



BOARD OF GOVERNORS MEETING #15-278

ANNUAL MEETING

October 1, 2015

3:00pm

Senate Chambers UC 1001

MINUTES

Present	Mr. Paul Capon Mr. Cameron Clark Mr. David Heroux Dr. Mary Louise Hill Mr. Gil Labine Mr. Brian McKinnon Mr. Sebastian Murdoch-Gibson Mr. Ross Murray	Mr. Robert Perrier Ms. Maria Phipps Ms. Frances Picherack Dr. Brian Stevenson Mr. David Tamblyn Mr. Bruce Waite Mr. Murray Walberg (Chair)
Others Present	Ms. Rita Blais Ms. Deb Comuzzi Dr. Andrew P. Dean Ms. Barbara Eccles (Secretary)	Mr. Toby Goodfellow Ms. Marcie Morrison (Recorder) Mrs. Kathy Pozihun Ms. Elizabeth Stafford
Regrets	Mr. William Keeler	Ms. Angela Maltese

The meeting was called to order.

1. Approval of Meeting Agenda

The following three amendments to the agenda were recommended:

1. Item #14.2: Removal of recommended student appointee Ms. Sarah Jane Walker
2. Item #18.2: Addition of REB appointee Dr. Michael Wesner (For Information)
3. Item #20: Addition of Item #8.1 Personnel Issue

MOVED (R. Perrier/D. Tamblyn) that the agenda be approved with the recommended amendments.

CARRIED

2. Need for In-Camera Items to be Declared

The Chair reminded members that items arising that need in-camera attention should be declared at the point of discovery. No additional in-camera items were declared.

3. Declaration of Conflict of Interest

The Chair reminded members of their duty to declare a conflict of interest should awareness of conflict arise at any time in the meeting. No conflicts of interest were declared at this time.

4. Approval of Previous Meeting Minutes

Minutes of the Board of Governors meeting held on June 5, 2015 were distributed in advance with the meeting materials.

MOVED (M. Phipps/C. Clark) that the minutes of the Board of Governors meeting held on June 5, 2015 be approved.

CARRIED

5. Board Executive Committee Meeting Minutes

Minutes of the August 4, 2015 Special Board Executive Committee meeting were approved electronically on August 20, 2015 and were distributed to the Board in advance with the meeting materials.

The following resolution was approved by the Board Executive Committee on behalf of the Board of Governors regarding the appointment of the Vice-President (Research & Innovation):

RESOLVED that upon completion of contract negotiations, Dr. Andrew P. Dean be appointed as the Vice-President (Research and Innovation) for a five year term.

6. Chair's Report

Mr. Walberg provided members with a recap of highlights and accomplishments from the past year which included:

- The implementation of the streamline approach to Strategic Plan reporting to the Board by Administration, and the aligning of the Strategic Plan reporting to the fiscal year
- Launch of Lakehead's 50th Anniversary
- 2015 Board of Governors' Retreat
- The Board's recognition of outstanding Lakehead students at both campuses (Poulin Award/Lloyd Dennis Award recipients)
- Productive sessions with the President's Advisory Council on Economic Development (PACED) in Thunder Bay and Orillia
- International Strategy Successes
- Local and international philanthropy accomplishments and future opportunities
- The flourishing of Lakehead's Convocation Ceremonies over the years
- Events: 50th Anniversary Celebration at the Thunder Bay Waterfront; 30th Annual RBC Alumni Golf Tournament; President's Dinner; Northern Ontario School of Medicine (NOSM) Annual Board of Directors Meeting; 20th Annual Confederation College Community Partners' Evening
- Upcoming Events: Dinner and Breakfast Events with Chancellor Derek Burney at Whitewater Golf Club (October); Lakehead's 50th Homecoming Weekend Celebrations - Thunder Bay Campus (October); Lakehead's 50th Anniversary Homecoming Celebrations - Orillia Campus (November); Board of Governors Orientation and first meeting of the 2015-16 term (November); Annual Council of Ontario Universities (COU) Conference (November), Lobby Days at Queen's Park
- The Chair thanked Board members and the Executive Team for their dedication during the 2014-15 term

7. President's Report

The October 2015 President's Report is available for viewing on the Lakehead University website. Highlights from the report included:

