

# Lakehead

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## BOARD OF GOVERNORS

*Meeting #11-251*

*Minutes of the Meeting held on Friday, January 21, 2011*

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<b>Present:</b>	Mr. C. Bruce, Chair	Mr. D. Heroux
	Ms. N. Bouchard	Mr. G. Labine
	Ms. E. Carter	Ms. M. Phipps
	Mr. C. Clark	Ms. F. Picherack
	Mr. K. Cleghorn	Ms. M. Ryan
	Mr. A. Crooks	Mr. L. Sevean
	Mr. K. Dahl	Ms. K. Spurvey
	Mr. C. Fernyc	Dr. B. Stevenson
	Ms. J. Flett	Dr. S.D. Stone
	Dr. G. Hayman	Mr. M. Tilbury
	Dr. C. Gottardo	Mr. B. Waite
	Mr. B. McKinnon	Mr. M. Walberg
	Mr. T. Morris	Mr. E. Zakrewski
<b>Regrets:</b>	Mr. K. Chase	
	Mr. A. Leblanc	
	Mr. L. Hoey	
	Mr. D. Tamblyn	
<b>Secretary:</b>	Ms. P. Merriman	
<b>Observers:</b>	Ms. E. Abaya	Dr. M. McPherson
	Ms. K.L. Clarke	Mr. G. Munt
	Dr. A. Dean	Mr. J. O'Meara
	Ms. A. Deighton	Mr. M. Pawlowski
	Dr. K. Fedderson ( <i>teleconference</i> )	Dr. U. Runesson
	Mr. L. Gould	Ms. K. Roche
	Ms. F. Harding	Ms. B. Sabourin
	Dr. P. Hicks	Dr. G. Siddall
	Dr. L. Livingston	Dr. R. Wang

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1. Need for In Camera Agenda Items to be Declared

The Chair called for in camera items to be declared. No items were declared.

2. Approval of Agenda

Moved by Ms. Spurvey, seconded by Mr. Dahl that the Agenda be approved with the following amendments:

- New item #13 - Faculty Appointment to the Judicial Panel for the Code of Student Behaviour and Disciplinary Procedures (Dr. B. Stevenson)
- Renumber remaining Items for Information
- Remove item #18.2 – Appointment of Acting Chair, Department of History

Carried unanimously.

3. Declaration of Conflict of Interest

None were declared.

4. Chair's Report

Mr. Bruce reminded Governors of the Joint Board/LUSU/Alumni dinner to be held in The Outpost following the Board meeting, adding that all Governors were invited to the Thunderwolves Hockey game. Mr. Bruce noted that the January 21, 2011 Board Retreat would begin at 7:30 a.m. at Whitewater Golf Club.

Mr. Bruce was pleased to inform Governors that Lakehead University and the Northern Ontario School of Medicine (NOSM) had accepted substantial gifts from Barrick Gold Corporation – Hemlo Mine. The value of the Barrick Gold gift was \$150,000 but with matching funds from the Ontario Trust Student Support (OTSS), the total value of the gift was raised to \$235,000. Mr. Bruce congratulated Mr. Gould and his Advancement team.

Mr. Bruce reminded Governors that this would be Ms. Patti Merriman's last Board meeting. He thanked Ms. Merriman on behalf of the Board for her dedication to the Board, noting that she would be formally thanked at the Board Retreat.

5. Approval of Minutes of the Board of Governors' Meeting of November 5, 2010

The Minutes were circulated with the Agenda.

Moved by Mr. Clark, seconded by Ms. Picherack that the Minutes of the Board of Governors' Meeting of November 5, 2010 be approved as circulated.

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Carried unanimously.

6. Business Arising from the Minutes (not on the Agenda elsewhere)

There was no business arising from the Minutes.

7. President's Report

Dr. Stevenson reviewed the President's Report which had been circulated with the Agenda. He noted that a monthly President's Report will be prepared and sent to the members of the Board of Governors, the members of Senate and the members of the Senior Management Team. The report will be organized around the four Strategic Directions (Sustainability, Comprehensiveness, Research and Diversity).

