



**BOARD OF GOVERNORS MEETING**

**April 25, 2019**

**9:00am – 12:00pm**

**Thunder Bay Location – UC1001 (Senate Chambers)**

**Orillia Location - OA2005**

**MINUTES**

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**Board of Governors Members in Attendance:** Mr. Robert Arnone; Dr. Michel Beaulieu; Ms. Ann Dumyn; Dr. Christine Gottardo; Ms. Angela Maltese; Moira McPherson; Mr. Ross Murray (Chair); Ms. Kathryn Rippey; Ms. Catherine Siemieniuk; Mr. David Tamblin; Ms. Cathy Tuckwell\*; Mr. Nathan Wainwright; Ms. Wendy Walberg

**Regrets:** Mr. Brian McKinnon

**Absent:** Mr. Sean Speer; Ms. Maria Vasanelli

**Administrative Resources in Attendance:** Ms. Barbara Eccles (Secretary) - General Counsel & University Secretary; Marcie Morrison (Recorder) - Assistant University Secretary

**Invited Guests in Attendance:**

Dr. David Barnett - Provost and Vice President (Academic) (Lakehead University)

Ms. Rita Blais - Associate Vice President, Financial Services (Lakehead University)

Ms. Deb Comuzzi - Vice President, External Relations (Lakehead University)

Mr. Toby Goodfellow - Chief of Staff, Office of the President (Lakehead University)

Dr. Dean Jobin-Bevans - Principal, Orillia Campus (Lakehead University)

Dr. Heather Murchison - Vice Provost, Institutional Planning & Analysis (Lakehead University)

Mrs. Kathy Pozihun - Vice President, Administration & Finance (Lakehead University)

*\*Video Conference*

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The meeting was called to order at 9:07am.

*Secretary's Note: Ms. Rippey's term as an LGIC appointee to the Board of Governors expired effective April 13, 2019. The Board reappointed her to the Board as an external member effective April 13, 2019.*

1. Approval of Agenda

MOVED (M. Beaulieu) that the agenda be approved.

CARRIED

2. Need for In Camera Items to be Declared

Members were reminded that items arising that need in camera attention should be declared at the point of discovery.

3. Declaration of Conflict of Interest

Members were reminded of their duty to declare a conflict of interest should awareness of conflict arise at any time during the meeting.

4. Approval of the March 7, 2019 Minutes

The minutes of the March 7, 2019 meeting were circulated in advance with the meeting materials.

MOVED (K. Rippey) that the minutes of the March 7, 2019 meeting be approved.  
CARRIED

5. Business Arising from the Minutes (not on the Agenda elsewhere)

There was no business arising from the minutes.

6. Chair's Report

Mr. Murray reminded members of upcoming Board events in Orillia and encouraged all to attend.

7. President's Report

The April 2019 President's Report was distributed in advance with the meeting materials and can be found on the Lakehead website at [www.lakeheadu.ca](http://www.lakeheadu.ca).

Upon request, the President provided information about the composition of the President's Taskforce on Equity, Diversity, and Inclusion (EDI), reporting that there is a representative on the EDI Taskforce from the office of the University Secretariat whose role is to advise on governance related EDI items during the development of the EDI action plan process. It was noted that the draft EDI action plan will come forward to the Board of Governors for review.

The Board Chair attended the Town Hall with Prime Minister Justin Trudeau on March 22, 2019 at Lakehead Thunder Bay's Fieldhouse and he spoke about the success of the event. Administration announced that the University received a letter from the RCMP

acknowledging a University staff member from Security Services who did an exceptional job assisting them with developing and carrying out the security plan for the event.

Mr. Goodfellow joined the meeting.

7.1 Report on Appointments

A report on recent Chair, Director, and Adjunct Professor appointments was circulated in advance with the meeting materials for information.

8. Board Standing Committee Reports

8.1 External Relations Committee Report

The External Relations Committee discussed items of business that were sensitive or confidential in nature at the Committee's meeting on April 11, 2019. An in camera report was circulated with the in camera meeting materials.

