

Senate Teaching and Learning Committee Library Sub-Committee Terms of Reference

Approved by Senate Teaching and Learning Committee: January 11, 2018

Authority: This is a Standing Sub-Committee of the Senate Teaching and Learning Committee

Purpose

- To assist in the reviewing, revising, and/or developing of recommendations and/or library policies which affect the academic life of the university.
- To liaise with the academic community and advise the Senate Teaching & Learning Committee, as needed, on matters which affect the academic needs of faculty and students with regard to teaching, learning, and research.
- To provide advice on strategic planning as needed.
- To consult and liaise with administrative Departments (including Lakehead International, TSC, and the Academic Support Zone) as needed.
- To provide regular reports to the Senate Teaching & Learning Committee.

Composition

1. University Librarian and Vice-Provost Teaching & Learning;
2. Associate Vice-President, Research and Graduate Studies;
3. One full-time librarian elected to the Senate Teaching & Learning Committee by the librarians;
4. One Library Departmental Representative from each Faculty (where applicable) nominated by the Senate Teaching and Learning Committee;
5. One faculty member from Orillia nominated by the Senate Teaching and Learning Committee;
6. One faculty member of the Senate Research Committee nominated by the Senate Teaching and Learning Committee;

7. One graduate student named by the Lakehead University Students' Union (LUSU);
8. One undergraduate student named by the Lakehead University Students' Union (LUSU).

The Chair of the Subcommittee should be a faculty member, and preferably a member of the STLC.

Seven (7) days notice shall be given for all meetings except that a meeting may be held at any time without due notice if all members of the Committee are able to be present and/or consent thereto.

Quorum: A simple majority of all filled positions.

The Library Subcommittee will receive administrative support from the Office of the University Librarian and Vice-Provost (Teaching and Learning).

Terms for faculty and students shall normally be for two years.