Dr. Stevenson spoke about the organization changes which are taking place on campus. He reported that Dr. Rui Wang, formerly Vice-President (Research), will have additional responsibility for economic development, and his new title is Vice-President (Research, Economic Development, and Innovation).

Dr. Stevenson noted that he plans on establishing a President's Advisory Council on Economic Development for each campus, comprising members internal and external to the University, and will be leading community dialogues to explore how the University can enhance and support economic development.

Dr. Stevenson also informed members that Mr. Lee Gould, formerly Vice President (Advancement) and responsible for fundraising and alumni relations, will have additional responsibility for government and community relations. Mr. Gould's new title is Vice-President (External Relations).

Dr. Stevenson reported on the creation of Lakehead International, an office which will have responsibility for coordinating all international activities – from international marketing and recruitment, international student services and study abroad programs, to a global education program. Dr. Stevenson reminded members that he has created the position of Executive Director of Lakehead International, whose task is to recruit international students and establish Lakehead International, bringing together existing programs and staff.

Finally, Dr. Stevenson reported the re-establishment of the University Secretariat. The Secretariat will serve all the governance bodies under one roof, the Board of Governors, the Senate, and the Aboriginal Management Council (AMC).

7.1 Strategic Plan Update

Mr. Munt, Senior Advisor to the President, provided a presentation to the Board which dealt with the Strategic Plan (see attachment).

8. Annual Reports from the Standing Committees

8.1 Audit & Risk Management Committee

Mr. Crooks, on behalf of the Chair, informed the Board that the Committee had not met since the last Board meeting. He noted that the Committee would be meeting on January 31, 2010, adding that the agenda would focus on developing a risk register and the selection of the Lakehead University auditor.

Moved by Mr. Crooks, seconded by Ms. Spurvey that the verbal report of the Audit & Risk Management Committee be accepted.

Carried unanimously

8.2 Finance and Investment Committee

Mr. Fernyc reviewed the Committee's Report which had been circulated with the Agenda.

Mr. Fernyc drew members' attention to the Trust & Endowment Management Policy. He noted that under the General Principle the term "maximize earnings" had been clarified. He also noted that the inflation rate is now being defined under item # 3 "The Preservation of Donor's Capital Contributions". The "pay-out" rate was also reviewed and defined in item #4 "Spending or Pay-Out Policy", adding that the pay-out rate would remain at 2% in consideration of investment earnings year-to-date and the need to protect the donor's capital contribution.

Moved by Mr. Fernyc, seconded by Mr. Heroux that the Board of Governors approves the changes to the Trust & Endowment Management Policy.

Carried unanimously.

Mr. Fernyc advised members that the Committee had also reviewed the Trust & Endowment Funds, Statement of Investment Policies and Guidelines, adding that no changes were recommended.

Mr. Fernyc noted that Management had reported to the Committee that they had received the draft Moody's Annual Report, adding that the debt rating had remained stable at A1. A Governor questioned the rating of other universities. Mr. Pawlowski responded that he cannot comment on other universities but the City of Thunder Bay's rating is also A1.

Moved by Mr. Fernyc, seconded by Ms. Ryan that the Report of the Finance & Investment Committee be accepted.

Carried unanimously.

8.3 Governance Committee

Ms. Picherack reviewed the Committee's Report which had been circulated with the Agenda. She reported that the Governance Committee had met once since that last Board of Governors' meeting to discuss retreat planning, to review the Board Governance Survey and Individual Checklist, and to review and recommend By-Law changes referred by Standing Committees. She noted that the Survey and Checklist are normally distributed in January but the Governance Committee would be reviewing the circulation timing of the two documents at the next meeting.

Compensation Committee re: Membership & Terms of Reference

Moved by Ms. Picherack, seconded by Dr. Hayman that the Board of Governors approves the proposed amendments to the Compensation Committee Membership & Terms of Reference as circulated.

Carried unanimously.

