

**BOARD OF GOVERNORS' MEETING #11-252**  
**Thursday, March 3, 2011 at 4:00 p.m. in the Senate Chambers**  
**MINUTES**

**Present:** Ms. N. Bouchard Mr. B. McKinnon  
Ms. E. Carter Mr. T. Morris  
Mr. C. Clark, Acting Chair Ms. M. Phipps  
Mr. K. Cleghorn Ms. F. Picherack\*  
Mr. A. Crooks\* Ms. M. Ryan  
Mr. K. Dahl Ms. K. Spurvey  
Mr. C. Fernyc Dr. B. Stevenson  
Ms. J. Flett Mr. D. Tamblyn\*  
Dr. G. Hayman Mr. M. Tilbury  
Dr. C. Gottardo Mr. B. Waite\*  
Mr. D. Heroux Mr. M. Walberg  
Mr. G. Labine Mr. E. Zakrewski

**Regrets:** Mr. C. Bruce Mr. A. Leblanc  
Mr. K. Chase Mr. L. Sevean  
Mr. L. Hoey Dr. S.D. Stone

**Secretary:** Ms. K. Roche (non-voting)

**Observers:** Ms. R. Blais Mr. M. Pawlowski  
Dr. B. Dadgostar Dr. U. Runesson  
Mrs. A. Deighton Ms. M. Ryks-Szelekovszky  
Dr. K. Fedderson\* Dr. H. Saliba  
Mr. L. Gould Dr. G. Siddall  
Ms. F. Harding Mr. M. Snodden  
Dr. L. Livingston Dr. J. Stafford  
Dr. M. McPherson Mr. G. Walsh  
Mr. G. Munt Dr. R. Wang  
Dr. U. Panu Dr. William McCready

**Guests:** Dr. D. West Ms. K. Kortés-Miller  
Dr. C. van Barneveld Ms. N. Seeton  
Ms. S. Dykstra

Mr. Cam Clark chaired the meeting in Mr. Colin Bruce's absence. The Chair welcomed everyone and called the meeting to order. The Chair asked for a roll call. The Chair introduced the new University Secretary, Karen Roche, and the support staff, Karen Ramsdale and Laura Rovere.

1. **Need for In Camera Items to be Declared**

The Chair reminded members that items arising that need in-camera attention should be declared point of discovery and asked if there were any items declared for an in-camera meeting.

No items were declared.

2. **Approval of Agenda**

MOVED (K. Dahl/G. Labine) that the agenda be approved as amended:

- Maria Phipps will speak to the Item # 9.7 University Advancement Committee Report
- Add – Item #9.8 Board Nominating Committee Report (Kevin Cleghorn)

CARRIED

3. **Declaration of Conflict of Interest**

The Chair reminded members of the need to declare conflicts of interest and asked if there were any Conflicts of Interest to declare.

Christine Gottardo declared a conflict of Interest with Item #11.

4. **Chair's Report**

Cam Clark noted that as the Acting Chair he would be giving two reports.

The first was to address the discussions related to the availability of information. He noted that the objections to the distribution of the Board meeting materials to Board members only prior to the Board meeting was not an attempt to withhold information but in fact, was consistent with the Board of Governors' By-laws, and was not something new implemented by the new Administration. The Lakehead University President and the Board are committed to conducting open Board meetings. As was stated, the materials for discussion at the open meetings of the Board will be available at the Board meetings during the discussions of agenda items. The Governance

Committee will be reviewing this matter and reporting back to the Board at a later date.

The second was a review of the Chair's Report prepared by Colin Bruce noting that the Board Retreat brought a new focus to key areas of activity for the Board over the course of the next two years such as a review of our governance framework; an introduction to enterprise wide risk management; and strategic planning.

As will be discussed later on in the meeting, coming out of the Retreat was an identified need for involvement and leadership by the Board in strategic planning. Cam Clark has been appointed to work with Gerry Munt and the President to provide ongoing guidance and stewardship in strategic planning.

5. **Approval of Minutes of the Board of Governors' Meeting of January 21, 2011**

MOVED (M. Phipps/M. Ryan) that the Minutes of the Board of Governors' Meeting of January 21, 2011 be approved.

CARRIED

6. **Business Arising from the Minutes (not elsewhere on the Agenda)**

There was no business arising from the minutes.

7. **Guest Speaker: Dr. Douglas West - Lakehead University's Humanities 101**

Christine Gottardo introduced Dr. Doug West, Associate Professor, Department of Political Sciences since 1991.

Dr. Doug West and Dr. Christina van Barneveld, Associate Professor, Faculty of Education, explained the development of this program and how this course provides an opportunity for people with low incomes who would be unable to attend university otherwise, to come to the university to experience higher education.

8. **President's Report**

8.1 Dr. Brian Stevenson

The President welcomed students noting that everyone appreciated that the students had taken time to express their democratic rights.

