



BOARD OF GOVERNORS MEETING #16-285

November 24, 2016

9:00am – 11:30am

Senate Chambers (UC1001)

MINUTES

Present

Ms. Nancy Bouchard
Mr. Cameron Clark
Ms. Leslie de Meulles
Dr. Mary Louise Hill
Ms. Angela Maltese
Mr. Ian McCormack
Mr. Brian McKinnon
Mr. Ross Murray
Mr. Lou Pero

Ms. Maria Phipps
Ms. Frances Picherack
Ms. Kathryn Rippey
Dr. Brian Stevenson
Mr. David Tamblyn (Chair)
Ms. Maria Vasanelli
Mr. Bruce Waite*
Mr. Murray Walberg

**Others
Present**

Ms. Deb Comuzzi
Ms. Barbara Eccles (Secretary)
Mr. Toby Goodfellow

Ms. Marcie Morrison (Recorder)
Mrs. Kathy Pozihun

**Teleconference*

Ms. Comuzzi and Mrs. Pozihun joined the meeting.

The meeting was called to order at 9:08am.

1. Approval of the Meeting Agenda

MOVED (M.L. Hill/I. McCormack) that the agenda be approved.

CARRIED

2. Need for In-Camera Items to be Declared

Members were reminded that items arising that need in-camera attention should be declared at the point of discovery.

3. Declaration of Conflict of Interest

Members were reminded of their duty to declare a conflict of interest should awareness of conflict arise at any time during the meeting.

4. Approval of Previous Minutes

The minutes of the October 6, 2016 Board of Governors meeting were distributed in advance with the meeting materials.

MOVED (K. Rippey/A. Maltese) to approve the minutes of the meeting held on October 6, 2016.

CARRIED

5. Business Arising from the Minutes (not on the Agenda elsewhere)

There was no business arising from the minutes.

6. Board Executive Committee Minutes

The minutes of the Board Executive Committee meeting held on November 9, 2016 were approved electronically on November 15, 2016 and were distributed in advance with the meeting materials, for information only.

7. Chair's Report

Mr. Tamblyn reported on the following events that he had recently attended:

- Norton Rose Fulbright/BMO Reception
- Council of Chairs of Ontario Universities Meeting and Conference
- First Annual Board/Alumni/LUSU Social Event
- Harvey Weingarten and HEQCO
- Lloyd Axworthy Event
- Board Executive Committee Meeting
- Report to the Community, Orillia and Thunder Bay
- Chair President Relations

The Chair reviewed the list of priorities that the Board will be focusing on this term:

- Continue implementing the current Strategic Plan
- Development of the 2018-2023 Strategic Plan
- Achievement Program
- International Recruitment
- Executive Compensation legislation compliance
- Governance Review project
- New Board member recruitment
- Continuing to support the President

Mr. Goodfellow joined the meeting during the Chair's report.

8. President's Report

The President's report can be found on the Lakehead website at www.lakeheadu.ca. Highlights included:

- New inclusive washrooms at the Orillia campus
- Lakehead ranked #1 research University in Canada
- County of Simcoe celebrate 10 years with \$1M gift
- New Canada research Chair in sustainable food systems
- Georgian, Lakehead unveil two new degree-diploma programs for 2017
- Announcement of \$9.5M in federal and provincial funding for infrastructure at Lakehead, Thunder Bay campus
- Dr. Lloyd Axworthy event at the Bora Laskin Faculty of Law School
- 2016 Reports to our Communities (Thunder Bay/Orillia)

A discussion ensued regarding the following:

- Federal and provincial funding received for infrastructure
- Maclean's Magazine list of top Universities in Canada 2017 and how Lakehead's reputation plays a key role in making "the list"
- Investing in professional development, tools and technology to keep up with the growth of the University

8.1 Report to the Community - Orillia and Thunder Bay

Hardcopies of the 2016 Report to the Community were distributed to Board members at the meeting.

8.2 First Progress Report on 2016/17 Institutional Strategic Objectives (ISO's)

Highlights from Mr. Goodfellow's first progress report on the 2016/17 ISO's included a breakdown of the ISO's either achieved or in progress for each of the five pillars of the 2013/18 Strategic Plan:

1. Nurturing Scholarship: 2 achieved / 11 in progress
2. Learner-Centred Student Experience: 2 achieved / 4 in progress
3. Growth and Capacity Development: 4 achieved / 22 in progress
4. Community Engagement: 2 achieved / 7 in progress
5. Economic Development: 0 achieved / 8 in progress

A discussion ensued about Lakehead's Entrepreneurship Certificate Program and the importance of continuing to nurture the University's relationship with the City of Thunder Bay.

8.3 Report on Appointments – *for information only*

- Dr. Nur Alam was appointed as an Internal Adjunct Professor to the department of Chemistry for the term July 1, 2016 to June 30, 2020.
- Dr. Masud Karim was appointed as an External Adjunct Professor to the department of Civil Engineering for the term July 1, 2016 to June 30, 2020.
- Dr. Richard Khoury was appointed as an External Adjunct Professor to the department of Software Engineering for the term July 1, 2016 to June 30, 2020.
- Dr. Boguslaw Tomanek was appointed as an External Adjunct Professor to the department of Electrical Engineering for the term July 1, 2016 to June 30, 2020.

9. Consent Agenda

Supporting documentation for items #9.1 through #9.5 were distributed in advance with the meeting materials, for information only.

