell (Vice-Chair)

**Regrets:** Rachael Paquette; Maria Vasanelli (Chair)

**Administrative Resources in Attendance:** \*Dr. David Barnett - Provost and Vice-President, Academic; \*Dr. Andrew P. Dean - Vice-President, Research & Innovation; \*Toby Goodfellow - Chief of Staff, Office of the President; \*\*Michael den Haan - Vice-President, External Relations; \*\*Marcie Morrison (Recorder) – Acting Associate University Secretary; \*Dr. Heather Murchison - Vice-Provost, Institutional Planning and Analysis; \*Kathy Pozihun - Vice-President, Administration and Finance; \*\*Dr. Linda Rodenburg - Interim Principal, Orillia Campus; \*Yvonne Roussel (Secretary) - Interim University Secretary

In absence of the Board Chair, the Vice-Chair, Cathy Tuckwell assumed the role of Acting Chair for the March 23, 2023 meeting.

The meeting was called to order at 9:03am.

Item	Presenter(s)
The Chair opened the meeting by acknowledging the Indigenous territories of Thunder Bay and Orillia.	
1. Approval of Agenda  MOVED (M. Smith) that the agenda be approved. CARRIED	Cathy Tuckwell
2. Need for In Camera Items to be Declared  Members were reminded that items arising that need in camera attention should be declared at the point of discovery.	Cathy Tuckwell

3.	<p>Declaration of Conflict of Interest</p> <p>Members were reminded of their duty to declare a conflict of interest should awareness of conflict arise at any time during the meeting.</p>	Cathy Tuckwell
4.	<p>Code of Conduct at Meetings</p> <p>Members were reminded of the Board approved Code of Conduct in place to promote a positive environment.</p>	Cathy Tuckwell
5.	<p>Chair's Report</p> <p>There was no report.</p>	Cathy Tuckwell
6.	<p>President's Report</p> <p>The President's March 2023 online report was circulated in advance of the meeting. In addition, the President acknowledged and provided some details regarding the Lakehead University/Orillia Soldiers' Memorial Hospital MOU signing that occurred earlier in the week.</p> <p>Brandon Amyot joined the meeting.</p>	Dr. Moira McPherson
7.	<p>Consent Agenda</p> <p>Supporting documentation for the items listed in the Consent Agenda was circulated in advance of the meeting. Prior to approving the Consent Agenda, Board members had the opportunity to request that an item be removed from the Consent Agenda and placed as a separate item on the agenda under Items for Discussion from Committee Reports or elsewhere on this agenda, to allow for discussion or debate.</p> <p>The Board Chair explained how the Consent Agenda is designed for items that are routine and non controversial in nature and should help meetings run more efficiently, reminding members that any item may be removed from the Consent Agenda and added as a separate item to allow for discussion.</p> <p>It was requested that the following items be moved from the Consent Agenda to the regular agenda:</p>	Cathy Tuckwell

	<ul style="list-style-type: none"> <li>● Item C6a - Follow Up Data Request from the February 10, 2023 Board Meeting</li> <li>● Items C7.2a - Policy/Process Review: Board Exit Interview Guidelines and Process</li> </ul> <p>MOVED (D. Kerr) that the Consent Agenda be approved, as amended. CARRIED</p>	
C1.	<p>Minutes of Previous Meeting</p> <p>MOVED that the minutes of the February 10, 2023 meeting be approved. CARRIED</p>	
C2.	<p>Executive Committee Report - for information</p> <p>The Board Executive Committee discussed items of business that were sensitive or confidential in nature during its meeting on March 9, 2023. A confidential report was provided during the in camera session.</p>	
C3.	<p>President's Report on Appointments</p>	
C4.	<p>Audit and Risk Committee Report (of the March 2, 2023 meeting)</p>	
C5.	<p>External Relations Committee Report (of the March 1, 2023 meeting)</p>	
C6.	<p>Finance and Operations Committee Report (of the March 2, 2023 meeting)</p> <p>a. <del>Follow Up Data Request from the February 10, 2023 Board Meeting</del> This item was moved from the Consent Agenda to the regular agenda.</p> <p><i>For Information: Excerpt from the February 10, 2023 Board of Governors open meeting draft minutes - "MOVED To direct administration to provide the board with a 10-year record of the total salary expenses for senior administration as a group, both in total and as a percentage of the university's total salary and benefit expense. CARRIED"</i></p>	
C7.	<p>Governance and Nominating Committee Report (of the March 1, 2023 meeting)</p> <ul style="list-style-type: none"> <li>● <del>Policy/Process Review: Board Exit Interview Guidelines and Process</del> <ul style="list-style-type: none"> <li>i. <del>Current Process</del></li> <li>ii. <del>Proposed Amendments (with markup)</del></li> </ul> </li> </ul> <p>MOVED to approve the proposed amendments to the Board Exit Interview</p>	

