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**BOARD OF GOVERNORS MEETING #15-279**  
**November 19, 2015**  
**9:00am – 12:00pm**  
**Lakehead University Faculty of Law School (PACI)**  
**Room PA2009**

**MINUTES**

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<b>Present</b>	Mr. Cameron Clark Ms. Barbara Eccles (Secretary) Dr. Mary Louise Hill Mr. William Keeler Ms. Angela Maltese Mr. Ian McCormack Mr. Brian McKinnon Mr. Sebastian Murdoch-Gibson Mr. Ross Murray	Ms. Maria Phipps Ms. Frances Picherack Ms. Kathryn Rippey Dr. Brian Stevenson Mr. David Tamblyn Mr. Bruce Waite Ms. Maria Vasanelli Mr. Murray Walberg (Chair)
<b>Others Present</b>	Ms. Rita Blais Ms. Deb Comuzzi Dr. Kim Fedderson Mr. Toby Goodfellow	Dr. Moira McPherson Ms. Marcie Morrison (Recorder) Mrs. Kathy Pozihun
<b>Regrets</b>	Mr. Paul Capon	

Guest Speaker Presentation:

Mr. Charles Cirtwill, Northern Policy Institute (NPI)

Board members received an NPI information package prior to the presentation, which included the “2014/15 NPI Annual Report”.

Mr. Cirtwill provided the Board with a briefing titled “NPI Today & Tomorrow”.  
Highlights included:

- Stats for Northern Ontario

- Business Plan Benchmarks 2013-2018 / 2018-2023
  - Build NPI; Monitor Growth; Evidence Based Research and Having an Impact
- NPI Summer Internship Program (May – August)
- “Due North” NPI Monthly Newsletter
- Partnerships
- Do You Know The North?
- Knowledge North – Online Searchable Library
- Launch of NorthByNumbers.ca
- NPI Blog
- “Policy in a Pub” Informational Sessions

Dr. Hill and Mr. Cirtwill left the meeting.

The Board of Governors meeting was called to order at 9:44am.

1. Approval of the Meeting Agenda

The following amendments were recommended:

1. REMOVE: Item #10.2; #10.2.1 and Item #10.2.2
2. ADD to Item #15: Board External Relations Committee Report

MOVED (C. Clark/F. Picherack) that the agenda be approved with the recommended amendments.

CARRIED

2. Need for In-Camera Items to be Declared

The Chair reminded members that items arising that need in-camera attention should be declared at the point of discovery. No additional in-camera items were declared.

3. Declaration of Conflict of Interest

The Chair reminded members of their duty to declare a conflict of interest should awareness of conflict arise at any time in the meeting. No conflicts of interest

were declared.

4. Approval of Previous Meeting Minutes

The minutes of the Board of Governors meeting held on October 1, 2015 were distributed in advance with the meeting materials.

MOVED (D. Tamblyn/M. Phipps) that the minutes of the Board of Governors meeting held on October 1, 2015 be approved.

CARRIED

5. Business Arising from the Minutes (not on the Agenda elsewhere)

There was no business arising from the minutes.

6. Board Executive Committee Meeting Minutes

The approved minutes of the Board Executive Committee meetings held on October 5, 2015 and November 10, 2015 were distributed in advance with the meeting materials for information only.

6.1 The October 5, 2015 Special Board Executive Committee meeting minutes were approved by the committee on November 10, 2015.

6.2 The November 10, 2015 Special Board Executive Committee meeting minutes were approved by the committee electronically on November 17, 2015.

7. Chair's Report

Mr. Walberg provided the members with a comparative report on the 2013/14 and 2014/15 Board Governance Survey. The areas of strengths and opportunities were noted. Members were reminded that it is important to complete the survey as the results are carefully reviewed and considered each year to improve the governing experience for Board members.

An overview of the 2015 Board Orientation (held on November 18, 2015) was provided and members were reminded to complete and submit the Board of

Governors Orientation Survey that was distributed to them at the end of the orientation session.

It was requested that Board members be timely in responding to communications that come from the University Secretariat Office to ensure that quorum at upcoming meetings will be achieved and that meeting minutes are approved.