9.1 Board Audit & Risk Committee Report

9.2 Board External Relations Committee Report

9.3 Board Learning & Research Committee Report

9.4 Report from the Senate member on the Board

9.5 Northern Ontario School of Medicine (NOSM) Monthly Activity Report

9.6 Acceptance of the Consent Agenda

MOVED (M. Phipps/M .L. Hill) to accept the Consent Agenda.
CARRIED

10. Items and Motions Arising out of Committee Reports

10.1 Board Governance & Nominating Committee Report

The Board Governance & Nominating Committee report that was distributed in advance with the meeting materials.

10.1.1 Appointment to the Lakehead University Professional Pension Plan Advisory Committee

Mr. Clark provided background information.

MOVED (C. Clark/A. Maltese) to approve that Mr. Chris Fernyc be appointed to the Lakehead University Professional Pension Plan Advisory Committee commencing immediately through to the close of the annual meeting 2017.

CARRIED

10.1.2 Board of Governors Terms Expiring at the 2017 Annual Meeting – *for information only*

Mr. Clark updated the Board on the work that the Board Governance & Nominating Committee has begun regarding replacing outgoing Board members in 2017.

Ms. Vasanelli joined the meeting.

Board of Governors Bylaws: NOTICE OF EXPIRING TERMS
AND PROCEDURE FOR NOMINATION Article 7(a.) –

“Once a year, the Board shall be advised in writing by the Secretary of the names of those members whose terms expire during the current year. These names shall be recorded in the Official Minutes of that Board meeting.”

1. Cameron Clark – Elected Member, eligible for 1 year term
2. Frances Picherack – Elected Member, not eligible for additional term
3. Maria Phipps – Elected Member, not eligible for additional term
4. Bruce Waite – LGIC Member, not eligible for additional term (term expires April 2017, extension has been requested to end of September 2017)
5. Maria Vasanelli – Staff Member, eligible for up to 3 year term
6. Leslie de Meulles – Student Member, eligible for 1 year term
7. Mary Louise Hill – Senate Member, eligible for 3 year term

Terms expiring shortly after the 2017 Annual Meeting:

8. Angela Maltese – LGIC Member, eligible for up to 3 year term, term expires December 2017

10.1.3 Acceptance of the Committee’s Report

MOVED (C. Clark/M. Walberg) that the report of the Board Governance & Nominating Committee is hereby accepted.
CARRIED

10.2 Board Finance & Operations Committee Report

Mr. Murray provided an overview of the Board Finance & Operations Committee report that was distributed in advance with the meeting materials.

10.2.1 Approval of the Responsible Investment Policy

Ms. Picherack was invited to provide background information and an overview of the proposed Responsible Investment (RI) Policy that was distributed in advance with the meeting materials.

A discussion ensued regarding the RI Policy consultation process that was conducted by the RI Ad Hoc Committee during the development of the draft policy and how input received from shareholders, faculty, staff and students was considered.

Details were provided regarding the comprehensive consultation process and it was noted that all input/feedback was documented and considered by the RI Ad Hoc Committee.

A “Responsible Investment Policy Consultation” webpage (<https://www.lakeheadu.ca/about/sg/board-of-governors-board-committees/ri-consultation>) was developed and published on the Lakehead University website.

The RI Policy will be monitored by Administration and will be reviewed by the Board Finance & Operations Committee at the end of the first year of implementation.

MOVED (F. Picherack/C. Clark) to approve the Lakehead University Responsible Investment Policy.
CARRIED

10.2.2 Investment Manager Proposal

Mr. Murray provided background information.

MOVED (R. Murray/M. Phipps) to approve that a request for proposal be issued to manage funds under the Statement of Investment Policies and Guidelines for Restricted Internal Funds.

CARRIED

10.2.3 Acceptance of the Committee's Report

MOVED (R. Murray/M. L. Hill) that the report of the Finance & Operations Committee is hereby accepted.

CARRIED

11. Student Member Appointments

Ms. Eccles provide background information.

MOVED (B. Stevenson/M.L. Hill) that the following full-time students of the University be appointed to the Judicial Panel with the terms commencing immediately through to the close of the annual meeting in 2017:

- Stephanie Prokop
- Richard Mullin-Cote

CARRIED

12. In-Camera Meeting

MOVED (C. Clark/M. Phipps) that the Board of Governors adjourns to an in-camera meeting to discuss items of a personnel, legal, or real estate nature, and other sensitive or confidential matters, and that only members of the Board and others specifically invited by the Chair may be present.

CARRIED

The Chair invited Ms. Comuzzi, Ms. Eccles, Mr. Goodfellow, Ms. Morrison and Mrs. Pozihun to remain for the in-camera session.

The Committee returned from the in-camera meeting.

13. Motions Arising from the In-Camera Meeting

Appointment of External Auditors

MOVED that the option to extend BDO Canada LLP for a period of 5 years be exercised, however the appointment of BDO Canada LLP as auditors of the University shall continue to be reviewed on an annual basis.

CARRIED

14. Other Business

Members further discussed Lakehead ranking in Maclean's Magazine, with the focus being on student satisfaction. The office of the Provost and the office of Institutional Planning & Analysis are currently working on a strategy to increase Lakehead's chances of inclusion on "the list" (discussed during item #8). It was suggested that the Provost be invited to share this strategy with the Board Learning & Research Committee once completed.

By consensus, the Board agreed that the Annual Report to the Community should be shared with students.

15. Next Meeting: Friday, January 27, 2016 from 9:00am to 12:00pm / Committee of the Whole from 12:00pm to 3:00pm

The 2016/17 Board meeting schedule was distributed with the meeting materials for information only.

Adjournment

The meeting adjourned at 11:42am.

Mr. David Tamblyn, Chair

Ms. Barbara Eccles, Secretary