- Asbestos Information Sessions & Updates
- Interim University Secretary and Acting Senior Advisor Appointed
- Dr. Andrew P. Dean Appointed Vice-President (Research & Innovation)
- Student Appeals Report
- Orientation 2015
- County of Simcoe Presents \$2M Cheque
- 50th Anniversary Celebrations
- Nurturing Scholarship: Mining Engineering MOU Between Lakehead and Queen's; Molecular Imaging Research Receives Generous Grant; Lakehead Orillia Receives Scholastic Partnership Award from BBBS of Canada
- Community Engagement: Celebrating Lakehead University's Charter Days; Truth and Reconciliation Commission Report
- Maadaadizi 2015
- SHAD Brings Amazing Youth to Lakehead University
- Learner-Centred Student Experience: 2012-17 Academic Plan – Review and Refresh; Orillia Campus Student Affairs' Enhancements; Student Awards and Financial Aid's Financial Literacy Plan
- Growth and Capacity Development; Student Health and Counselling Centre

In addition, the President reported that:

The annual President's Dinner attracted over 500 first year students and their families. The President encouraged all Board members to participate in this event in the future.

The University will be seeking an independent assessment of the University's asbestos audit.

Lakehead is hosting its first Fulbright scholar this fall with the arrival of Dr. James Hollenbeck, Indiana University Southeast's School of Education at the Orillia Campus. Dr. Hollenbeck is expected to visit the Thunder Bay Campus during his tenure this fall term.

7.1 Report on Appointments of Adjunct Professors, Chair and Acting Chairs

Dr. Stevenson announced the appointment of the following Adjunct Professors, Chair and Acting Chairs:

- Dr. Lew Christopher as External Adjunct Professor to the Department of Chemistry for the term July 1, 2015 – June 30, 2019.
- Dr. Arnold Kim as External Adjunct Professor to the Department of Computer Science for the term July 1, 2015 to June 30, 2019.
- Dr. Leni Meyer as Chair of the Honours Bachelor of Environmental Management in the Faculty of Natural Resources Management for the term July 1, 2015 to June 30, 2018.
- Dr. Donald Kerr as the Acting Chair of Aboriginal Education for the term July 1, 2015 to June 30, 2016.
- Dr. Patrick Cain as the Acting Chair of Political Science for the term July 1, 2015 to June 30, 2016.

8. Proposed Economic Development Milestones for Success

Dr. Stevenson provided members with a brief review of what the President's Advisory Council on Economic Development (PACED) has been working on. The Milestones for Success for the Economic Development circle of the Strategic Plan is the final piece needed for the completion of the Strategic Plan.

Ms. Eccles provided members with a presentation on the Economic Development Milestones for Success. Highlights included:

- The Milestones for Success for these four circles of the Strategic Plan:
 1. Nurturing Scholarship
 2. Learner-Centred Student Experience
 3. Growth and Capacity Development
 4. Community Engagement

- The Process
- Recommended Milestone for Success for the fifth circle of the Strategic Plan:
 5. Economic Development

MOVED (F. Picherack/C. Clark) that the following Economic Development Milestones for Success be approved and added to Appendix A of the 2013-2018 Strategic Plan:

- Increase the University's overall economic impact (ie expenditures, student impact, capital projects, R&D, other) in Northwestern Ontario and Simcoe County
- Continue collaborating to create and sustain jobs (including self-employment) in Northwestern Ontario and Simcoe County
- Enhance and institutionalize collaboration with economic development, educational, government, private sector, and Non-Government Organizations including First Nations, Aboriginal, Métis and Inuit partners
- Measure and report resources, activities and quality of life provided or enhanced by the University
- Develop a plan to create highly skilled and entrepreneurial thinkers that sustain and grow healthy economies in Northwestern Ontario and Simcoe County
- Support the development of the Centre of Excellence for Sustainable Mining and Exploration, Northern Policy Institute, the Centre for Sustainable Communities, the Orillia Summer Language Institute, and the Leacock Centre for Arts, Culture and Community

CARRIED

The next step in the process is to operationalize the Economic Development Milestones for Success. It is estimated that it could take approximately 12 months before the milestones are operational.

9. Consent Agenda

9.1 Board External Relations Committee Annual Report

The Board External Relations Committee's Annual Report was

distributed in advance with the meeting materials. The following amendment to the report was requested:

- Page 3: 50th Anniversary

“A BBQ was hosted by ~~recruitment~~ **the Student Success Centre** during orientation week in September for new students and families”.

