



BOARD OF GOVERNORS MEETING

AGENDA

Date of Meeting:	April 24, 2020
Time:	11:00am – 1:00pm
Location:	Zoom Meeting Only

Board of Governors Members: Robert Arnone; Michel Beaulieu; Ann Dumyn; Dr. Christine Gottardo; Angela Maltese; Brian McKinnon; Moira McPherson; Dawne Mowbray; Ross Murray (Chair); Kathryn Rippey; Anna Sampson; Sean Speer; David Tamblyn; Cathy Tuckwell; Maria Vasanelli; Murray Waboose; Wendy Walberg

Administrative Resources: Barbara Eccles (Secretary) - General Counsel & University Secretary; Marcie Morrison (Recorder) - Assistant University Secretary

	Item	Presenter	Time
1.	Approval of Agenda MOVED that the agenda be approved.	Ross Murray	
2.	Need for In Camera Items to be Declared Members are reminded that items arising that need in camera attention should be declared at the point of discovery.	Ross Murray	
3.	Declaration of Conflict of Interest Members are reminded of their duty to declare a conflict of interest should awareness of conflict arise at any time during the meeting.	Ross Murray	
4.	<u>Approval of the March 12, 2020 Minutes</u>	Ross Murray	
5.	Business Arising from the Minutes (not on the Agenda elsewhere)	Ross Murray	

6.	<p>Motions Arising from the In Camera Meeting</p> <p>The following two motions were carried earlier today during the in-camera portion of the Board meeting:</p> <p>MOVED that the proposed 2020-21 operating budget aggregating \$141.510 million of income and \$141.510 million of expenditures be approved.</p> <p>MOVED that the proposed 2020-21 ancillary budget with the proposed surplus of \$0.101 million be approved.</p>	Barbara Eccles	
7.	Chair's Report	Ross Murray	10min
8.	<p>Executive Committee Report</p> <p><i>For information: The Board Executive Committee discussed items of business that were sensitive or confidential in nature. The approved minutes of the April 9, 2020 Board Executive Committee meeting were circulated to the Board of Governors for information with the in camera meeting package.</i></p>	Ross Murray	
9.	<u>External Relations Committee Report</u>	Brian McKinnon	5min
10.	<p><u>Finance & Operations Committee Report</u></p> <p>a. <u>Pension Plan for Technical, Clerical and Maintenance Staff Amendments (NEW)</u></p> <p>WHEREAS Lakehead University (hereinafter referred to as the "University") has established the Pension Plan for Technical, Clerical and Maintenance Staff of Lakehead University (hereinafter referred to as the "Plan") effective September 1, 1966;</p> <p>AND WHEREAS the University wishes to amend the Plan to change the contribution rate for members in the Ontario Public Service Employees Union;</p>	Angela Maltese	10min

	<p>AND WHEREAS Article 23.01 permits the University to amend the Plan;</p> <p>NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED THAT THE PLAN SHALL BE AMENDED EFFECTIVE MAY 1, 2020 AS FOLLOWS:</p> <ol style="list-style-type: none"> Article 4.01 (a) is hereby amended by adding the following sentence at the end of the paragraph: “Starting May 1, 2020, contributions for Members in OPSEU are not reduced by their contributions to the Canada Pension Plan”; Section 4.03 is deleted in its entirety and replaced as follows: “4.03 Matching University Contributions The University shall contribute to the Plan for each Plan Year, on account of current service in the year, Matching University Contributions equal to the sum of: <ol style="list-style-type: none"> For all employee groups, except for United Steelworkers (USW), Canadian Office and Professional Employees Union (COPE), Ontario Public Service Employees Union (OPSEU) and non-union employees, amounts equal to the total Required Contributions made by Members and; For the USW, COPE, and OPSEU employee groups, and non-union employees, amounts equal to the total Required Contributions made by the Members, less Canada Pension Plan contributions made by the University on behalf of the Members, <p>except that, if after June 30, 1996, the Excess Funding Account has a positive</p> 		
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	<p>balance, the University shall cease contributions and the Excess Funding Account shall fund the University's contributions until that Account is exhausted.</p> <p>Matching University Contributions shall be made monthly. The University shall deposit such contributions to the Fund within thirty (30) days of the end of the calendar month for which such contributions were made."</p> <p>b. <u>Health and Safety Policy Amendments (WORKPLAN)</u></p> <p>MOVED to approve the proposed amendments to the Health and Safety Policy.</p>		
11.	<p><u>Governance & Nominating Committee Report</u></p> <p>a. <u>Board of Governors Chair, Vice-Chair and Past Chair Succession Planning and Process (NEW)</u></p> <p>MOVED to approve the Board of Governors Chair, Vice-Chair and Past Chair Succession Planning and Process.</p> <p>b. <u>Approval of the 2020-21 Board Meeting Schedule (WORKPLAN)</u></p> <p>MOVED to approve the 2020-21 Board of Governors meeting schedule.</p>	Kathryn Rippey	10min
12.	<u>Learning and Liaison Committee Report</u>	Maria Vasanelli	5min
13.	<p>Other Reports for Information</p> <p>a. <u>Northern Ontario School of Medicine Report</u></p> <p>b. <u>Senate Report</u></p>	Christine Gottardo	5min
14.	In Camera Meeting		

	MOVED to adjourn to an in camera meeting to discuss items of a personnel, legal, or real estate nature, and other sensitive or confidential matters, and that only members of and others approved by the Board may be present.		
15.	<u>President's Report</u> a. <u>Report on Appointments</u> b. <u>Times Higher Ed Impact Rankings</u>	Dr. Moira McPherson	10min
16.	Informational Items a. Next Board of Governors Meeting: June 5, 2020 (ZOOM MEETING ONLY)	Ross Murray	
17.	Other Business	Ross Murray	
Adjournment			



BOARD OF GOVERNORS MEETING

DRAFT MINUTES

Date of Meeting:	March 12, 2020
Time:	9:00am – 1:00pm
Location:	Thunder Bay Campus: UC1001 Orillia Campus: OA2005

Board of Governors Members in Attendance: Robert Arnone; Dr. Michel Beaulieu*; Ann Dumyn; Dr. Christine Gottardo; Angela Maltese; Brian McKinnon*; Dr. Moira McPherson; Dawne Mowbray; Ross Murray (Chair); Kathryn Rippey; Anna Sampson; David Tamblyn; Cathy Tuckwell; Maria Vasanelli; Wendy Walberg

Regrets: Murray Waboose

Absent: Sean Speer

Administrative Resources in Attendance: Barbara Eccles* (Secretary) - General Counsel & University Secretary; Marcie Morrison (Recorder) - Assistant University Secretary; Yvonne Roussel (Acting Secretary) - Associate University Secretary

Invited Guests in Attendance:

Dr. David Barnett - Provost and Vice-President, Academic (Lakehead University)
Ann Brandt - Interim Vice-President, External Relations (Lakehead University)
Dr. Andrew P. Dean - Vice-President, Research and Innovation (Lakehead University)
Toby Goodfellow - Chief of Staff, Office of the President (Lakehead University)
Mike Logue (KCI)
Dr. Heather Murchison - Vice-Provost, Institutional Planning and Analysis (Lakehead University)
Kathy Pozihun - Vice-President, Administration and Finance (Lakehead University)
Millo Shaw - Director, Risk Management & Access to Information (Lakehead University)

**Teleconference*

In accordance with the Board of Governors Deputation Policy, the Board Chair approved deputation requests from Fossil Free Lakehead and Sustainability Initiatives Thunder Bay, and was informed that the groups would be holding a silent demonstration prior to the meeting in support of responsible investing. Several demonstrators were present for the deputations during the open session of the meeting.

The Chair opened the meeting by acknowledging the Indigenous territories of Thunder Bay and Orillia.

The meeting was called to order at 9:04am.

	Item
1.	<p>Approval of Agenda</p> <p>MOVED (D. Tamblyn) that the agenda be approved. CARRIED as amended</p>
2.	<p>Need for In Camera Items to be Declared</p> <p>Members were reminded that items arising that need in camera attention should be declared at the point of discovery.</p>
3.	<p>Declaration of Conflict of Interest</p> <p>Members were reminded of their duty to declare a conflict of interest should awareness of conflict arise at any time during the meeting.</p>
4.	<p>Deputation Requests</p> <p>a. Fossil Free Lakehead (FFL) Deputation Request</p> <p>The deputation request received from FFL and the group's presentation to the Board was circulated in advance with the meeting materials.</p> <p>Maria Vasanelli joined the meeting during the presentation.</p> <p>b. Sustainability Initiative Thunder Bay (SITB) Deputation Request</p> <p>The deputation request received from SITB and the group's presentation was circulated in advance with the meeting materials.</p> <p>All deputation participants and demonstrators left the meeting immediately following the presentations.</p>
5.	<p>Approval of the January 31, 2020 Minutes</p> <p>The minutes of the January 31, 2020 meeting were circulated in advance with the meeting materials.</p> <p>MOVED (A. Dumyn) the minutes of the January 31, 2020 meeting be approved. CARRIED</p>