8.2 Finance & Operations Committee Report

The Finance and Operations Committee discussed items of business that were sensitive or confidential in nature at the Committee's meetings on March 26, 2019 and April 12, 2019. In camera reports were circulated with the in camera meeting materials.

8.3 Governance & Nominating Committee Report

A report of the April 11, 2019 Governance and Nominating Committee meeting was circulated in advance with the meeting materials.

8.3.1 Approval of 2019-20 Board and Standing Committee Meeting Dates

The proposed 2019-20 Board and Standing Committee meeting dates were circulated in advance with the meeting materials.

The Committee Chair noted that the Board may be considering an additional Board of Governors meeting in Orillia and will be added to the schedule once approved by the Board. Members were asked to report any unavoidable conflicts as soon as possible.

MOVED (N. Wainwright) that the 2019-20 Board of Governors and Standing Committee meeting dates be approved.

CARRIED

8.3.2 Report on Board Vacancies – for information

- Resignation of Elder Gerry Martin
- Expiration of Ms. Kathryn Rippey's Term

The Committee Chair reported that Elder Gerry Martin had resigned from the Board effective March 31, 2019, and a letter has been sent to the O-AGC asking for recommendations to fill the vacancy. It was also reported that Ms. Kathryn Rippey's LGIC appointment was scheduled to expire as of April 13, 2019, and the LGIC has not yet informed the University regarding whether the Province will extend her appointment.

8.3.3 Proposed Amendments to the Removal of Inactive Board Members Policy

The proposed amendments to the Removal of Inactive Board Members Policy were circulated in advance with the meeting materials.

MOVED (M. Beaulieu) that the proposed amendments to the Removal of Inactive Board Members Policy be approved as presented.  
CARRIED

Discussion ensued and it was suggested that a note referencing the Board Bylaws, Article 8(c) be added to the second last paragraph of the policy that quotes the Bylaws.

It was suggested that the process be clarified when dealing with Board members who are recommended to the Board pursuant to subparagraphs 6(a)(i) to (v) of the Board Bylaws. The BGNC Chair indicated this would be considered during the upcoming comprehensive bylaw review.

8.3.4 Draft Board of Governors Guidelines for In Camera Meetings

The draft Board of Governors Guidelines for In Camera Meetings document was circulated in advance with the meeting materials for information.

The Board was provided with background information and rationale for this draft document coming forward.

9. Other Reports for Information

9.1 Senate

A report of the March 18, 2019 and April 15, 2019 Senate meetings was circulated in advance with the meeting materials.

There was a discussion about the 2019-20 Lakehead University operating budget that was endorsed by the Senate at the April 15, 2019 meeting.

10. In Camera Meeting

MOVED (M. Beaulieu) to adjourn to an in camera meeting to discuss items of a personnel, legal, or real estate nature, and other sensitive or confidential matters, and that only members of and others approved by the Board may be present.

CARRIED

Dr. Barnett, Ms. Blais, Ms. Comuzzi, Ms. Eccles, Mr. Goodfellow, Dr. Jobin-Bevans, Ms. Morrison, Dr. Murchison, Mrs. Pozihun and Ms. Rippey were invited to remain for parts of the in camera session.

The Board returned to the regular meeting at 2:07pm.

11. Motions Arising from the In Camera Meeting

Election of External Board Member:

The Secretary reported that the following motion was carried during the in camera meeting:

MOVED that Ms. Kathryn Rippey be elected as an external member of the Board of Governors, commencing effective April 13, 2019 and ending on the earlier of the Board annual meeting in the fall of 2019, or her appointment to the Board by the Lieutenant Governor in Council.

CARRIED

12. Items for Information

12.1 Next Meeting: June 7, 2019, Orillia Campus

12.2 Convocation Ceremonies:

Thunder Bay Campus

- Chancellor's Dinner: Friday, May 31, 2019
- Convocation: Friday, May 31 & Saturday, June 1, 2019

Orillia Campus

- Chancellor's Dinner: Friday, June 7, 2019
- Convocation: Saturday, June 8, 2019

13. Other Business

There was no other business.

The meeting adjourned at 2:10pm.

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Mr. Ross Murray, Chair

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Ms. Barbara Eccles, Secretary