9.2 Board Learning & Research Committee Annual Report

The Board Learning & Research Committee Report was distributed in advance with the meeting materials. The following amendments to the report were requested:

- 1) The Committee received a ~~Report~~ **an update** from **The Provost Task Force on Innovation and Excellence in Teaching, Technology and Learning. A report is planned for 2016/17.**
- 6) The Committee received information on a ~~Motion Tenure Renewal Teaching Learning & Service to the students during the Academic year~~ **Promotion, Tenure and Renewal and the relationship to teaching and research.**
- 10) The Committee received an update and Report from Dr. McPherson on the ~~Aboriginal~~ **Indigenous Content Requirement** within the Academic Structure of Lakehead University.

MOVED (B. McKinnon/G. Labine) that the Consent Agenda be approved with the requested amendments.

CARRIED

Motions Arising out of Committee Reports

10. Board Audit & Risk Committee Annual Report

The Board Audit & Risk Committee's Annual Report was distributed in advance with the meeting materials.

- Operating and Ancillary Budget Results for 2014/15

The 2014-15 Operating and Ancillary Budget Results were distributed in advance with the meeting materials.

10.1 2014-2015 Financial Statements of Lakehead University and the Independent Auditors' Report

The 2014-15 Financial Statements of Lakehead University and the Independent Auditors' Report were distributed in advance with the meeting materials.

MOVED (D. Tamblyn/P. Capon) that the Board of Governors accepts and approves the 2014/15 Financial Statements of Lakehead University and the Independent Auditor's Report attached thereto.

CARRIED

10.2 Appointment of Auditors

MOVED (D. Tamblyn/B. Waite) that the Board of Governors appoints BDO Canada LLP as auditors of the University for the 2015/16 fiscal year.

CARRIED

It was noted that BDO Canada LLP have been appointed as Auditors to Lakehead University for the past 13 years, and are currently in the fourth year of a five year contract. The Board Audit & Risk Committee reviews the contract annually.

10.3 Board Audit & Risk Committee Annual Report

MOVED (D. Tamblyn/F. Picherack) that the Board of Governors accepts the Board Audit & Risk Committee's Annual Report.

CARRIED

11. Board Governance & Nominating Committee Annual Report

The Board Governance & Nominating Committee's Annual Report was distributed in advance with the meeting materials.

11.1 Appointment of Officers of the Board of Governors

Mr. Walberg, Mr. Tamblyn, Mr. Clark, Dr. Stevenson and Ms. Eccles declared a conflict of interest.

MOVED (B. Waite/R. Perrier) that the following individuals be appointed as Officers of the Lakehead University Board of Governors for the 2015-2016 term:

- Mr. Murray Walberg - Chair
- Mr. David Tamblyn - Vice-Chair
- Mr. Cameron Clark - Past-Chair
- Dr. Brian Stevenson - President
- Ms. Barbara Eccles – Secretary

CARRIED

11.2 Elected Member to the Board of Governors

MOVED (B. Waite/C. Clark) that Mr. Ian McCormack be elected to the Board of Governors for three years, commencing at the close of the annual meeting on October 1, 2015 through to the close of the annual meeting held in 2018.

CARRIED

11.3 External Appointments to the Board of Governors

11.3.1 Alumni Association Member

MOVED (B. Waite/D. Tamblyn) that Mr. William Keeler be appointed as the Alumni Association Member on the Lakehead University Board of Governors for one year, commencing at the close of the annual meeting on October 1, 2015 through to

the close of the annual meeting held in 2016.
CARRIED

11.3.2 Staff Member

MOVED (B. Waite/F. Picherack) that Ms. Maria Vasanelli be appointed as the Lakehead University Staff Member on the Lakehead University Board of Governors for two years, commencing at the close of the annual meeting on October 1, 2015 through to the close of the annual meeting held in 2017.
CARRIED

11.3.3 Ogimaawin-Aboriginal Governance Council (O-AGC) Member

Mr. Capon declared a conflict of interest.

MOVED (B. Waite/D. Heroux) that Mr. Paul Capon be appointed as the O-AGC Member on the Lakehead University Board of Governors for one year, commencing at the close of the annual meeting on October 1, 2015 through to the close of the annual meeting held in 2016.
CARRIED

11.3.4 Student Member

Mr. Murdoch-Gibson declared a conflict of interest.