6.	<p>Business Arising from the Minutes (not on the Agenda elsewhere)</p> <p>There was no business arising from the minutes.</p>
7.	<p>Chair's Report</p> <p>The Chair provided a debrief of University events that he recently attended.</p> <p>Dr. Michael Beaulieu left the meeting during the report.</p>
8.	<p>President's Report</p> <p>The March 2020 President's Report was distributed in advance with the meeting materials and can be found on the Lakehead website at www.lakeheadu.ca.</p> <p>Report on Appointments:</p> <p>The President's report on appointments was circulated in advance with the meeting materials for information.</p>
9.	<p>Executive Committee Report</p> <p>The Board Executive Committee discussed items of business that were sensitive or confidential in nature during its meeting on March 4, 2020. The approved minutes of the March 4, 2020 Board Executive Committee meeting were circulated to the Board of Governors for information with the in camera meeting package.</p>
10.	<p>Finance & Operations Committee Report</p> <p>The Committee Chair provided an overview of the February 13, 2020 Finance and Operations Committee meeting report that was circulated in advance with the meeting materials.</p> <ol style="list-style-type: none"> 1. Tuition Fees <ol style="list-style-type: none"> a. Memo <p>A memo outlining the proposed tuition fees, prepared by the Vice-President, Administration and Finance and the Associate Vice-President, Financial Services was circulated in advance with the meeting materials.</p> b. Presentation <p>The Tuition Fees presentation was circulated in advance with the</p>

	<p>meeting materials. Highlights included an overview of:</p> <ul style="list-style-type: none"> • background information • Domestic, Undergrad International and Masters tuition fees • PhD international tuition fees - discussion ensued • ancillary fees • scholarships, bursaries and awards <p>Discussion ensued following the presentation.</p> <p>MOVED (A. Maltese) to approve the proposed tuition fees for 2020-2021. CARRIED</p>
11.	<p>Audit & Risk Committee Report</p> <p>A report of the February 13, 2020 Audit and Risk Committee meeting was circulated in advance with the meeting materials.</p>
12.	<p>External Relations Committee Report</p> <p>A report of the February 12, 2020 External Relations Committee meeting was circulated in advance with the meeting materials.</p>
13.	<p>Governance & Nominating Committee Report</p> <p>The Committee Chair provided an overview of the February 12, 2020 Governance and Nominating Committee meeting report that was circulated in advance with the meeting materials.</p> <ol style="list-style-type: none"> 1. Board Audit and Risk Committee Terms of Reference Amendments <p>The proposed amendments to the Audit and Risk Committee Terms of Reference were circulated in advance with the meeting materials.</p> <p>MOVED (K. Rippey) that the proposed amendments to the Audit and Risk Committee Terms of Reference be approved. CARRIED</p> 2. Board Learning and Research Committee (BLRC) Proposal <p>The proposed amendments for the Terms of Reference for the Committee's listed below were circulated in advance with the meeting materials. Maria Vasanelli, Chair of the Board Learning and Research Committee gave a presentation that included background information and rationale regarding the new proposed focus and name for the BLRC Committee. Following the presentation a discussion ensued regarding the proposed composition.</p>

	<p>MOVED (K. Rippey) that the proposed amendments to the following Board Committee Terms of Reference be approved:</p> <p>a. Board Learning and Research Committee (proposed name change to the Board Learning and Liaison Committee)</p> <p>By consensus, the Board agreed the following additional amendments to the composition section of Board Learning and Liaison Committee Terms of Reference:</p> <ul style="list-style-type: none"> • indicate which positions are ex officio • list the Secretary under the Resources heading • replace the language regarding external members to read as follows; "A minimum of 3 external members with preference give to new members." • move the invitation to all Board members to attend out of the composition section <p>b. Board Governance and Nominating Committee</p> <p>c. Board Executive Committee</p> <p>CARRIED as amended</p> <p>3. Professor Emeritus Policy Approval Authority</p> <p>The Professor Emeritus Policy was circulated in advance with the meeting materials for information.</p> <p>Whereas the Lakehead University Act, 1965 sets out the responsibilities of the Board of Governors of Lakehead University (Board) and the Senate of the University (Senate); and</p> <p>Whereas the Senate is responsible for the educational policy of the University; and</p> <p>Whereas the Professor Emeritus policy is an educational policy;</p> <p><i>Resolved</i>, (K. Rippey) that the Board remove itself as an approval authority of the Professor Emeritus Policy.</p> <p>CARRIED</p> <p>4. Board Composition Recommendation</p> <p>By consensus, the Board agreed to discuss this item during the in camera meeting.</p>
14.	<p>Other Reports for Information</p> <p>a. Ogimaawin-Aboriginal Governance Council Report</p> <p>This report was postponed.</p>

	<p>b. Senate Report</p> <p>A report of the March 6, 2020 Senate meeting was circulated in advance with the meeting materials. It was noted that at the next Senate meeting, it will be reported that the Board has removed itself as an approval authority of the Professor Emeritus Policy.</p>
15.	<p>In Camera Meeting</p> <p>MOVED (C. Tuckwell) to adjourn to an in camera meeting to discuss items of a personnel, legal, or real estate nature, and other sensitive or confidential matters, and that only members of and others approved by the Board may be present.</p> <p>CARRIED</p> <p>Dr. David Barnett, Ann Brandt, Dr. Andrew Dean, Toby Goodfellow, Marcie Morrison, Dr. Heather Murchison, Kathy Pozihun, Yvonne Roussel and Dr. Millo Shaw were invited to remain for the in camera meeting.</p> <p>The Board took a short recess prior to calling the in camera meeting to order.</p> <p>Barbara Eccles joined the meeting during the recess, Mike Logue joined for a portion of the in camera meeting and Dr. Millo Shaw left during the in camera meeting.</p> <p>The Board returned to the open meeting at 12:58pm.</p>
16.	<p>Motions Arising from the In Camera Meeting</p> <p>There were no motions arising from the in camera meeting.</p>
17.	<p>Informational Items</p> <p>a. Next Meeting: April 24, 2020, 9:00am - 1:00pm, Senate Chambers (UC1001)</p>
18.	<p>Other Business</p> <p>There was no other business.</p>
The meeting adjourned at 1:00pm.	



April 2020

President's Report to Board of Governors



Lakehead
UNIVERSITY



Student Relief Fund

On April 3, Lakehead University's President and Vice-Chancellor, Lakehead University Student Union, and the Lakehead University Alumni Association launched a Student Relief Fund to help students impacted by the COVID-19 crisis. Bursaries will assist with travel and living costs based on available funds and students' demonstrated financial need.



Lakehead faculty and staff, and to members of our Board of Governors, were among the first to donate. In one week, over \$75,000 was raised from over 260 members of our internal community. The process to allocate these funds to students in need is already underway. **We are not done and have plans to double the gifts raised with University funds.**

If you are interested in supporting the COVID-19 Student Relief Fund, or wish to learn more about it, please visit Lakehead University's COVID-19 information website and click the button to donate.

Lakehead University and NOSM collect PPE for frontline healthcare workers

Representatives from Lakehead University and the Northern Ontario School of Medicine (NOSM) collected hundreds of boxes of personal protective equipment (PPE) for health care providers in Thunder Bay, throughout Northern Ontario, and Orillia – to help alleviate a shortage caused by the COVID-19 pandemic.

At Lakehead University the collection began when researchers started asking Anne Klymenko, Director of the Office of Research Services, where they could drop-off essential PPE for the hospital. Lakehead University's Office of Research Services issued a call to action to all university and NOSM researchers and laboratories requesting essential PPE, a collection that was also started at Lakehead Orillia.

[Click here to read the whole story...](#)





Lakehead University International shares Cards with Seniors in Isolation

Lakehead University International (LUI) is always looking for ways to provide opportunities for our students to grow, to learn about themselves and others, and to feel connected to their community. Volunteering and helping others is known to help reduce stress, combat depression, keep you mentally stimulated, and provide a sense of purpose. With a lot of research to show that giving to others can help protect your mental and physical health, LUI looked for ways to help our students while also helping others.

Among the many stories emerging in the middle of the COVID-19 crisis, the LUI team became aware of the additional challenges being faced by two groups of people in our community: international students and seniors living in long-term care facilities.

Lakehead University International has reached out to a number of long-term care and retirement homes in Thunder Bay about providing Caring Cards for Seniors. LUI understands that due to risks involved, most of our seniors in these homes are unable to have family and friends visit during this time, so this our way to extend small gestures of kindness, bring smiles to the faces of seniors, and hopefully lift the spirits of the residents.

A group of Lakehead international student volunteers have created their own personal cards with uplifting and inspiring messages. They have participated in this project to show they care about these residents in our community, and to let our seniors know we are thinking about them during these challenging and isolating times.

Currently, LUI is working with Chartwell Glacier Ridge and will be dropping off our first batch of cards next week. LUI hopes to have more homes participate soon, as we have a lot of wonderful messages to share!

Safety precautions are being followed with contactless drop-offs.

If anyone is interested in participating or would like further information, they can contact Sara Melvin or Lahama Naeem at sscoordinator.intl@lakeheadu.ca.





***Ingenuity* partners to create face shields for Thunder Bay Regional Health Sciences Centre Relief Fund**

Lakehead's business incubator, *Ingenuity*, is working with Confederation College and a local engineering firm, Nordmin, to collaborate, create, and deliver face shields to the Thunder Bay Regional Health Sciences Centre's procurement team. They are only accepting products that meet Health Canada Safety standards, so Nordmin is currently assembling and creating a design for a prototype that will be delivered to the Hospital for approval. Once approved, *Ingenuity* and Confederation College will help this effort by laser cutting the shields needed for face masks.