The President reviewed the report as distributed.

**8.2 Funds Raised through Advancement over the past 10 years at Lakehead University**

Lee Gould, Vice-President (External Relations) presented a summary of Lakehead University's fund-raising in the past ten years.

Using publicly available information, Lakehead University had been experiencing a steady decline in fund-raising since 2002. Recently, the trend has been reversed. In 2009, \$1.2M in revenue was reported, followed by \$1.5M in 2010 and \$2.5M raised already this year.

In response to a question, Lee Gould indicated that Lakehead University has about \$34M in endowments and has raised about \$1M toward scholarships this year.

MOVED (M. Ryan/M. Walberg) that the Finance and Investment Report be discussed at this time.

CARRIED

**(9.2) The Board proceeded to Item 9.2 – Finance & Investment Committee**

MOVED (C. Fernyc/M. Phipps) that Board approves the proposed tuition fees for 2011-2012.

Chris Fernyc, Chair of the Finance and Investment Committee, noted the tables summarizing the tuition increases were based on the framework announced in 2006 and extended in 2010 by the Ministry of Training Colleges and Universities. He noted that the proposed increases for 2011-12 of 4.5% for first year undergraduate tuition and 4% for continuing years is based on the maximum allowable amount as set out by the Ministry. The recommendations put forth by the Finance and Investment Committee were made address the increases in the budget.

The Vice-President (Administration and Finance) Michael Pawlowski noted that without the increase in tuition of \$1.2M a deficit budget could result. He noted that although costs are rising, the province has frozen the amount being transferred to the University. About 80% of the Operating Budget is made up of salaries. M. Pawlowski noted that the Board had passed a motion stating it would not accept a deficit budget.

MOVED (M. Ryan/K. Spurvey) that the motion to approve the proposed tuition fees for 2011-2012 be amended such that the motion be divided into sections to consider the approval of tuition increases on a program-by-program basis.

Kevin Cleghorn left the meeting.

The Chair called the question on the amendment. The amendment was  
DEFEATED

The Chair called the question to approve the tuition fees as recommended for 2011-2012.  
CARRIED

K. Spurvey raised a point of order that she had raised her hand to make an amendment on the motion before it was voted on.

The Chair ruled that the previous motion had been voted on and that K. Spurvey had voted on the motion, therefore the motion for an amendment would not be considered.

MOVED (K. Spurvey/M. Ryan) that the previous motion be reconsidered.

The Chair called the question on the motion to reconsider. The motion was  
DEFEATED

### 8.3

#### **The Board returned to Agenda Item 8.3 – Strategic Planning**

Cam Clark explained that coming out of the Retreat held in January there was an identified need for meaningful involvement of the Board in the Strategic Plan. Cam Clark was appointed to work closely with the President and Gerry Munt.

Gerry Munt summarized the distributed the report.

Gerry Munt suggested that as part of the already scheduled Board meetings, the Board could begin the process of identifying a clear description of where the Board would like to see the University go.

Gerry Munt asked that this process begin at the April meeting with about one and one-half hours devoted to strategic planning and to develop the themes.

Katie Spurvey left the meeting.

## 9. **Standing Committee Reports**

### 9.1 **Audit & Risk Management Committee**

Andy Crooks reported on behalf of the Chair of the Audit & Risk Management Committee and reviewed the highlights.

The committee is currently working on a framework for risk assessment. They have reached the preliminary conclusion that there are certain risks known as "large and likely" risks, and that these senior risks should be brought to the Board's attention. In the future a decision will need to be made about how to disclose these risks. The committee plans to create an outline of options to handle risk, bring the outline to the Governance Committee for further discussion, and then present findings to the Board for approval.

MOVED (A. Crooks/B. McKinnon) that the Audit and Risk Management Committee Report be accepted.

CARRIED

### 9.2 This agenda item was addressed above.

MOVED (C. Fernyc/B. McKinnon) that the Finance and Investment Committee Report be approved.

CARRIED

### 9.3 **Governance Committee**

Frances Picherack, Chair of the Governance Committee, noted that the Board Governance Committee met once since the last Board meeting to work on the items listed in the report including feedback from the retreat and other committees related to the governance structure of the Board. The Committee has concluded that some of these items might be better considered in a different forum which will be brought forward from the Governance Committee as a motion "to establish a task force".

It was noted that one of the items the Governance Committee will be addressing is research ethics. This discussion will be based on the recently

released Tri-Council Policy Statement and will involve the Research Office, the President's Office, Senate and the Board. The Committee will be reporting back to the Board on this issue.

Frances Picherack noted that Board members and Board committees as well as those present at the Retreat, have expressed the need to examine the size, structure and role of the Board, and the number and clarification of the role of committees of the Board. The Governance Committee recommends that these items be dealt with through a Task Force of the Board.