MOVED (B. Waite/M. L. Hill) that Mr. Sebastian Murdoch-Gibson be appointed as the Student Member on the Lakehead University Board of Governors for one year, commencing at the close of the annual meeting on October 1, 2015 through to the close of the annual meeting held in 2016.
CARRIED

11.4 Appointments to Organizations and Other Committees by the Board

11.4.1 Board of Governors Member on the Ogimaawin-Aboriginal Governance Council (O-AGC)

Ms. Picherack declared a conflict of interest.

MOVED (B. Waite/S. Murdoch-Gibson) that Ms. Frances Picherack be appointed to serve on the O-AGC as the Board of Governors member for a one year term commencing at the close of the annual meeting on October 1, 2015 through to the close of the annual meeting held in 2016.
CARRIED

11.4.2 Board of Governors Member on Senate

MOVED (B. Waite/M. Phipps) that Mr. William Keeler be appointed to serve on Senate as the Lakehead University Board of Governors member for a one year term commencing at the close of the annual meeting on October 1, 2015 through to the close of the annual meeting held in 2016.
CARRIED

11.4.3 Professional Pension Plan Board

MOVED (B. Waite/D. Tamblyn) that Mr. Chris Fernyc and Ms. Angela Maltese be appointed to the Professional Pension Plan Board for one year, commencing at the close of the annual meeting on October 1, 2015 through to the close of the annual meeting held in 2016.
CARRIED

11.5 Appointments to Board Standing Committees & Standing Committee Chairs

Supporting documentation was distributed in advance with the meeting

materials. As all Board members are appointed to one or more Standing Committees, and therefore their interests in this matter are substantially the same, no conflicts of interest were declared.

MOVED (B. Waite/R. Perrier) that the list of Board Executive Committee members, Board Standing Committees members, and the Chairs of the Board Standing Committees for the 2015-2016 term be approved.
CARRIED

MOVED (B. Waite/R. Perrier) that once the new LGIC member is appointed, that person replace Mr. Gil Labine on the Standing Committees that he was appointed to for the 2015-16 term.
CARRIED

11.6 Amendment of Terms of Reference of all Committees

MOVED (B. Waite/F. Picherack) that the Terms of Reference for the Lakehead University Board Executive Committee and all Board Standing Committees be amended to include under "Resources", "University Secretary, who shall act as the secretary for the Committee".
CARRIED

11.7 MOVED (B. Waite/M. Phipps) that the Board of Governors accepts the Board Governance & Nominating Committee's Annual Report.
CARRIED

12. Board Finance & Operations Committee Annual Report

The Board Finance & Operations Committee's Annual Report was distributed in advance with the meeting materials. Mr. Heroux provided members with a brief overview of the report.

12.1 "Trust and Endowment Funds, Statement of Investment Policies and Guidelines for"

The "Trust and Endowment Funds, Statement of Investment Policies and Guidelines for" with proposed amendments was distributed in

advance with the meeting materials.

MOVED (D. Heroux/P. Capon) that the proposed amendments to the "Trust and Endowment Funds, Statement of Investment Policies and Guidelines for" are hereby approved.
CARRIED

12.2 Proposed "Restricted Internal Funds, Statement of Investment Policies and Guidelines for"

The proposed "Restricted Internal Funds, Statement of Investment Policies and Guidelines for" was distributed in advance with the meeting materials.

MOVED (D. Heroux/M. Phipps) that the proposed "Restricted Internal Funds, Statement of Investment Policies and Guidelines for" is hereby approved.
CARRIED

12.3 Board Finance & Operations Committee's Annual Report

MOVED (D. Heroux/R. Perrier) that the Board of Governors accepts the Board Finance & Operations Committee's Annual Report.
CARRIED

13. Investment Resolution

MOVED (D. Heroux/S. Murdoch-Gibson) that the President and the Vice-President (Administration & Finance) shall be authorized to manage the investments of the University and to purchase, transfer, exchange, sell or otherwise dispose of or turn to account or realize upon securities, in accordance with the policies established by the Board on the recommendations of the Finance and Operations Committee, such as the Statement of Investment Policies and Guidelines for Trust and Endowment Funds Policy, in accordance with the terms of reference of the Committee, and the laws and statutes of the Province of Ontario and the Government of Canada. During the absence of either the President or the Vice-President (Administration & Finance) any one of the signing

officers shall be authorized as the second signature. During the absence of both the President and the Vice-President (Administration & Finance) any two of the signing officers shall be authorized to perform the aforementioned activities until the close of the Annual Meeting in 2016.
CARRIED