In addition, *Ingenuity* is coordinating the efforts of the Centre for the Application of Resources Information Systems (CARIS) and the Northern Ontario School of Medicine (NOSM). CARIS made a call to students and community members who have a 3D printer to help support their efforts, and have obtained a large following.

A Facebook group was created, and groups of students, along with members of the community, are currently building faceshields to be delivered to several clinics. The NOSM Group has been working to deliver the products, as they have established relationships with small clinics, both locally and regionally. Community members, along with the student groups, have been sharing print designs, and hope to be approved by Health Canada. Currently they have not been approved, but products are in the testing process and can be used as a disposable option. At this time, only family members and friends of the group have been using the product on the job.

Community members and students can access design files for 3D printing, along with distribution information, at www.covidthbay.ca.

Lakehead University Spring and Summer to be delivered remotely

On April 7, as part of our ongoing commitment to the health and safety of our students, instructors, and the wider community, and while continuing to assess and respond as best as possible to the ongoing uncertainty surrounding the COVID-19 pandemic, it was announced that our University's Spring and Summer courses would be provided in a remote delivery format.

Following a thorough review of our scheduled Spring and Summer courses, the majority of originally scheduled offerings will be conducted online and meet the intended learning objectives so as not to compromise your learning opportunities. While there are very few courses that cannot be delivered remotely this Spring/Summer, the University has added new courses in order to continue to provide students with a range of options.

For more information, please see the [updated Spring and Summer session timetable](#).

Our Admissions and Orientation Teams are also focused on ensuring a fabulous transition for students starting their University experience, or continuing their studies, in the upcoming fall.



Clark and Bettencourt named Orillia Thunderwolves 2019-2020 athletes of the year

The Lakehead Orillia Thunderwolves didn't let the cancellation of the annual Athletic Awards Banquet stop them from celebrating a successful 2019-2020 athletics season. On Friday, March 27, the Thunderwolves handed out awards to student athletes during a virtual banquet.

Hannah Clark (women's basketball) and **Chris Bettencourt** (varsity men's indoor soccer) were named 2019-2020 Athletes of the Year.



Clark, a Master of Education student, helped lead the women's basketball team to three championships. This year, she stepped up to mentor and welcome new players into the Thunderwolves family, and committed to making the new on-court partnership with the Georgian Grizzlies a success.

Bettencourt, a fourth-year Business Administration student, will leave the program on solid footing. For four years, Bettencourt led the varsity men's indoor soccer team with dedication, charisma and hard work. As team captain, he took an active role in supporting the first-year players and ensuring that they adapted to the program and the collegiate level of play.

[Click here to view media release...](#)



Lakehead alumna helps community find their inner calm

Lakehead alumna Debbie Zweep (Bachelor of Administration, 1994), the co-owner of Modo Yoga Thunder Bay, was recently asked if she had any tips to help people dealing with anxiety or challenging situations.

"The child's pose and full belly breathing are very soothing," Debbie says. "If you can just stay with the feeling of the breath, you'll activate your parasympathetic nervous system, which induces calmness. In fact, any forward fold allows people to breathe into their back, a place where we hold lots of tension."

[Click here to view a couple of relaxation tips and more information...](#)





Lakehead professor hosting free webinar series for parents working at home

Dr. David Tranter, Associate Professor with the School of Social Work, offered three free live and on-demand webinars for parents and caregivers. The series, entitled *Surviving and Thriving at Home with Your Children During the COVID-19 Pandemic*, provided expert advice in the areas of parenting, learning at home, and managing anxiety.

Session One: The March Break is Over, Now What?

This first session of the series covered the top ten ways you and your children can successfully settle in to staying at home. Topics included: establishing realistic expectations, creating a daily routine, and dealing with stress and worry

Session Two: Learning at Home is Not like Learning at School

This session examined how you can support your child's learning and development without turning your dining room into a classroom. Topics included: what matters most when it comes to learning, capitalizing on curiosity, and dealing with opposition without detention or suspension

Session Three: Are We Having Fun Yet? Saying Positive Over the Long Haul

This session focused on maintaining your own well-being so you can support the well-being of your children. Topics included: staying motivated and positive, managing boredom and anxiety, and supporting your own well-being.

Academic Excellence



Students win big at Annual Juried Exhibition

From March 5 through April 6, Lakehead University's Department of Visual Arts hosted its annual Juried Exhibition at the Thunder Bay Art Gallery.

[Click here](#) to view the list of student winners and awards sponsors of this year's event.



Lakehead University researchers working on the fight against COVID-19

Many Lakehead researchers are contributing to the understanding and battle against the COVID-19 virus. Below are three examples of current research.

In **Computer Science**, Dr. Vijay Mago and Dr. Salimur Choudhury are working with graduate student Andrew Fisher and Dr. David Savage, ER Physician at the Thunder Bay Regional Health Sciences Centre (TBRHSC) to develop a comprehensive model for COVID-19 that can predict the spread of the disease and the strategies to contain it. The model, based on Susceptible – Infected – Recovered (SIR), incorporates information about TBRHSC and Northwestern Ontario's community resources along with the existing understanding of the COVID-19 virus parameters. The team aims to continuously develop and refine the model so that policy makers, healthcare professionals, and community leaders, including Northern communities' Chiefs and Councils, can be better informed about the spread of COVID-19 and the resources required to manage the inflow of patients. National and Provincial leaders recognize that successfully fighting against this pandemic will be contingent upon public education and access to information, so the team also aims to design a user-friendly interface.

The COVID-19 Simulation model is open for public use via these links:

For General Public: <https://lnkd.in/e5eU35u>. Public Health Professionals: <https://lnkd.in/etNa4rq>

Video tutorials: 1 - <https://lnkd.in/ekZDp8t>; 2 - <https://lnkd.in/esbnTw6>

In **Chemical Engineering**, Dr. Siamak Elyasi is developing portable equipment to disinfect N95 masks, crucial Personnel Protection Equipment (PPE) for health workers across Canada. To combat the current shortage of N95 masks, the equipment will use UV radiation and hydrogen peroxide evaporators as a quick-working disinfectant, enabling professionals to reuse their masks safely. Dr. Elyasi is currently developing a prototype that will be tested by a team of microbiologists and pathologists. This project aims to reduce the risk of infection for health professionals by eliminating cross-contamination when reusing PPE, and could also be used for populations who are more susceptible to health complications, including the elderly.

In response to COVID-19, the **Biorefining Research Institute** and **Green Processes Research Centre** are extending the applications of lignin, materials that are extracted from traditional pulping processes and can be converted to value-added products. Dr. Pedram Fatehi's research team, in collaboration with FPIInnovations, is currently testing the antibacterial and viral properties of lignin derivatives. The aim is to develop new multifunctional lignin that can be used to create packaging, masks, and other paper products. This initiative has the potential to extend beyond COVID-19 to result in long-term collaborations across multiple partners and sectors. Lakehead University commends our researchers for helping provide practical solutions and better understandings to combat COVID-19.



Humanities 101 wraps up with lab experience

Dr. Usha Menon, lecturer and lab instructor in Biology, Applied Life Sciences, and Sustainability Sciences at the Orillia camps, rounded out the Humanities 101 program with a dynamic lecture and lab experience about "Strawberries, fruit flies and DNA." This year's Humanities 101 cohort, with 18 enthusiastic students, is looking forward to reconvening when possible for their final two lectures and graduation. Professors volunteer to facilitate interactive lectures in this key CELL program (see photos, attached).

Third Age Learning Lakehead (Muskoka) concludes third series of lectures

Third Age Learning Lakehead (Muskoka), in partnership with the Canadian Federation of University Women, wrapped up its third series of lectures, with over 100 people in attendance. *Worldview 2020: Relations with Nature, Others, and the Spiritual World*, featured Dr. Jane Young, on "Integrating Ways of Knowing: Recognizing Diverse Views of Nature" followed by Brian Charles, a band member of Chippewas of Georgina First Nation who discussed "Intercultural Relations: Wampum as a visual record." Attendees then heard from PhD Candidate Galen Watts, who spoke on "The Religion of the Heart: 'Spirituality' in the 21st Century". TALL Muskoka will join TALL Orillia for our next series, shifting online for May 2020, "The Power of Music."

MEMORANDUM

Date: April 15, 2020

From: Moira McPherson – President and Vice Chancellor

To: The Board of Governors

Meeting Date: April 24, 2020

Agenda Item: 7a – Report on Appointments

Adjunct Professor and Professional Associate Appointments

- Dr. Roxanne Deslauriers was appointed as an External Adjunct Professor in the Department of Chemistry, effective July 1, 2020 to June 30, 2024.
- Dr. Neelam Khaper was appointed as an Internal Adjunct Professor in the Department of Biology, effective July 1, 2020 to June 30, 2024.
- Dr. Susan Kooiman was appointed as an External Adjunct Professor in the Department of Anthropology, effective July 1, 2020 to June 30, 2024.
- Dr. Eric Latimer was appointed as an External Adjunct Professor in the Department of Computer Science, effective July 1, 2020 to June 30, 2024.
- Dr. Simon Lees was appointed as an Internal Adjunct Professor in the Department of Biology, effective July 1, 2020 to June 30, 2024.
- Dr. Isabelle Lemee was appointed as an Internal Adjunct Professor in the Department of Anthropology, effective July 1, 2020 to June 30, 2024.
- Dr. Patricia Meredith was appointed as an External Adjunct Professor in the Faculty of Business Administration, effective January 1, 2020 to December 31, 2023.
- Dr. James Miller was appointed as an External Adjunct Professor in the Department of Geology, effective July 1, 2020 to June 20, 2024.
- Dr. Constance O'Connor was appointed as an External Adjunct Professor in the Department of Biology, effective July 1, 2020 to June 30, 2024.
- Dr. Michael Paterson was appointed as an External Adjunct Professor in the Department of Biology, effective July 1, 2020 to June 30, 2024.
- Dr. Marina Ulanova was appointed as an Internal Adjunct Professor in the Department of Biology, effective July 1, 2020 to June 30, 2024.
- Mr. Mark Smyk was appointed as a Professional Associate in the Department of Geology, effective July 1, 2020 to June 30, 2024.