Overview of recent events:

- Leaders Luncheon with Lakehead's Chancellor Derek H. Burney (October 2, 2015, Whitewater Golf Club)
- Lakehead's 50<sup>th</sup> Anniversary Gala Dinner & Dance (October 3, 2015)
- Council of Chairs of Ontario Universities (CCOU) Meeting and CCOU Conference (November 4 – 7, 2015, in Toronto)
- Lakehead's Report to the Community (Orillia – November 12, 2015)

Members were encouraged to support these upcoming events:

- Lakehead's Report to the Community (Thunder Bay – November 24, 2015 at the Valhalla Inn)
- President's Open House (December 3, 2015)
- Lakehead's "Home for the Holidays" Program
- 50<sup>th</sup> Anniversary 1965 Photo Contest for Board members

Mr. McKinnon joined the meeting.

## 8. President's Report

The November 2015 President's Report to the Board of Governors was distributed in advance with the meeting materials and is available for viewing on the Lakehead University website. Highlights from the report included:

- Lakehead University Engineering team places first in the SNC-Lavalin Undergraduate Plant Design Competition
- Lakehead Ranks Among Canada's Top 10 for Second Consecutive Year
- Lakehead University Research Ranked First in Canada

- Lakehead's Canada First Research Excellence Fund letter of Intent
- New Legacy Society Named in Honour of William G. Tamblyn
- Thunder Bay/Orillia Campuses 50<sup>th</sup> Anniversary Homecoming Celebrations
- Lakehead Orillia's Report to the Community
- Faculty of Natural Resources Management Signs Joint Doctoral Agreement in China

In addition, the President reported on the following:

- Lakehead's Faculty of Business Administration earns AACBC accreditation
- Details regarding the format of Lakehead's Thunder Bay Report to the Community

It was announced that "The Dr. Arthur Mauro \$250,000 Scholarship Challenge" was launched earlier that morning.

#### 8.1 First Progress Report on 2015/16 Institutional Strategic Objectives

Mr. Goodfellow provided members with the "Year 3" Progress Report on the Strategic Plan. Highlights included:

- Recap of Progress Reports provided to date
- Update on the Five Strategic Plan Pillars:
  1. Nurturing Scholarship
  2. Learner-Centred Student Experience
  3. Growth & Capacity Development
  4. Community Engagement
  5. Economic Development

A discussion ensued regarding the information that was presented in the progress report.

## 8.2 Report on Appointments

The following list of appointments was provided to the Board for information only:

- Dr. Craig MacKinnon was appointed as Chair of the Chemistry Department for the term July 1, 2015 to June 30, 2018.
- Dr. Chander Shahi was appointed as Chair of Honours Bachelor of Science in Forestry for the term July 1, 2015 to June 30, 2018.
- Dr. Neha Gupta was appointed as an External Adjunct Professor to the Department of Anthropology for the term July 1, 2105 to June 30, 2019.
- Dr. Isabelle Lemee was appointed as an Internal Adjunct Professor to the Department of Anthropology for the term July 1, 2015 to June 30, 2019.
- Dr. Shevaun Nadin was appointed as an External Adjunct Professor to the Department of Health Sciences for the term July 1, 2015 to June 30, 2019.

## 9. Consent Agenda

### 9.1 Board Audit & Risk Committee Report

The Board Audit & Risk Committee Report was distributed in advance with the meeting materials.

### 9.2 Board Finance & Operations Committee Report

The Board Finance & Operations Committee Report was distributed in advance with the meeting materials.

### 9.3 Acceptance of the Consent Agenda

MOVED (S. Murdoch-Gibson/D. Tamblyn) that the Consent Agenda be accepted.

CARRIED

10. Items and Motions Arising out of Committee Reports

10.1 Board Learning & Research Committee Report

The Board Learning & Research Committee Report was distributed in advance with the meeting materials.

10.1.1 Relationship with the Ogimaawin-Aboriginal Governance Council (O-AGC)

The Board Governance & Nominating Committee provided standing committee Chairs with the 2014/15 Board Governance Survey results. Results revealed that the Board wishes to strengthen their relationship with the O-AGC.