		<p><del>Guidelines and Process:</del> This item was moved from the Consent Agenda to the regular agenda.</p>
	C8.	Learning and Liaison Committee Report (of the March 1, 2023 meeting)
	C9.	<p>Other Informational Items</p> <p>a. Senate Report (of the March 13, 2023 meeting)</p>
		<p>Items for Discussion from the Consent Agenda</p> <ul style="list-style-type: none"> <li>● Item C6a - Follow Up Data Request from the February 10, 2023 Board Meeting</li> </ul> <p><i>For Information: Excerpt from the February 10, 2023 Board of Governors open meeting draft minutes - "MOVED To direct administration to provide the board with a 10-year record of the total salary expenses for senior administration as a group, both in total and as a percentage of the university's total salary and benefit expense. CARRIED"</i></p> <p>The Chair of the Finance and Operations Committee provided rationale for this item. Discussion ensued.</p> <ul style="list-style-type: none"> <li>● Item C7a - Policy/Process Review: Board Exit Interview Guidelines and Process             <ul style="list-style-type: none"> <li>iii. Current Process</li> <li>iv. Proposed Amendments (with markup)</li> </ul> </li> </ul> <p>One member voiced concerns with the amendment at the top of page 2, <i>"The BGNC shall select an alternative interview panel if required by an outgoing Board member."</i> The Chair of the BGNC provided rationale for the BGNC's decision to recommend this amendment. Further discussion ensued.</p> <p>MOVED (M. Smith) to approve the proposed amendments to the Board Exit Interview Guidelines and Process.          CARRIED</p>

8.	Items for Discussion from Committee Reports		Cathy Tuckwell
	8.1	<p>Finance and Operations Committee</p> <p>a. 2023-24 Tuition Fees and Miscellaneous Fees</p> <p>i. Memo 1 (March 2, 2023)</p> <p>The same memo that went to the Finance and Operations Committee meeting on March 2, 2023, prepared by the Vice-President, Administration and Finance, and Associate Vice-President, Financial Services was circulated in advance of the meeting. The memo included background information regarding the Ministry of Colleges and Universities tuition fee framework, and a breakdown of the proposed tuition fees for both international undergraduate and graduate programs for 2023-24.</p> <p>ii. Memo 2 UPDATE (March 23, 2023)</p> <p>A memo, dated March 23, 2023, prepared by the Executive Budget Committee was circulated in advance of the meeting. The memo provided an update and the details of the 2023-24 Domestic Tuition Fee Framework recently announced by the Ministry of Colleges and Universities (MCU). Administration provided a summary of the details outlined in the Memo 2 Update. The next steps were discussed.</p> <p>iii. 2023-24 Tuition Rates Presentation Presentation</p> <p>Administration provided an overview of the presentation that was circulated in advance of the meeting. The same presentation went to the Finance and Operations Committee on March 2, 2023. Following the overview the floor was open to discussion.</p> <p>Administration answered several questions related to the new 2023-34 Domestic Tuition Fee Framework and how this</p>	Robert Arnone

		<p>will impact Lakehead. Increases to International student tuition fees and enrolment targets were also discussed.</p> <p>MOVED (R. Arnone) that the proposed international tuition fees for 2023-24 be approved as presented.</p> <p>CARRIED</p>	
9.	In Camera Session	<p>MOVED (R. Arnone) to adjourn to an in camera session to discuss items of a personnel, legal or real estate nature, or any other item of sensitive or confidential nature, and that only members of and others approved by the Board may be present.</p> <p>CARRIED</p> <p>Marcie Morrison, Yvonne Roussel, and members of the President's Executive Team were invited to remain for a portion of the in camera session.</p> <p>The Board returned to the open meeting at 12:42pm.</p>	Cathy Tuckwell
9.1	Motions Adopted In Camera	<p>The Secretary reported that the following motions were adopted during the in camera session:</p> <ul style="list-style-type: none"> <li>● MOVED to approve the following proposed amendment to the Board Bylaws: <ul style="list-style-type: none"> <li>○ Article 3, 3.1 (3) "one shall be <del>an External Governor</del> recommended by the Lakehead University Ogimaawin Indigenous Education Council (OIEC) <b>from amongst its external members;</b>"</li> </ul> <p>CARRIED</p> </li> <li>● MOVED to approve the attached proposed amendments to Article 1 and Article 7 of the Board Bylaws. CARRIED</li> <li>● MOVED to approve that Dr. Bryanna Scott-Kay be appointed to the Board of Governors as the OIEC Member commencing immediately, through to the Board annual meeting in 2026, contingent upon interview. CARRIED</li> </ul>	Yvonne Roussel

		<ul style="list-style-type: none"> <li>MOVED to approve that Dr. Bryanna Scott-Kay be appointed to the Board Learning and Liaison Committee for the term commencing at the close of the March 26, 2023 Board meeting to the close of the Board's 2023 Annual Meeting. CARRIED</li> </ul>	
10.	Other Business	There was no other business.	Cathy Tuckwell
<p>The meeting adjourned at 12:43pm.</p> <ul style="list-style-type: none"> <li>Next Meeting: May 4, 2023, 9:00am - 1:00pm (EDT) - A link to the online meeting schedule was provided.</li> </ul>			

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 Maria Vasanelli, Chair

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 Yvonne Roussel, Secretary