Chair Appointments

- Dr. Paul Cormier was appointed as Chair of the Department of Aboriginal Education, effective July 1, 2020 to June 30, 2023.
- Dr. Mark Gallagher was appointed as Chair of the Department of Physics, effective July 1, 2020 to June 30, 2023.
- Dr. Steve Jobbitt was appointed as Chair of the Department of History, effective July 1, 2020 to June 30, 2023.
- Dr. Isabelle Lemee was appointed as Chair of the Department of Languages, effective July 1, 2020 to June 30, 2023.
- Dr. Baoqiang Liao was appointed as Acting Chair of Chemical Engineering, effective March 9, 2020 to June 30, 2020.
- Dr. Merideth Lovell-Johnston was appointed Chair of the Department of Graduate Studies and Research, effective July 1, 2020 to June 30, 2023.

OPEN REPORT TO THE BOARD OF GOVERNORS – April 24, 2020

From: Brian McKinnon - Chair, External Relations Committee

Subject: External Relations Committee Open Report

Report Time: 5 minutes

Committee Members: Robert Arnone; Dr. Michel Beaulieu; Dr. Christine Gottardo; Brian McKinnon (Chair); Dr. Moira McPherson; Ross Murray; Anna Sampson; Sean Speer; David Tamblyn

The Board External Relations Committee (BERC) met on April 8, 2020. The following items of business were on the agenda:

Approval of Previous Minutes

The Committee approved the minutes from the February 12, 2020 meeting.

Institutional Philanthropic Campaign

KCI attended the meeting and provided the Committee with an update on the Institutional Philanthropic Campaign. The Committee endorses the key recommendations arising from the KCI Campaign Planning Study and will be making a recommendation to the Board of Governors on April 24, 2020 in camera. Further confidential details have been reported to the Board of Governors in an in camera report. The President's Executive Team members were invited to join the meeting for the update.

External Relations Financial Report

The Interim Vice-President, External Relations reported on gifts raised, 2019-20 targets, and gift activity for the period May 1, 2019 to January 31, 2020.

Update from the Interim Vice-President, External Relations

Members received an update on the strategy for reaching out to donors and Alumni during the COVID-19 pandemic.

Informational Items Received

- 2020-21 Committee Preference Form
- Committee Workplan Progress Report
- 2019-20 Board Meeting Schedule

OPEN REPORT TO THE BOARD OF GOVERNORS – April 24, 2020

From: Angela Maltese - Chair, Finance & Operations Committee

Subject: Finance & Operations Committee Open Report

Report Time: 10 minutes

Committee Members: Robert Arnone; Dr. Michel Beaulieu; Ann Dumyn; Dr. Christine Gottardo; Angela Maltese (Chair); Dawne Mowbray; Ross Murray; Dr. Moira McPherson; Anna Sampson; Cathy Tuckwell; Maria Vasanelli

The Board Finance and Operations Committee (BFOC) met on March 27, 2020 (Special Meeting) and on April 9, 2020.

March 27, 2020 Special Meeting

Budget Development Update

The Committee received an update on the development of the 2020-21 budget from Administration and had the opportunity to ask questions and provide feedback.

April 9, 2020 Meeting

Approval of Previous Minutes

The Committee approved minutes of the February 13 and March 27, 2020 meetings.

Review of Investment Performance

Ryan Kuruliak (Proteus Performance) attended the meeting to provide an overview of the investment performance reports submitted by Jarislowsky Fraser and Conner, Clark & Lunn.

Responsible Investment

An update on responsible investment was provided. Further confidential details have been reported to the Board of Governors in an in camera report.

2020-21 Budget

It was noted that the Senate endorsed the proposed budget on March 30, 2020. Administration provided a presentation on the 2020-21 budget. The Committee will be making a recommendation to the Board of Governors on April 24, 2020. Further confidential details have been reported to the Board of Governors in an in camera report.

Changes to the Pension Plan for Technical, Clerical and Maintenance Staff

The Committee reviewed the proposed change as drafted by the Plan's Actuary, Eckler Ltd.,

arising as a result of the Memorandum of Agreement dated January 21, 2020 between the University and the Ontario Public Service Employees Union #716 (OPSEU) and will be making a recommendation to the Board of Governors on April 24, 2020.

Health and Safety Policy

The Committee reviewed the proposed amendments to the Health and Safety Policy and will be making a recommendation to the Board of Governors on April 24, 2020.

Informational Items Received

- Jarislowsky Fraser Climate-Related Financial Disclosures
- 2019-20 Operating and Ancillary Update
- Investment Reports
- Moody's Annual Report
- Committee Workplan Progress Report
- 2019-20 Board Meeting Schedule

Motions Approved

- Approval to recommend the proposed change as drafted by the Plan's Actuary, Eckler Ltd., to the Pension Plan for Technical, Clerical and Maintenance Staff.
- Approval to recommend the proposed changes to the Health and Safety Policy.



OFFICE OF THE VICE-PRESIDENT
(ADMINISTRATION & FINANCE)

Date: April 9, 2020

To: Finance & Operations Committee

From: Kathy Pozihun, Vice-President (Administration & Finance)

Subject: Lakehead University Employee Pension Plan Text Amendment

Attached is the proposed change to the Lakehead University Employee Pension Plan as drafted by the Plan's Actuary, Eckler Ltd., arising as a result of the Memorandum of Agreement dated January 21, 2020 between the University and the Ontario Public Service Employees Union # 716 (OPSEU).

Amendment to the Plan Text

The Plan Text is the legal document that governs the operation of the Employee Plan. Amending the Plan Text requires Board of Governors approval, as well as a submission subject to review, to the Financial Services Regulatory Authority (FSRA).

Effective May 1, 2020, the proposed amendment will increase the employee portion of the pension contributions of each member of USW by their regular CPP contributions for the year up to the maximum Canada Pension Plan (CPP) contribution. The employer portion of the pension contributions will remain unchanged.

These changes were discussed at the March 13, 2020 Joint Pension Meeting of the Pension Board and Advisory Committee and approved for recommendation to the Board of Governors. Once the amendment has received Board approval, it must be submitted to the pension regulator FSRA.

AMENDMENT 2020/2

RESOLUTION OF THE BOARD OF GOVERNORS OF LAKEHEAD UNIVERSITY

WHEREAS Lakehead University (hereinafter referred to as the “University”) has established the Pension Plan for Technical, Clerical and Maintenance Staff of Lakehead University (hereinafter referred to as the “Plan”) effective September 1, 1966;

AND WHEREAS the University wishes to amend the Plan to change the contribution rate for members in the Ontario Public Service Employees Union;

AND WHEREAS Article 23.01 permits the University to amend the Plan;

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED THAT THE PLAN SHALL BE AMENDED EFFECTIVE MAY 1, 2020 AS FOLLOWS:

1. Article 4.01 (a) is hereby amended by adding the following sentence at the end of the paragraph:

“Starting May 1, 2020, contributions for Members in OPSEU are not reduced by their contributions to the Canada Pension Plan”;

2. Section 4.03 is deleted in its entirety and replaced as follows:

“4.03 Matching University Contributions

The University shall contribute to the Plan for each Plan Year, on account of current service in the year, Matching University Contributions equal to the sum of:

- a) For all employee groups, except for United Steelworkers (USW), Canadian Office and Professional Employees Union (COPE), Ontario Public Service Employees Union (OPSEU) and non-union employees, amounts equal to the total Required Contributions made by Members and;
- b) For the USW, COPE, and OPSEU employee groups, and non-union employees, amounts equal to the total Required Contributions made by the Members, less Canada Pension Plan contributions made by the University on behalf of the Members,

except that, if after June 30, 1996, the Excess Funding Account has a positive balance, the University shall cease contributions and the Excess Funding Account shall fund the University's contributions until that Account is exhausted.

Matching University Contributions shall be made monthly. The University shall deposit such contributions to the Fund within thirty (30) days of the end of the calendar month for which such contributions were made."

Certified to be a true copy of a resolution passed by the Board of Governors on the _____ day of _____, 2020.

Secretary, Board of Governors



Health and Safety

Category: Health and Safety;

Jurisdiction: Vice President, Administration and Finance; Board Finance & Operations Committee

Approval Authority: Board of Governors;

Established on: December 4, 1997;

Amendments: January 2004; February 2005; June 29, 2007; April 16, 2010; February 1, 2013, [February 2017](#), [February, 2020](#);

The Board of Governors of Lakehead University recognizes and accepts its overall responsibility for the occupational health and safety of workers, and for the safety of students and visitors.

