

# Lakehead

UNIVERSITY

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**TO:** Karen Roche, Secretary of Senate

**FROM:** Dr. Andrew P. Dean  
Chair, Senate Academic Committee

**DATE:** January 13, 2014

**SUBJECT:** **Senate Academic Committee Report Part 1 – January, 2014**

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The Senate Academic Committee (SAC) met on December 12, 2013. The Committee referred items from the December 2, 2013 Senate meeting to its appropriate SAC subcommittees.

## 1. SAC Quality Assurance Sub-committee

- 1.1 The Senate Academic Quality Assurance Sub-Committee reviewed the Northern Studies Discontinuation of the HBSc program and reported to SAC. SAC passed a motion approving the recommendation to discontinue the Northern Studies HBSc degree program recommends to Senate that this be forwarded to the appropriate Committees.
- 1.2 The Senate Academic Quality Assurance Sub-Committee reported to the Senate Academic Committee that it has determined that the new MSc Civil Engineering program proposal has met the criteria in accordance with IQAP. SAC passed a motion recommending Senate approve the proposal for the MSc in Civil Engineering. (document attached).

## 2. SAC Regulations

The SAC Regulations sub-committee reviewed the proposed regulations and reported to the Senate Academic Committee:

- 2.1 SAC passed a motion recommending Senate approve the creation of a newly proposed Department of Geology regulation as follows:

*Students in MSc Geology may request a leave of absence from the program for the purpose of gaining practical experience related to the field of study. Such leaves will be governed by the same procedures and conditions as for other Leave of Absence requests. Students should refer to the Faculty of Graduate Studies Masters Regulations for additional details.*

- 2.2 SAC passed a motion recommending Senate approve the proposed Department of Interdisciplinary Studies regulation #8 change with revisions as follows:

*8. All HBASc students will satisfactorily complete 1 full course equivalent credit (FCE) Interdisciplinary (INTD) course at the fourth year level.*

- 2.3** SAC did not pass a motion to Senate approving the proposed Department of Interdisciplinary Studies regulation #7 change as the proposal simply repeats information already provided in the program requirements.
- 2.4** SAC passed a motion recommending Senate approve a revision to the admission requirements for the Faculty of Business Administration's MSc Management program as follows:

*In addition to the general admission requirements for Master programs, the following minimum requirements also apply:*

- *Four year business degree or four year degree in related field or three year business degree plus five additional full-course equivalents (10 half courses at the second year level or higher in the field of study; a minimum of six must be in business at the third or fourth year level, and not already used for any degree considered for admission into this program).*
- *GMAT with recommended score of 500, or a GRE General Exam with recommended combined score of 1000 (prior to August 2011) or GRE revised General Test score of 300 (after August 2011).*
- *A short outline (approximately 500 words) of intended area of research investigation. The research outline will help the Admissions Committee determine the availability of supervisors.*

With the Senate approved changes to the Academic Appeals Policy, the SAC Regulations sub-committee also reviewed the General University regulations affected by the revised Academic Appeals Policy and reported to the Senate Academic Committee.

- 2.5** SAC passed a motion recommending Senate approve a revision to General Regulation I (b) as follows:

*(b) Every student in the University is bound by the general regulations listed here and any additional requirements approved by Senate. Students with concerns about final course marks and other academic decisions are to follow the steps outlined in the [Academic Appeals Policy](#). The Senate Academic Appeal Committee acts as the final appeal for students in all cases concerning academic grievances, except those pursued under the auspices of the Code of Student Behaviour and Disciplinary Procedures.*

[Existing regulation:

<http://navigator.lakeheadu.ca/Catalog/ViewCatalog.aspx?pageid=viewcatalog&catalogid=19&chapterid=3080&topicgroupid=9344&loaduserredits=False>

I (b) Every student in the University is bound by the general regulations listed here and any additional requirements approved by Senate. The channels to be followed are: Appeal first to the course instructor, then to the chair/director of the department/school concerned, then to the Dean of the Faculty; if the matter is not resolved within the Faculty, appeal may be made to the Senate Academic Appeal Committee. The Senate Academic Appeal Committee acts as the final appeal for students in all cases concerning academic grievances, except those pursued under the auspices of the Code of Student Behaviour and Disciplinary Procedures.]

- 2.6** SAC passed a motion recommending Senate approve removing General Regulation VI in its entirety as it is no longer relevant under the revised Academic Appeals Policy

[Existing regulation:

<http://navigator.lakeheadu.ca/Catalog/ViewCatalog.aspx?pageid=viewcatalog&catalogid=19&chapterid=3080&topicgroupid=9349&loaduserredits=False>

VI: Reappraisal

See the Senate Policy Regarding Academic Appeals published on the Lakehead University Senate website (<http://policies.lakeheadu.ca/policy.php?pid=116>).

After discussion of a disputed final course mark with an instructor, the Chair/Director, and the Faculty Dean, a formal request for reappraisal/review must be made to the Registrar by: March 1, or the next working day, for courses completed in the fall term; or October 1, or the next working day, for courses completed in the winter, spring, or summer terms. In the case of incomplete grades, the deadline is twenty working days after receipt of these grades, whether mailed or posted on the University Web Site. In the case of disagreement of the reappraisal result, the student is advised to carefully note the much shorter deadline of the Academic Appeals Committee, which is based on receipt of registered mail. The Course Reappraisal Fee (see Fees) must be enclosed with the application for each course mark to be reappraised/reviewed.

It should be understood that if the mark is changed, the new mark whether higher or lower than the original, replaces it as the student's official mark in the course.

Respectively submitted,

Dr. Andrew P. Dean