The Board Learning & Research Committee was seeking support from the Board to make the following amendment to the committees Terms of Reference to include the O-AGC:

*“Facilitate liaison with Senate, the Alumni Association, and LUSU and the O-AGC to encourage communication, understanding each other’s roles, and fostering the relationship through speakers, presentations, and social events.”*

The Board was supportive of the committee pursuing a relationship with the O-ACG.

The Board Learning & Research Committee will reach out to the O-AGC prior to amending its Terms of Reference and will present the amended Terms of Reference to the Board at its January 29, 2016 meeting.

10.1.2 Acceptance of the Board Learning & Research Committee Report

MOVED (A. Maltese/S. Murdoch-Gibson) that the Board Learning & Research Committee Report be accepted.  
CARRIED

## 10.2 Board Governance & Nominating Committee Report

The Board Governance & Nominating Committee Report was distributed in advance with the meeting materials.

### 10.2.1 Board Appointee to the Lakehead University Employee Pension Plan Advisory Committee

MOVED (D. Tamblyn/F. Picherack) that the Lakehead University Vice-President of Administration and Finance and the Associate Vice-President of Human Resources be appointed to the Lakehead University Employee Pension Plan Advisory Committee.

CARRIED

### 10.2.2 Board of Governors Terms Expiring at the 2016 Annual Meeting

The following list was provided to the Board for information only:

Board of Governors Bylaws: NOTICE OF EXPIRING TERMS AND PROCEDURE FOR NOMINATION Article 7(a.) –

*“Once a year, the Board shall be advised in writing by the Secretary of the names of those members whose terms expire during the current year. These names shall be recorded in the Official Minutes of that Board meeting.”*

1. Elected Member – Mr. David Tamblyn (Vice-Chair)
2. Elected Member – Mr. Cameron Clark (Immediate Past Chair)
3. Elected Member – Mr. Ross Murray
4. Elected Member – Mr. Murray Walberg (Chair)
5. Student Member – Mr. Sebastian Murdoch-Gibson
6. O-AGC Member – Mr. Paul Capon
7. Alumni Association Member – Mr. William Keeler

10.2.3 Acceptance of the Board Governance and Nominating Committee Report

MOVED (D. Tamblyn/M. Phipps) that the Board Governance & Nominating Committee Report be accepted. CARRIED

11. 2015/16 Judicial Panel Student Appointment

MOVED (B. Stevenson/S. Murdoch-Gibson) that the following full-time student of the University be appointed to the Judicial Panel for one year, commencing immediately through to the close of the annual meeting held in 2016:

- Ms. Abigail Sheparski

CARRIED

Other Reports and Information Items

12. Report to the Community - Orillia and Thunder Bay

Prior to the meeting Board members were provided with a “Special 50<sup>th</sup> Commemorative Edition” of the 2014/15 Annual Report.

This item was discussed during the President’s Report (agenda item #8).

13. Report from the Board of Governors Member on the Ogimaawin-Aboriginal Governance Council (O-AGC)

Ms. Picherack provided an overview of the report that was distributed in advance with the meeting materials.

14. Northern Ontario School of Medicine (NOSM) Monthly Activity Report from the Dean’s Desk (October 2015)

This report was distributed in advance with the meeting materials.

15. In-Camera Meeting

MOVED (C. Clark/M. Phipps) that the Lakehead University Board of Governors adjourns to an in-camera meeting to discuss the following and that Ms. Rita Blais, Ms. Deb Comuzzi, Ms. Barbara Eccles, Dr. Kim Fedderson, Dr. Moira McPherson, Ms. Marcie Morrison; Mrs. Kathy Pozihun and Ms. Kathryn Rippey remain:

- Board External Relations Committee Report
- Board Finance & Operations Committee In-Camera Report
- President's Report

CARRIED

16. Motions Arising from the In-Camera Meeting

There were no motions arising from the in-camera meeting.

17. Other Business

There was no other business.

18. Adjournment

The Board of Governors meeting was adjourned by consensus.

The Board of Governors meeting adjourned at 2:17pm.

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Mr. Murray Walberg, Chair

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Ms. Barbara Eccles, Secretary