The Board is committed to providing and maintaining a safe and healthy work and study environment for all University constituents, while upholding the principles of value of dignity, independence, access and equity. This objective will be ranked equally with other organizational goals.

Management is responsible for achieving this objective through the application of acceptable industry standards and pertinent legislative requirements to the design, implementation and monitoring of appropriate health and safety programs, and through the allocation of sufficient resources to meet the objective.

The University and its employees are jointly responsible for compliance with and enforcement of the legislation, standards, and programs. The University and its employees will take all appropriate measures to prevent accidents, occupational illnesses and injuries.

Deans, directors, chairs, research supervisors, managers and supervisors are directly responsible for the safety of employees, students and visitors who work and study within their areas of jurisdiction, and for compliance with the legislation, standards and programs.

All employees are responsible for complying with the legislation, standards and programs, and with the instructions of their supervisors.

All employees are responsible for working safely, and for reporting all unsafe and unhealthy conditions to their immediate supervisors, in the interest of their own health and safety and that of other employees, students and visitors. All employees will be held individually accountable for fulfilling their responsibilities.

Accountability with respect to health and safety will be evaluated by measuring job performance against established health and safety standards.

Appropriate action will be taken against any employee who fails to meet his or her obligations concerning health and safety.

Students, though not covered by the Occupational Health & Safety Act or its regulations, are required to adhere to all University policies and procedures relating to health and safety.

Students who fail to meet their responsibilities with respect to health and safety may face sanctions under the Code of Student Behaviour and Disciplinary Procedures.

In addition, all individuals who are not employees of the University, but who perform duties for the University, with or without remuneration, **are required to adhere** to all applicable legislation and standards, and to all University policies and procedures relating to health and safety.

A report summarizing health and safety activities at the University will be submitted to the Board ~~twice~~ annually.

This policy will be reviewed annually by the Vice-President (Administration & Finance) and the results of this review will be reported to the Finance and Operations Committee of the Board of Governors.

Review Period: Annually;

Date for Next Review: 20~~21~~¹⁹;

Related Policies and Procedures: None;

Policy Superseded by this Policy: None.

The University Secretariat manages the development of policies through an impartial, fair governance process, and in accordance with the Policy Governance Framework. Please contact the University Secretariat for additional information on University policies and procedures and/or if you require this information in another format:

Open: Monday through Friday from 8:30am to 4:30pm;

Location: University Centre, Thunder Bay Campus, Room UC2002;

Phone: 807-346-7929 or Email: univsec@lakeheadu.ca.



OPEN REPORT TO THE BOARD OF GOVERNORS – April 24, 2020

From: Kathryn Rippey - Chair, Governance & Nominating Committee

Subject: Governance & Nominating Committee Open Report

Report Time: 10 minutes

Committee Members: Ross Murray; Angela Maltese; Kathryn Rippey (Chair); David Tamblyn; Dr. Moira McPherson; Anna Sampson; Wendy Walberg; Maria Vasanelli; Cathy Tuckwell

The Board Governance & Nominating Committee (BGNC) met on April 9, 2020. The following items of business were on the agenda:

Approval of Previous Minutes

The Committee approved minutes from the February 12, 2020 meeting.

Recruitment

At its February 12, 2020 meeting the Committee agreed to recommend that the Board approves two additional external members. Filling these new positions has been delayed due to the current LGIC applications process.

Members received a summary of members whose terms expire during the current year and decisions that the Committee has made in the past few months.

The Committee reviewed and discussed a new nomination that was received and a list of external nominations on the interview list and those under evaluation.

A report on Evergreen List member engagement was provided. It was suggested that participation at Lakehead events be tracked if possible.

2020-21 Board Meeting Schedule

The Committee reviewed and discussed the proposed Board meeting schedule for the 2020-21 term and will be making a recommendation to the Board of Governors on April 24, 2020.

Fellow of the University

It was reported that two individuals have accepted the offer to be conferred Fellows at the spring 2020 Convocation ceremonies. As it will not be possible to hold the spring Convocation ceremonies originally planned to take place in May/June 2020 due to the COVID-19 pandemic, the University is hoping to reschedule Convocation ceremonies for sometime this fall. The Committee adopted a motion to extend the offer to the two individuals to be conferred Fellows at the 2021 Convocation ceremonies, or any earlier ceremonies that might be planned.

Board Chair Succession Process (Governance Review: Benchmark 5.16)

The Committee reviewed and approved the second draft of the Lakehead University Board of Governors Board Chair, Vice-Chair and Past Chair Selection Guidelines and Process and will be making a recommendation to the Board of Governors on April 24, 2020.

2019-20 Board Performance Survey

The Committee is working on tweaking the performance survey by adding one additional question. The survey will be launched once the Committee approves the amendment.

Board Bylaw Review Update

The Board Bylaw Review Subcommittee is working on scheduling its next few meetings.

Motions Approved

- Approval to recommend the 2020-21 Board meeting schedule with a June 2021 Board meeting in Orillia
- Approval that an offer be extended to the two individuals to be conferred Fellows at the 2021 Convocation ceremonies, or any earlier ceremonies that might be planned
- Approval to recommend the Board approves the draft Lakehead University Board of Governors Board Chair, Vice-Chair and Past Chair Selection Guidelines and Process

Reports and Informational Items Received

- BGNC Terms of Reference (as of March 12, 2020)
- 2020-21 Committee Preference Form
- Committee's workplan progress report
- Report on Board attendance
- 2019-20 Board Meeting Schedule

LAKEHEAD UNIVERSITY
BOARD OF GOVERNORS
BOARD CHAIR, VICE-CHAIR and PAST CHAIR SELECTION PROCEDURES

Purpose: To ensure experienced and effective and continuous Board leadership.

Application: These Procedures apply to the selection of the following Board Officers:

- Board Chair;
- Vice-Chair, and
- Past Chair.

Policy: The Chair, Vice-Chair and Past Chair shall be external members of the Board with the requisite skills and experience in accordance with the criteria set out herein and as established by the Board from time to time. The incoming Board Chair and Vice-Chair shall be approved by the Board prior to the conclusion of the incumbent Board Chair or Vice-Chair's terms. While it is normally desirable for Board continuity, efficiency and effective operations for an individual to progress from Vice-Chair to Board Chair, and from Board Chair to Past Chair, such progression is not required.

Selection Process: The Board Governance and Nominating Committee (BGNC) shall conduct the Board Chair, Vice-Chair and Past Chair selection process and recommend to the Board one or more nominees to fill upcoming vacancies in such offices. Such selection process includes:

1. At least six months prior to the expiration of the term of any of the Board Chair, Vice-Chair, or Past Chair, the Board Governance and Nominating Committee chair shall canvass each Board member to obtain views on the Selection Criteria.
2. At least five months prior to the expiration of the term of any of the Board Chair, Vice-Chair, or Past Chair, the Secretary shall invite all Board members to submit nominations or applications (self-nominations) for such office. The Secretary shall compile responses for the BGNC Chair.
3. In the event that the BGNC Chair has expressed interest in any one of the offices, the Past Chair shall fulfill the BGNC Chair's duties with respect to that office and the BGNC Chair shall not participate in selection proceedings with respect to that office other than as a nominee.
4. The BGNC Chair shall consult with each nominee to ascertain interest.
5. The BGNC Chair shall seek input from the President and Vice-Chancellor and the Secretary to obtain input on each nominee being put forward to the BGNC.
6. The BGNC shall consider whether each nominee fulfills the Selection Criteria, discuss findings, and provide recommendations to the Board. Such recommendations should be provided at least two months prior to the expiration of the term of any of the Board Chair, Vice-Chair, or Past Chair.

Selection Criteria:

Each of the Board Chair, Vice-Chair, and Past Chair shall possess:

- the skills and knowledge required of an individual Governor as outlined in the Board approved document entitled "Roles and Responsibilities of Members of the Lakehead University Board of Governors" (the "Board Roles Document")
- The skills and knowledge required of the position as outlined in the Board Roles Document
- Ability to act impartially and without bias

- Ability and willingness to fulfill the role, duties and responsibilities of the position as outlined in the Board Roles Document
- Such other selection criteria established by the Board on the recommendation of the Board Governance and Nominating Committee

Office Specific Criteria

Board Chair: The Board Chair should normally have served as Vice-Chair for at least one year prior to becoming Board Chair. The Board Chair must be willing to fulfill the duties of Board Chair.

Vice Chair: The Vice-Chair should normally have served as a Standing Committee Chair for at least one year prior to becoming Vice-Chair. The Vice-Chair should be willing to entertain becoming Board Chair if the Board so desires, and must be willing to temporarily fulfill the duties of Board Chair from time to time.

Past Chair: The Past Chair shall normally be the immediate past chair of the Board, however in the event the immediate past chair is no longer a Board member, is unable or unwilling to act as Past Chair, or the Board determines otherwise, another former Board Chair may be selected as Past Chair.

Review and Amendment: These Procedures shall be reviewed by the BGNC at least every three years, and may be amended by the Board on the recommendation of the BGNC.

