



Senate Academic Committee Regulations Sub-Committee

Five (5) days' notice shall be given for all meetings except that a meeting may be held at any time without due notice if all members of the Committee are able to be present and/or consent thereto.

Quorum: Unless otherwise stated in the approved terms of reference, quorum for Senate and all Senate committees is a simple majority of all filled positions.

Composition

1. Vice-Provost (Students) & Registrar
2. Chair, Senate Academic Committee
3. Chair, Senate Undergraduate Studies Committee
4. One Faculty or Dean representative member from the Senate Academic Committee
5. One student representative member from the Senate Academic Committee

Organization

1. Vice-Provost (Students) & Registrar – Chair
2. Secretary: Manager of Curriculum Development, Delivery, and Convocation

Terms of Reference

1. To review and recommend undergraduate and graduate admission policy and requirement changes for all degree programs, including certificates;
2. To review and recommend transfer credit policy at the undergraduate level;
3. To review and recommend undergraduate and graduate faculty and/or program regulation changes;
4. To examine and recommend additions/changes to general University admission policies and requirements, as well as general University regulations pertaining to undergraduate studies;
5. To review and comment on all faculty, school, departmental and other regulations, at both the undergraduate and graduate levels, which may affect university requirements and/or which may be of concern to more than one Faculty;
6. To review and make recommendations on the Academic Schedule of Dates;
7. To undertake other tasks as referred by Senate Academic.