MOVED (F. Pitcherack/M. Tilbury) that the Board of Governors establishes a Board Governance Task Force that will focus on the size of the Board, the nature and number of Board committees, and the mandate/terms of reference for Board committees.

CARRIED

MOVED (F. Pitcherack/C. Fernyc) to accept the Governance Committee Report.

CARRIED

**9.4 Operations Committee**

MOVED (K. Dahl/T. Morris) that the Semi-Annual Occupational Health and Safety Report be accepted.

CARRIED

MOVED (K. Dahl/M. Ryan) that the Operations Committee report be accepted.

CARRIED

**9.5 Senate Liaison Committee**

MOVED (C. Gottardo/C. Fernyc) that the Senate Liaison Committee Report be accepted.

CARRIED

**9.6 Student Liaison Committee**

MOVED (M. Ryan/B. McKinnon) that the Student Liaison Committee report be accepted.

CARRIED

M. Ryan left the meeting at this time.

9.7 **University Advancement Committee**

Maria Phipps presented the University Advancement Committee report for Cam Clark.

MOVED (M. Phipps/C. Gottardo) that the University Advancement Committee report be accepted.

CARRIED

Gil Labine noted that NOSM Committee did not meet and therefore there was no report from the NOSM Committee at this time.

9.8 **Board Nominating Committee**

The Chair noted that there was no meeting of the Board Nominating Committee therefore there was no report from the Board Nominating Committee at this time.

10. **Ratification of Adjunct Professors**

10.1 MOVED (B. Stevenson/K. Dahl) that the following Adjunct Professors for the Faculty of Social Science & Humanities be ratified, as approved by Senate on January 28, 2011

- Dr. R. Ariss be appointed as an External Adjunct Professor to the Department of Sociology for the term July 1, 2010 through June 30, 2014.
- Dr. C. Fogel be appointed as an Internal Adjunct Professor to the Department of Sociology for the term August 1, 2010 through June 30, 2014.

CARRIED

10.2 MOVED (B. Stevenson/C. Gottardo) that the following Adjunct Professors for the Faculty of Science & Environmental Studies be ratified, as approved by Senate on January 28, 2011

- Dr. Gregory Duane be appointed as an External Adjunct Professor to the Department of Physics for the term July 1, 2010 through June 30, 2014.

CARRIED



11. **Approval of Appointment of Chairs**

Christine Gottardo indicated a conflict of interest on this agenda item.

MOVED (B. Stevenson/M. Phipps)) that the following be re-appointed as Chairs/Director:

- Dr. Maurice Benson be re-appointed as Chair of the Computer Science Department, effective July 1, 2011 through June 30, 2014.
- Dr. Christine Gottardo be re-appointed as Chair of the Chemistry Department, effective July 1, 2011 through June 30, 2014.
- Professor Karen Poole be re-appointed as Director of the School of Nursing, effective July 1, 2011 through June 30, 2014.
- Dr. Constance Russell be re-appointed as Chair of the Department of Graduate Studies in Education, effective from July 1, 2011 through June 30, 2014.

CARRIED

Christine Gottardo Abstained

**Items for Discussion**

There were no items for discussion

**Items for Information**

The Chair asked that members read the reports that have been submitted as Items of Information.

12. **Report of the Lakehead University Student Union**

There was no report from the Lakehead University Student Union.

13. **Report of Alumni Association**

14. **Report from the Thunder Bay Regional Health Sciences Centre Hospital Board**

15. **Report of the Northern Ontario School of Medicine**

16. **Report of the Aboriginal Management Council (AMC)**

At the next meeting of the Board, Nancy Bouchard, AMC Chair, will report on the AMC's February 28<sup>th</sup> meeting.

Kurt Dahl asked that Item 17 be addressed since this would be an oral report.

17. **Report of the Board of Governors' Representative to Senate**

Kurt Dahl reported that Senate recognized the need for the Faculty of Education to offer Additional Qualifications (AQ) courses through the Department of Professional Development in Education in response to changing Ministry requirements and to be ready for the market earlier. Senate passed a motion that AQ calendar changes will be effective immediately and will not be bound by the administrative January Senate meeting deadline for calendar changes. This will allow the Faculty of Education to capitalize on the market.

Senate is addressing the Strategic Plan objective to increase Aboriginal content in courses. Over the past several Senate meetings, courses have been revised and new courses approved that contain Aboriginal content. A workshop on Racism in Higher Education, led by Dr. Sandra Wolf, was held on January 26th as part of Teaching and Learning Week to educate teachers on racism issues experienced by students in the classroom.

Senate received a proposal for a Department of Health Sciences that will be able to expand to meet the increasing interest and enrollment in the field of public health.

The Policy on Review and Approval of Academic Programs will be brought to Senate for approval at the March 18, 2011 Senate Meeting.

MOVED (M. Phipps/D. Heroux) that the Board of Governors meeting be adjourned.  
CARRIED

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Colin Bruce, Chair

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Karen Roche, Secretary