2020-21 Board of Governors Meeting Schedule ****DRAFT****

Date	Time	Event	Location
Wednesday, September 16, 2020	All Day	Board Committee Meetings	Governance Conference room
Thursday, September 17, 2020	All Day	Board Committee Meetings	Governance Conference room
Thursday, October 1, 2020	All Day & Evening	Board of Governors Meeting & Committee of the Whole & Annual Dinner or Lunch	Senate Chambers & Governance Conferee Room
Friday, October 2, 2020	All Day & Evening	Board Orientation & LUSU, Alumni, Board Event	TBD
Wednesday, November 4, 2020	All Day	Board Committee Meetings	Governance Conference room
Thursday, November 5, 2020	All Day	Board Committee Meetings	Governance Conference room
Thursday, November 26, 2020	All Day	Board of Governors Meeting & Committee of the Whole	ORILLIA
Wednesday, January 20, 2021	All Day	Board Committee Meetings	Governance Conference Room
Thursday, January 21, 2021	All Day	Board Committee Meetings	Governance Conference Room
Friday, February 5, 2021	All Day	Board of Governors & Committee of the Whole Meeting	Senate Chambers & Governance Conference Room
Saturday, February 6, 2021	All Day & Evening	Board of Governors Retreat	TBD

Wednesday, March 3, 2021	All Day	Board Committee Meetings	Governance Conference Room
Thursday, March 4, 2021	All Day	Board Committee Meetings	Governance Conference Room
Friday, March 26, 2021	All Day	Board of Governors Meeting & Committee of the Whole	Senate Chambers & Governance Conference Room
Wednesday, April 14, 2021	All Day	Board Committee Meetings	Governance Conference Room
Thursday, April 15, 2021	All Day	Board Committee Meetings	Governance Conference Room
Friday, April 30, 2021	All Day	Board of Governors Meeting & Committee of the Whole	Senate Chambers & Governance Conference Room
Wednesday, May 12, 2021	All Day	Board Committee Meetings	Governance Conference Room
Thursday, May 13, 2021	All Day	Board Committee Meetings	Governance Conference Room
Friday, June 4, 2021	All Day	Board of Governors Meeting & Committee of the Whole	ORILLIA
Wednesday, September 8, 2021	All Day	Board Committee Meetings	Governance Conference Room
Thursday, September 9, 2021	All Day	Board Committee Meetings	Governance Conference Room
Thursday, September 30, 2021	All Day & Evening	Board of Governors Meeting, Committee of the Whole and Annual Dinner or Lunch	Senate Chambers & Governance Conference Room
Friday, October 1, 2021	All Day & Evening	Board Orientation & Board/LUSU/Alumni Event	TBD

OPEN REPORT TO THE BOARD OF GOVERNORS – April 24, 2020

From: Maria Vasanelli - Chair, Learning & Liaison Committee

Subject: Learning & Liaison Committee Report

Report Time: 5 minutes

Committee Members: *David Tamblyn; Dr. Moira McPherson; Dr. Christine Gottardo; Sean Speer; Maria Vasanelli (Chair); Wendy Walberg*

The Board Learning and Liaison Committee (BLLC) met on April 8, 2020. The following items of business were on the agenda:

Approval of Previous Minutes

The Committee approved minutes from the January 8, 2020 meeting.

Workplan Development

The Committee adopted its draft workplan for the remainder of the 2019-20 term and for the 2020-21 term.

Membership

By consensus, the Committee agreed that for the remainder of the 2019-20 term, the membership of the Committee stay the same and that the new composition of the BLLC (as of March 12, 2020) be implemented in October 2020 for the new 2020-21 term, and that in accordance with the new BLLC Terms of Reference, commencing immediately, all Board of Governors members be invited to participate in each BLLC meeting as non-voting members.

Board of Governors Mentorship Program

The Committee reviewed and approved amendments to the Board of Governors Mentorship Program Guidelines and Process and received a status report on the mentorship program.

Professional Development Planning and Committee of the Whole Topics

The Committee reviewed a list of continuing education opportunities for Board members to assist in the planning of future professional development opportunities for Board members. They also review the evergreen list of Committee of the Whole topics for future consideration.

Teaching and Learning Education

Dr. David Barnett plans to report back to the Committee regarding future teaching and learning topics that may be of interest to the BLLC, and suggested the following item for the May 20, 2020 agenda pending other operational requirements:

- Update on remote course delivery (with special guest Dr. Rhonda Koster, Interim Deputy Provost and Vice-Provost (Teaching & Learning))

Members were encouraged to provide feedback on potential teaching and learning topics of interest at the next meeting.

Research Education

Dr. Andrew Dean plans to report back to the Committee with a one year plan of suggested research and innovation topics that may be of interest to the BLLC. The Committee discussed what its process might look like for considering, reviewing and recommending these research topics, and other topics, to the Board of Governors or to the Committee of the Whole.

Collegial Governance Planning and Initiatives

The Committee discussed further education on “collegial” governance and possible opportunities to consider when planning collegial governance initiatives (LUSU Foodbank, Lakehead Achievement Program). The Lakehead University Student Union Executive will be invited to attend the May 20, 2020 BLLC meeting. The Committee discussed other possible initiatives and events.

Informational Items Received

- 2020-21 Committee Preference Form
- 2019-20 Board Meeting Schedule



DEAN'S REPORT

TO THE **NOSM** BOARD OF DIRECTORS

DR. SARITA VERMA, DEAN, PRESIDENT, AND CEO

"Finding my voice"

Since my last report to the Board, a key focus has been to consolidate the input from multiple sources on the development for the next strategic plan for NOSM. I continue to travel, ask, listen, and learn with our northern communities, and work closely with our Indigenous and Francophone stakeholders to maintain ongoing communication. I wrapped up the "Bonds Across Our Borders" Project between The Northern Ontario School of Medicine and the Center of American Indian and Minority Health (CAIMH). I also began outreach fundraising activities and began developing a list of "Dean's Priorities" for Advancement. In addition to significant consultations on the strategic plan, three other priorities have been a key focus since my last report: ***the onboarding of NOSM's new senior academic leaders and the search for additional positions in the academic team; the finalization of accreditation documents and submission to Canadian Committee on Accreditation of Medical Schools; and managing risk associated with the 2019 Novel Coronavirus (or 2019-nCoV).***

The first 8 months have been a 'momentum-building transition' phase which has included:

1. Establishing trust with NOSM stakeholders, partners, communities and the leadership team.
 - Identifying the strengths and the composition of the senior leadership team.
 - Assessing the current business model and its implications on the School's performance and sustainability.
 - Understanding expectations of the Governance and establishing strategic directions accordingly.
 - Engaging communities and partners across Northern Ontario in collaboration.
 - Listening, learning and understanding critical issues that affect NOSM's relationship with Indigenous communities
2. Establishing credibility in a culture that has only known one leader.
 - Reaching out to multiple stakeholders and listening carefully to their perspectives, histories, reference points, and points of view;
 - Completing an environmental scan of the current and future challenges of NOSM for the next 10 years;
 - Confirming the right initial set of priorities for the Dean, President and CEO with regular check-ins both internally and externally.

3. Ensuring seamless business continuity in core NOSM functions during transition period:

- Ensuring the medical school functions and prepares for its next accreditation;
- Dealing with Projects and Initiatives that are already underway;
- Furthering the research agenda, community engagement and financial stability;
- Creating a culture of collaborative, team decision making;
- Seeking solutions to the budget challenges.

The next phase “leading change” will take place over the next 6 months and will focus on aligning NOSM’s operation with its new strategic direction.

Key activities will be to:

- Define NOSM’s vision and communicate it effectively.
- Get Board endorsement of the next 5-year Strategic Plan, implementation tactics and performance measures.
- Renew existing partnerships and rekindle community engagement;
- Establish new major partnerships in collaborative projects in Research, Data and Health Systems Performance.

As a new Dean, President and CEO stepping into the role with a compelling change agenda, realistically calibrating the pace and scope of the role across a huge geography, has been challenging. As the roadmap becomes clearer especially as I explore views on the strategic plan, it will be critically important to allocate sufficient time and proper resources to cascade the change throughout the organization. Finding the critical point where logic and human dynamics intersect has been a learning curve. Experiencing NOSM’s culture, understanding its key partners, recognizing the skills of its leadership team along with identifying major priorities for the Board, for the communities and for the School will all factor in to the next “leading change” phase.

The list of Dean engagements and ongoing commitments are summarized in the table below and in the attachment.

The Board has approved 5 performance goals for this first year up to May 2020 and the report on each goal is below.