Nominating Committee re: Membership & Terms of Reference

Moved by Ms. Picherack, seconded by Mr. Cleghorn that the Board of Governors approves the proposed amendments to the Nominating Committee Membership & Terms of Reference as circulated.

Carried unanimously.

NOSM Committee re: Membership

Moved by Ms. Picherack, seconded by Ms. Spurvey that the Board of Governors approves the proposed amendments to the NOSM Committee Membership as circulated.

Carried unanimously.

Operations Committee re: Terms of Reference

Moved by Ms. Picherack, seconded by Mr. Dahl that the Board of Governors approves the proposed amendments to the Operations Committee Terms of Reference as circulated.

Carried unanimously.

Senate Liaison Committee re: Membership

Moved by Ms. Picherack, seconded by Mr. Tilbury that the Board of Governors approves the proposed amendments to the Senate Liaison Committee Membership as circulated.

Carried unanimously.

University Advancement Committee re: Terms of Reference

Moved by Ms. Picherack, seconded by Mr. Cleghorn that the Board of Governors approves the proposed amendments to the University Advancement Committee Terms of Reference as circulated.

Carried unanimously.

Moved by Ms. Picherack, seconded by Dr. Hayman that the Report of the Governance Committee be accepted.

Carried unanimously.

8.4 Nominating Committee

Mr. Cleghorn reviewed the Nominating Committee's Report which had been circulated at the beginning of the meeting. He noted that the Committee had met once since the last meeting to deal with the Lakehead University Fellow, review of Protocol for the Appointment of Members to the Board of Governors, and review of members' terms.

Moved by Mr. Cleghorn, seconded by Mr. Walberg that the Board of Governors approves the amended Review of Protocol for the Appointment of Members to the Board of Governors.

Carried unanimously.

Moved by Mr. Cleghorn, seconded by Mr. Fernyc that the Report of the Nominating Committee be accepted.

Carried unanimously.

8.5 Northern Ontario School of Medicine (NOSM) Committee

Mr. Labine reported that the NOSM Committee had met on January 17, 2011. He noted that Dr. Strasser had attended the meeting and provided the Committee with a report. He noted that the report had been included as an attachment under item #15 of the Board Agenda. He also noted that Board members could direct questions to Dr. Bill McCready, Associate Dean, Faculty Affairs, who was present at the Board meeting.

Dr. Stevenson reported that discussions have been underway dealing with the NOSM hooding ceremony and Convocation. He noted that past practice has been to hold the hooding ceremony at a hotel, one month, prior to Convocation. He noted that the ceremony takes place in a hotel so that there are no restrictions in the number of tickets NOSM graduates can obtain. Dr. Stevenson reported that there is full participation at the hooding ceremony but little participation at the Convocation ceremony, as graduates do not wish to return to Thunder Bay for the Convocation ceremony. Finally, Dr. Stevenson noted that the hooding ceremony may take place at the PACI auditorium on the Friday of the 2011 Convocation weekend, adding that more discussion is required.

Moved by Mr. Labine, seconded by Ms. Phipps that the verbal report of the NOSM Committee be accepted.

Carried unanimously.

8.6 Operations Committee

Mr. Dahl highlighted the Committee's Report which had been circulated with the Agenda.

Moved by Mr. Dahl, seconded by Ms. Phipps that the Report of the Operation's Committee be accepted.

Carried unanimously.

Ms. Phipps commented on the new Library Learning Commons. Mr. Bruce noted that the Grand Opening would be taking place on Thursday, January 27<sup>th</sup>. He also noted that Ms. Merriman would circulate an official

invitation to all Governors.

8.7 Senate Liaison Committee

Dr. Gottardo reported that the Senate Liaison Committee had not met since the last Board meeting. She informed members that Mr. Colin Bruce, on behalf of the Board, had addressed Senate at the December Senate meeting. Dr. Gottardo thanked Mr. Bruce.

Moved by Dr. Gottardo, seconded by Ms. Picherack that the verbal report of the Senate Liaison Committee be accepted.

Carried unanimously.

8.8 Student Liaison Committee

Ms. Ryan reviewed the Committee's Report which had been circulated with the Agenda.