14. 2015-2016 Judicial Panel Appointments

14.1 Faculty Members Appointments

MOVED (B. Stevenson/C. Clark) that the following eight tenured faculty members of the University be appointed to the Judicial Panel for one year, commencing at the close of the annual meeting on October 1, 2015 through to the close of the annual meeting held in 2016:

1. Dr. Gautam Das (Physics)
2. Dr. Ron Davis (Psychology)
3. Dr. Curtis Fogel (Interdisciplinary Studies - Orillia Campus)
4. Dr. Sonja Grover (Education)
5. Dr. Robert Mawhinney (Chemistry)
6. Dr. David Tranter (Social Work)
7. Dr. Tamara Varney (Anthropology)
8. Dr. Beatrice Vernier (Languages)

CARRIED

14.2 Student Member Appointments

MOVED (B. Stevenson/D. Tamblyn) that the following two full-time students of the University be appointed to the Judicial Panel for one year, commencing at the close of the annual meeting on October 1, 2015 through to the close of the annual meeting held in 2016:

1. Madeline Angus
2. Elizabeth M. McLeod

CARRIED

Other Reports and Information Items

15. Annual Report from the Board of Governors Member on Senate

The annual report from the Board of Governors member on Senate was distributed in advance with the meeting materials.

16. Annual Report from the Board of Governors Member on the Ogimaawin-Aboriginal Governance Council (O-AGC)

The annual report from the Board of Governors member on the O-AGC was distributed in advance with the meeting materials.

17. Northern Ontario School of Medicine (NOSM) Report

The September/October 2015 NOSM Report was distributed in advance with the additional meeting materials. Hard copies of NOSM's *Strategic Plan 2015-2020* was distributed to members at the meeting.

18. Research Ethics Board (REB)

It was noted that the following amendment to the Board Audit & Risk Committee Term of Reference which was approved by the Board of Governors in January 2015 was overlooked:

Receive and review the Research Ethics Board Letter of Compliance and Annual Report before distributing to the Board for consideration at its Annual Meeting.

Moving forward the REB Letter of Compliance and Annual Report will be reviewed by the Board Audit & Risk Committee before distributing to the Board for consideration at its Annual Meeting.

18.1 REB Annual Report (May 1, 2014 - April 30, 2015) and Amendments to the REB Terms of Reference

The REB annual report and proposed amendments to the REB Terms of Reference were distributed in advance with the meeting materials.

MOVED (D. Tamblyn/B. Waite) that the proposed amendments to the REB Terms of Reference are hereby approved.

CARRIED

MOVED (D. Tamblyn/R. Perrier) that the Board of Governors accepts the Research Ethics Board Annual Report.

CARRIED

18.2 REB Appointment (For Information)

- Dr. Paolo Sanzo, School of Kinesiology, from July 1, 2015 to June 30, 2018.
- Dr. Michael Wesner, Department of Psychology, from October 1, 2015 to June 2018.

19. 2015-2016 Board Meeting and Committee Meeting Schedules

The 2015-16 Board and Standing Committee's meeting schedule was distributed in advance with the meeting materials.

20. In-Camera Meeting

MOVED (D. Tamblyn/S. Murdoch-Gibson) that the Lakehead University Board of Governors adjourns to an in-camera meeting to discuss the following and that Ms. Deb Comuzzi, Ms. Barb Eccles, Mr. Toby Goodfellow, Ms. Marcie Morrison and Mrs. Kathy Pozihun remain:

- Board Audit and Risk Committee Annual Report
- Board External Relations Committee Report
- President's Report
- Personnel Item

CARRIED

Dr. A. P. Dean, Mr. Goodfellow, Ms. Stafford and Ms. Blais left the meeting.

The Board of Governors adjourned to an in-camera meeting.

21. Motions Arising from the In-Camera Meeting

Dr. Stevenson, Ms. Eccles, and Ms. Morrison rejoined the meeting.

There were no motions arising from the in-camera meeting.

22. Adjournment

MOVED (R. Perrier/D. Tamblyn) that the Board of Governors meeting be adjourned.

CARRIED

Mr. Murray Walberg, Chair

Ms. Barbara Eccles, Secretary