

Removing and Reinstating Courses Policy

Policy Category: Academic

Approved By: Senate

Effective Date: January 20, 1992 [Revised 29 September 2000; 26 October 2001; 25 January 2002; 28 April 2003; **Date**]

Resolved that the following actions be taken:

~~1. — Each academic unit will indicate which courses will not be offered during the fall/winter sessions and these will be noted as not offered this year.~~

~~2.1.~~ Procedure for removing and reinstating courses from the Calendar:

a) If a course has not been offered for five years, the course (excluding graduate and special topics courses) will be automatically removed from the calendar.

b) An academic unit wishing to reactivate a course which has been removed from the calendar, in order that it may be time-tabled and re-calendared may do so by applying to the Faculty Dean who will advise the Registrar if the request to reactivate the course has been approved.