Moved by Ms. Ryan, seconded by Ms. Spurvey that the Report of the Student Liaison Committee be accepted.

Carried unanimously.

8.9 University Advancement Committee

Mr. Clark reported that the University Advancement Committee had met on November 19, 2010 and as well prior to today's Board meeting. He drew members' attention to the Report and the 2010/11 Action Plan which had been distributed.

Mr. Gould was pleased to inform the Board that the Advancement Office had a very successful year, noting that November 2010 was the most successful fundraising month in 2010.

Moved by Mr. Clark, seconded by Mr. Morris that the Board of Governors approves the 2010/2011 Action Plan of the University Advancement Committee.

Carried unanimously.

Moved by Mr. Clark, seconded by Mr. Waite that the Report of the University Advancement Committee be accepted.

Carried unanimously.



9. Report of Alumni Association

Mr. Tilbury reviewed the Report of the Alumni Association which had been circulated with the Agenda.

Moved by Mr. Tilbury, seconded by Mr. Heroux that the Report of the Alumni Association be accepted.

Carried unanimously.

10. Recommendations for Tenure and Simultaneous Promotion and Renewal of Probationary Appointments

Dr. Stevenson reviewed the Recommendations for Tenure and Simultaneous Promotion and Renewal of Probationary Appointments.

Moved by Dr. Stevenson, seconded by Ms. Carter that the recommendations of the President concerning tenure and promotion as well as renewal of probationary appointments effective July 1, 2011 be approved as circulated.

Carried unanimously.

11. Ratification of Adjunct Professors

Moved by Dr. Stevenson, seconded by Dr. Hayman that Dr. K. Scott Butcher be appointed as an External Adjunct Professor to the Department of Electrical Engineering, retroactive to November 1, 2010 to October 31, 2014, as recommended by Senate on November 5, 2010.

Carried unanimously.

12. Faculty Appointment to the Judicial Panel for the Code of Student Behaviour and Disciplinary Procedures

Moved by Dr. Stevenson, seconded by Dr. Stone that Dr. Roger Delaney of the School of Social Work replace Dr. David Tranter on the Judicial Panel of the Code of Student Behaviour and Disciplinary Procedures until the end of Dr. Tranter's sabbatical on July 1, 2011.

Carried unanimously.

**Items for Information**

13. Report of the Lakehead University Student Union

Mr. Bruce drew members' attention to the Report of the Lakehead University Student Union which had been circulated with the Agenda.

14. Report from the Thunder Bay Regional Health Sciences Centre Hospital Board

Mr. Labine informed members that the Thunder Bay Regional Health Sciences Centre Hospital Board Report had been included for information.

15. Report of the Northern Ontario School of Medicine

Dr. McCready spoke to the Report of the Northern Ontario School of Medicine which had been circulated with the Agenda.

16. Report of the Aboriginal Management Council (AMC)

Ms. Bouchard reviewed the AMC Report which had been circulated with the Agenda.

17. Report of the Board of Governors' Representative to Senate

Mr. Dahl, Board Representative to Senate, reported that Senate met on November 5, 2010 and December 3, 2010. He provided the following update:

- the President's Scholarship was awarded to Winta Desta. Ms. Desta earned the award as a result of high academic marks (graduating average of 91%) from St. Patrick High School;
- work on the Academic Plan is progressing;
- articulation agreements between Confederation College and Lakehead University are ongoing; and
- continued discussion on WiFi in the classroom will take place the week of January 24<sup>th</sup>.

18. Appointment of Acting Chairs

Dr. Stevenson informed the Board that Dr. Roger Delaney, School of Social Work had been appointed as Acting Chair.

19. In Camera Meeting

Moved by Mr. Fernyc, seconded by Mr. Walberg that Mr. Michael Pawlowski and Ms. Karen Roche remain for the in camera meeting.

Carried unanimously.

Moved by Ms. Ryan, seconded by Ms. Phipps that the meeting be adjourned at 5:20 p.m.

Carried unanimously.

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Secretary

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Chair