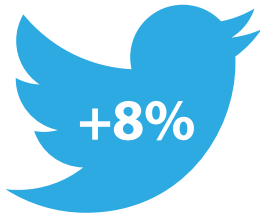
Goal	Timeline	Tactics	Outcomes
<p>Transition as the new Dean, President and CEO</p>	<p>Nov 27 2019 – March 18 2020</p>	<p>Public Presentations and Representational Events</p> <p>See Appendix 1 Dean's Engagement Report</p> <p>Blog and Video:</p> <ul style="list-style-type: none"> Feb. 25 - Why should we attend to physicians' wellbeing? (Guest Blog: Dr. Cervin) Feb. 11- Is climate change really a human health emergency? Jan. 28 - Vive les communautés francophones ici à l'EMNO : On y va avec le bon travail Jan. 14 - Food, glorious food! In all its forms of consumerism, is food insecurity real? Dec. 17 - Thank you. Merci. Miigwetch. (Holiday Movies) Dec. 3 - Top Ten Survival Tips: NOSM's recipe for self-care Nov. 21- Now is the time. We are counting on you. Contribute to NOSM's next Strategic Plan. 	<ul style="list-style-type: none"> Established Name and Brand Change management through consistent and accessible communication PRESENCE on both campuses New Associate Dean Research, Innovation and International Relations, Senior Directors, Postgraduate Medical Education and Health Sciences Programs, Undergraduate Medical Education; New Senior Associate Dean and Special Advisor to the Dean started January 1 2020. Hire of new Assistant Dean Physician Workforce Strategy to begin March 1 2020; Promotion of Assistant to Associate Dean Continuing Education and Professional Development and creation of Council of Education Deans under Vice Dean Academic.
<p>Recruitment of Leadership Team</p>		<p>Portfolio reviews completed</p> <p>Strategic Reorganization of reports underway</p> <p>2 searches underway for AD EI and AD FA.</p> <p>Advancement Activities:</p> <ul style="list-style-type: none"> November 14: 40 under 40 Gala in Sudbury December 4: Arrell Foundation December 4: Dr. Evan Fraser, U of Guelph, Director of Aero Food Institute January 16: Sault Ste. Marie "Bring a Doctor Home" January 25: Chinese New Year Celebration, Thunder Bay January 29: TD Bank - The Ready Commitment January 29: Fred Cass- long time donor January 30: MD Financial February 13: Call to thank Stan and Judy Strato for \$155,455 donation to support UME learners. February 18th Met with CMA 	

<p>Cultivating Northern Ontario Relationships with an emphasis on Indigenous Communities</p>	<p>Nov 27 2019 – March 18 2020</p>	<ul style="list-style-type: none"> • Outreach to all key partners Laurentian University, Lakehead University, Health Sciences North (HSN), Thunder Bay Regional Health Science Centre (TBRHSC), • Francophone Reference Group (FRG) • Indigenous Reference Group (IRG) • Council of Elders (COE) • Provincial Territorial Organizations (PTO) • Travel to Communities Appendix 2 <p>Quick stats:</p> <ul style="list-style-type: none"> • 12 Communities visited - Sudbury, Thunder Bay, Little Current, Mindemoya, Wikwemikong, Espanola, Blind River, Sault Ste Marie, Wawa, Dryden, Duluth, Iroquois Falls • Met with 7 First Nation Health Authorities and/or Service Providers 	<p>Reestablished strategic commitment to Northern Ontario</p> <p>Clarification of roles of IRG, co-chairs, Council of Elders, Indigenous Health Committee of Academic Council, Indigenous Affairs Unit (IAU) and IAU Director, Creation of Indigenous Health Education Committee at Academic Council</p> <p>Healing Meeting November 25,2020</p> <p>Presentations:</p> <ul style="list-style-type: none"> • November 6th Dean's presentation to– Grand Assembly Anishnabek Nation (40 chiefs) • November 7th Dean's presentation at Health Care Summit at College Boreal • November 9th Strategic Plan Presentation at LEG Lead Retreat • November 25th Strategic Plan presentation at TBRHSC M.A.C • November 27th Strategic Plan Session at NOSM Board of Directors • November 29th NAN • December 6th – Presentation to CAIMH University of Minnesota in Duluth • December 30th NOSM Student Council • December 9th – Strategic Plan Session with NOSM Staff – Thunder Bay Campus • December 12th – Strategic Plan Session with NOSM Staff – Sudbury Campus • December 12th Strategic Plan Presentation to NOSM Academic Council January 14th Strategic Plan Session to NOSM Management Group • January 15th Strategic Plan Session with NOSM Executive Group • January 18th Strategic Plan Session with Francophone Reference Group
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			<ul style="list-style-type: none"> • January 23rd – Strategic Plan Francophone Town hall session in Thunder Bay • January 27th Indigenous Strategic Plan Session • January 28th Strategic Plan Presentation to HSN M.A.C • January 28th Strategic Plan Presentation to HSN Board of Directors • January 31st Strategic Plan Presentation to Lakehead Board of Directors • February 6th Strategic Plan Francophone Town hall session in Sudbury • February 6th Afternoon - Strategic Plan Town hall session in Sudbury • February 6th Evening - Strategic Plan Town hall session in Sudbury • February 7th Strategic Plan Presentation to Social Accountability Group in Sudbury • February 12th Strategic Plan Presentation to Social Accountability Group in Thunder Bay • February 12th Afternoon - Strategic Plan Town hall session in Thunder Bay • February 14th PRESENTATION at Educational Conference - Hosted by MIC's Leg- in Iroquois Falls
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Advancing External and Government Relations for Growth and Sustainability	Nov 27 2019 – March 18 2020	<ol style="list-style-type: none"> 1. Ongoing advocacy efforts: Meetings with Ontario Ministers of Health (MOH) and Colleges and Universities (CU), Associate Minister Mental Health and Addictions; Meetings with political representatives, MPs, MPPs 2. Ongoing outreach to Municipalities 3. Work with/support local Ontario Health Teams (OHT) as they emerge in Northern Ontario Working with Academic Health Science Centres for integration, as well as with the Northern Teaching Hospitals Council 4. Meetings and representation with the Association of Faculties of Medicine of Canada (AFMC), Council of Ontario Faculties of Medicine (COFM), Canadian Medical Association (CMA), Ontario Medical Association (OMA), and FEDNOR <ul style="list-style-type: none"> • AFMC Board meetings: October 28th – 29th and February 3rd and 4th • AFMC Future of Admissions in Canada Think Tank (FACTT) - December 20th Sept 30th & Jan 21st • COFM Dean's Meetings: Sept 16th, Oct 21st, Jan 30th Feb 19th March 9th • Meeting with Executive Director of FEDNOR and his team- January 9th • Chair for Advanced Health Care Technology - Ministry of Economic Development, Job Creation and Trade. 	<ol style="list-style-type: none"> 1. Continued messaging on our application for MTCU's Northern Sustainability Fund (re: tuition reduction) 2. Meetings with key individuals/ representatives of municipal associations 3. Discussions with Algoma University regarding the joint collaborative proposal from Algoma University, the Northern Ontario School of Medicine, Sault Area Hospital and Shingwauk Kinooomaage Gamig on a Ontario Mental Health and Addictions Research and Training Institute. 4. Representing the academic voice in the governance/health. services at new "integrated" (OHT) organizations across Northern Ontario. 5. Near completion of bilateral affiliation agreements. 6. Building relationships across Northern Teaching Hospitals Council. 7. Advocacy for national and provincial strategies on HHR, Indigenous Health, Social Accountability, Northern Health, Climate Change, Wellness. 8. Preparations for next phase of Alternate Funding Plan (NOAMA) negotiations. 9. Outreach to Weeneebayko Area Health Authorities and Queen's University about further collaboration in James Bay. 10. Participation on national and provincial committees: including as Chair of Ministry of Economic Development
Achieving Transition of the Strategic Plan	Nov 27 2019 – March 18 2020	<ul style="list-style-type: none"> • Strategic Plan Process developed. Secretariat, Core team and Steering Committee 	<ul style="list-style-type: none"> • Development of Strategic Plan underway. See detailed presentation to the Board and attachments.
Completing UME Accreditation and IQAP	Nov 27 2019 – March 18 2020	<ul style="list-style-type: none"> • Comprehensive review of status of all accreditation documents and standards requiring attention • Documents filed January 20 2020 • Medical School Self Study Completed • Preparatory Meetings underway 	<ul style="list-style-type: none"> • Communications Plan set in motion. • Managing high-risk areas such as human- rights complaints or legal issues.

DEAN ENGAGEMENT



Increased Twitter followers to 1578

(11/08/2019 - 03/03/2020)

DECEMBER 2019 SUMMARY

Tweets	Impressions	Profile visits	Mentions	New followers
36	43.5K	435	55	21

JANUARY 2020 SUMMARY

Tweets	Impressions	Profile visits	Mentions	New followers
46	47.6K	514	60	38

FEBRUARY 2020 SUMMARY

Tweets	Impressions	Profile visits	Mentions	New followers
30	42.9K	495	162	33

17

blogs

03/03/2020

**3636
Subscribers**

**Open Rate
28%**

vs. 14.5% Industry Avg.

**Click Rate
2.1%**

vs. 1.6% Industry Avg.

10

**Donor
Meetings**

12

**Community
visits**

6

Presentations

20 Strategic Plan Presentations

- LEG Lead Retreat
- TBRHSC M.A.C
- NOSM Board of Directors
- NOSM Staff – Thunder Bay Campus
- NOSM Staff – Sudbury Campus
- NOSM Academic Council
- NOSM Management Group
- NOSM Executive Group
- Francophone Reference Group
- Francophone Town hall session in Thunder Bay
- Indigenous Strategic Plan Session
- HSN M.A.C
- HSN Board of Directors
- Lakehead Board of Directors
- Plan Francophone Town hall session in Sudbury
- Afternoon - Strategic Plan Town hall session in Sudbury
- Evening - Strategic Plan Town hall session in Sudbury
- Social Accountability Group in Sudbury
- Social Accountability Group in Thunder Bay
- Afternoon - Strategic Plan Town hall session in Thunder Bay

Presentations

- NAN
- CAIMU University of Minnesota in Duluth
- NOSM Student Council
- MIC's LEG Educational Conference
- Grand Assembly Anishnabek Nation
- Health Care Summit College Boreal

Communities Visited

Sudbury, Thunder Bay, Little Current, Mindemoya, Wikwemikong, Espanola, Blind River, Sault Ste Marie, Wawa, Dryden, Duluth, Iroquois Falls

Sudbury's first-ever health care summit

key messages was one delivered by Doctor Sarita Verma, who is the new Dean of the Northern Ontario School of Medicine...



academia group

PEI looks to Northern ON for solution to doctor shortage

November 1, 2019

As healthcare wait times continue to rise for residents of Prince Edward Island, provincial leaders are looking to Northern Ontario's successful implementation of a medical school as a solution to their problem. CBC reports that nearly 10% of PEI's population, 15,215 people, are currently on the patient registry awaiting a family doctor. Like PEI today, Northern Ontario experienced a similar shortage of family doctors in the early 2000s until the Northern Ontario School of Medicine was created. NOSM Dean Sarita Verma stated that although medical schools are not easy to create, she believes that "the idea of a medical school on P.E.I. is a good one because the island faces a lot of the same issues northern Ontario was dealing with." CBC (PEI)

Med School Needs More Students, Dean Says; Cap 'Makes Me Crazy,' Dr. Sarita Verma Tells Sudbury Chamber Of Commerce

Sudbury Star (Print Edition) Jim Moodie
Oct 24, 2019 • 1:20 PM

It's been 15 years since the Northern Ontario School of Medicine came into being, and a decade since its first class of physicians graduated.

