

MEMORANDUM

TO:

Office of the University Secretariat

FROM:

Brian J.R. Stevenson

President and Vice-Chancellor

DATE:

December 8, 2017

SUBJECT: Internal Adjunct Professor Recommendation-Dr. Kathy Kortes-Miller

As President, I recommend the following appointment for Senate approval:

Dr. Kathy Kortes-Miller Faculty of Education January 1, 2018 to December 31, 2021

Following Senate's approval, a recommendation is to be forwarded to the Board for ratification.

Brian J.R. Steven President and Vice-Chancellor

Cc: Dr. M. McPherson

> Dr. J. O'Meara **Human Resources**

Registrar