While its mission remains essentially the same - to produce high-quality doctors, many of whom will hopefully choose to remain in the North - there is now an opportunity to take the organization to another level, according to the organization's new dean.

"We're trying to rekindle excitement around NOSM and bring us back to those heady days where everybody thought it was a great idea," said Dr. Sarita Verma, at a luncheon address hosted by the Sudbury Chamber of Commerce on Wednesday. "Well, it's still a great idea, but what do the next 10 to 15 years look like?" The school is embarking on a strategic plan, she

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Board Retreat Held in Thunder Bay Focusses on NOSM's Strategic Direction

by annatalk on December 2, 2019

The Northern Ontario School of Medicine (NOSM) held a two-day Board of Directors meeting in Thunder Bay on November 27 and 28, 2019.

On the first day, the Board attended the Lakehead University Report to the Community where they learned about annual achievements and viewed interactive research exhibits. The afternoon was spent in a workshop discussing the future of social accountability and what the School's role could be moving forward. This session was facilitated by Drs. Alexander Anawalt, Erin Cameron and Joseph LeBlanc.

The second day of meetings focused on the School's strategic priorities with Dr. Sarita Verma, Dean, President and CEO along with facilitator Erik Lackhart led a strategic planning workshop. The Board discussed long-term directions and desires for NOSM, contributed to an environmental scan by identifying issues, opportunities and challenges for the School, and discussed priorities over the next five years.

The day concluded with an open meeting of the Board of Directors, the Financial Report for the months ending September 30, 2019, the Occupational Health & Safety Policy, and the Joint Benefits Committee recommendations for Health and Dental benefits effective October 1, 2019 were approved.

Would a P.E.I. medical school help keep doctors on the Island? It worked in northern Ontario



'Medical schools are not easy commodities to produce'

Tony Davis - CBC News - Posted: Oct 30, 2019 8:00 PM AT | Last Updated: October 30, 2019

INDIGENOUS Lands & Resources Today Powered By NationTalk

HOME PARTNER NEWS MEDIA RELEASES MAINSTREAM NEWS OPPORTUNITIES MULTIMEDIA EVENTS

Board Retreat Held in Thunder Bay Focusses on NOSM's Strategic Direction

Press Release

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First female dean of Northern medical school hits the ground running



Sarita Verma began her duties as dean of the Northern Ontario School of Medicine on July 1, 2019

Three months into the biggest challenge of her career, Sarita Verma is learning that "the North" is more than just the cities of Sudbury and Thunder Bay.

"There's quite a learning curve, with people, places and cultures," acknowledges the dean, president and CEO of the Northern Ontario School of Medicine (NOSM).

Her five-year term began in July and Sarita is already putting in the miles, travelling regularly between the two campuses, meeting students and staff, and becoming acquainted with the communities in between, ranging from Indigenous to francophone, along with a sprinkling of Italians and Firms.

"To be honest, living in the south the North seemed to be one culture," she says. "But you discover it's ten cultures. Even town to town there are differences, ceremony and protocols."

"You realize how rich the Canadian experience is here. I'm just beginning to experience the tip of it."

In a way, NOSM's first female dean perfectly mirrors the diversity of the region she now serves. Her parents were east Indian and she was born... among

The kids were in their teens then and Sarita joined her brother in high school, integrating without much fuss.

"It's a testament to Canadian culture that, at that time anyway, it was a very open, warm environment," she says of those formative years. "I had little experience with negativity until I entered the academic career of medicine."

Before medicine, however, there was law. She graduated from the University of Ottawa in 1981 and joined the foreign service. She took short postings in New York City. Inspired by Stephen Lewis and his wife Michele Landsberg, she went into humanitarian work, assisting the United Nations in famine-ravaged Ethiopia and Sudan. It opened her eyes - in a way she did not expect.

"My intention was to return to some form of international diplomatic work," she recalls. "But the more you work in these places the more you realize you're more effective in other areas. They didn't need an international lawyer there. What they needed was physicians."

The way to make a difference, she realized, was not negotiating contracts; it was delivering immunization or nutrition programs.

"This job is challenging," she declares. "It's actually impossible for a single person to address all the expectations. Collaborations and partnerships will be key to achieving a long-term sustainable plan for Northern Ontario and I'm learning that every community is different."

With a campus at both Laurentian and Lakehead universities and a vast region that encompasses dozens of communities, including small towns and First Nations, she's expected to drop in everywhere and that NOSM should be all things to all people.

REPORT TO THE BOARD OF GOVERNORS

From: Dr. Christine Gottardo

Board Meeting Date: April 24, 2020

Subject: Senate Report

March 30, 2020 Senate Meeting Summary

The reports of the Senate Academic Committee, Senate Budget Committee, Faculty of Graduate Studies Council, Senate Nominations Committee, Senate Research Committee, and Senate Undergraduate Studies Committee were circulated in advance of the meeting.

The Senate adopted the following Senate Committee recommendations:

- MOVED to approve the Proposal for Temporary Grading Scheme under Exceptional Academic Measures Year-Long 2019/20 and Winter 2020 Courses (the Proposal) with the following amendments to the Proposal that was circulated with the meeting materials:
 1. Deletion of the following provision regarding Special Exams:
Special Exams:
Special Exams will be temporarily suspended for Year-Long 2019/20 and Winter 2020 courses given these various options made available to students. Special Exams would resume for future terms.
Exception: Special Exams will continue for the Faculty of Law.
 2. Addition of the following exception:
Exception: For the Faculty of Health and Behavioural Sciences, the numeric grade required to pass a course and to convert the numeric grade to a Pass/Fail will remain as stated in the course calendar.
- In association with the above motion, the following motion was made on the floor of the Senate and postponed until the April 20, 2020 Senate meeting.
- MOVED that the Lakehead University draft Operating Budget 2020/21 be endorsed.
 - MOVED that the attached list of faculty appointments to the Senate Standing Committees be approved.
 - MOVED that the following individuals be appointed to the Senate Nominations Committee for the terms indicated:
 - Dr. Aris Carastathis for the term commencing July 1, 2020 to June 30, 2022
 - Dr. Zubair Fadlullah for the term commencing July 1, 2020 to June 30, 2022
 - Dr. Toby Rollo for the term commencing July 1, 2020 to June 30, 2022
 - Dr. Abdulsalam Yassine for the term commencing July 1, 2020 to June 30, 2022

Prior to the endorsement of the budget the Vice-President, Administration and Finance; and Provost and Vice-President, Academic provided a 2020/21 Budget presentation.

In addition, the Senate approved a number of undergraduate and graduate Academic Calendar changes.

The Senate was provided with the following items for information:

- President's Report
 - COVID-19 Response and Update
- Provost & Vice-President (Academic) Report
- Board of Governors Report

Prior to adjournment the Senate held an in camera session to discuss honorary degrees.

April 20, 2020 Senate Meeting Summary

The reports of the Senate Academic Committee, Senate Budget Committee, Faculty of Graduate Studies Council, Senate Nominations Committee, Senate Research Committee, and Senate Undergraduate Studies Committee were circulated in advance of the meeting.

The Senate adopted the following Senate Committee recommendations:

- MOVED that the proposed amendments to the Senate Academic Committee Terms of Reference be referred to the Senate Organization Committee.
- MOVED that the attached document outlining housekeeping versus Senate approved Academic Calendar changes be approved.
- MOVED that the Temporary Grading Scheme under Exceptional Academic Measures Year-Long 2019/20 and Winter 2020 Courses be amended to include the following provision:
Students can request a Special Letter from Enrolment Services that provides further explanation of the temporary grade scheme, as well if necessary, the numeric grade the student originally received before converting the grade.
 - The above motion was adopted as an amendment to the postponed motion at the March 30, 2020 Senate meeting.

In addition, the Senate approved a number of undergraduate and graduate Academic Calendar changes, and approved several Adjunct Professor appointment recommendations.

The Senate Executive Committee provided a notice of motion regarding the approval of the 2020/21 Senate and Senate Executive Committee meeting schedule.

The Senate was provided with the following items for information:

- Faculty Senator election results
- Calendar Change Deadlines Reminder
- Northern Ontario School of Medicine Report
- Council of Ontario Universities Academic Colleague Report
- President's Report
- Provost & Vice-President (Academic Report)