

## IX SENATE RESEARCH COMMITTEE

Revised by Senate: January 26, 2007; March 28, 2008; January 29, 2010; February 26, 2010, May 14, 2010; Dec. 20, 2012; January 18, 2013; September 15, 2014; January 19, 2015; November 30, 2015; April 10, 2017; [new date here]

Quorum: A simple majority of all filled positions. Committee members whose positions are listed as \*\* shall not be included in the total when quorum is counted.

Seven (7) days notice shall be given for all meetings except that a meeting may be held at any time without due notice if all members of the committee are able to be present and/or consent thereto.

### Composition

1. Vice-President, Research and Innovation\*\*
2. Associate Vice-President, Research and Graduate Studies [non-voting, except in the absence of the Vice President, Research and Innovation]\*\*
3. Provost & Vice-President (Academic) [if the Provost is absent, the Deputy Provost may attend meetings as a voting member]\*\*
4. Dean of Graduate Studies\*\*
5. One academic Dean (appointed from and by the Deans' Council)\*\*
6. University Librarian and Vice-Provost, Teaching & Learning
7. Immediate Past Chair
8. Twelve full-time members, four of whom are NSERC eligible researchers, four of whom are SSHRC eligible researchers, and four of whom are CIHR eligible faculty, elected by Senate on the recommendation of the Senate Nominations Committee
9. Two graduate students enrolled full-time, elected by Senate on the recommendation from LUSU in consultation with the Graduate Student Association President
10. Director, Research Services (non-voting)\*\*
11. Chair of the Lakehead University Faculty Association Research Committee (non-voting)\*\*

### Terms of Office

1 to 4; *ex officio*

5; one-year term (renewable)

- 6 & 7; *ex officio*
- 8; three-year terms (renewable, once)
- 9; up to two-year terms (staggered, renewable)
- 10 & 11; *ex officio*

## Organization

1. Chair and Vice-Chair: each to be elected by, and from, members of the Senate Research Committee, alternating service for both positions between SSHRC, NSERC and CIHR members. In addition, the Chair will serve as Past-Chair for one year following the term as Chair.
2. Secretary: Executive Assistant to the Vice-President, Research and Innovation
3. Administrative Office: Office of the Vice-President, Research and Innovation

## Terms of Reference

1. To support and actively participate in the formulation, implementation and interpretation of the Lakehead University Strategic Research Plan.
2. To establish and implement the guidelines and procedures for the distribution of institutional grants received from the Tri-Councils, e.g., SSHRC SIG.
3. To establish and implement the guidelines and procedures for the distribution of other funds available to the Senate Research Committee.
4. To seek sources of additional funds for research.
5. To review applicants for the annual Distinguished Researcher Awards and make appropriate recommendations to the Vice-President, Research and Innovation on suitable candidates to receive this honour.
6. To review applicants for the annual Contribution to Research Awards and make (up to three) recommendations to the Vice-President, Research and Innovation on suitable candidates for this honour.
7. To make recommendations to the Vice-President, Research and Innovation on the distribution of other internal research awards.
8. To make recommendations to the Vice-President, Research and Innovation on research funding opportunities where there is a requirement for peer review and/or ranking in an internal competition.
9. To examine policies and make recommendations to relevant bodies (e.g., Vice-President, Research and Innovation, Senate, Senate Committees) to improve research support services available to researchers.

10. To advise relevant bodies (e.g., Library, Vice-President, Research and Innovation, Senate) on ways to enhance the Library's support of research and the preservation of researchers' scholarly output.
11. To make recommendations, where appropriate, to the Vice-President, Research and Innovation on supports to ensure the Library meets researchers' needs (e.g., budget, projects, tools).
12. To review proposals for the establishment of Research Centres and Institutes and to make recommendations for approval by Senate following the *Policies and Procedures for the Establishment of Centres and Research Institutes*.
13. To forward Annual Reports with recommendations to Senate on all Research Centres and Institutes following the *Policies and Procedures for the Establishment of Centres and Research Institutes*.

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Quorum: ~~Unless otherwise stated in the approved terms of reference, quorum for Senate and all Senate committees is a~~ simple majority of all filled positions.

Committee members whose positions are listed as \*\* shall not be included in the total when quorum is counted.

Seven (7) days notice shall be given for all meetings except that a meeting may be held at any time without due notice if all members of the committee are able to be present and/or consent thereto.

### Composition

1. Vice-President, Research ~~and~~ Innovation\*\*
2. Associate Vice-President, Research ~~and Graduate Studies & Innovation~~ [non-voting, except in the absence of the Vice President, ~~(Research and Economic Development & Innovation)~~\*\*
3. Provost & Vice-President (Academic) [if the Provost is absent, the Deputy Provost may attend meetings as a voting member]\*\*
4. Dean of Graduate Studies\*\*
5. One academic Dean (appointed from and by the Deans' Council)\*\*
6. University Librarian ~~and Vice-Provost, Teaching & Learning~~
7. Immediate Past Chair
8. Twelve full-time members, four of whom are NSERC eligible researchers, four of whom are SSHRC eligible researchers, and four of whom are CIHR eligible faculty, elected by Senate on the recommendation of the Senate Nominations Committee
9. Two graduate students enrolled ~~full-time, in-thesis programs~~ elected by Senate on the recommendation from LUSU in consultation with the Graduate Student ~~Association President~~ Commissioner
10. Director, ~~Office of~~ Research ~~Services~~ (non-voting)\*\*
11. Chair of the Lakehead University Faculty Association Research Committee (non-voting)\*\*

## Terms of Office

1 to 4; *ex officio*

5; one-year term (renewable)

6 & 7; *ex officio*

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10 & 11; *ex officio*

## Organization

1. Chair and Vice-Chair: each to be elected by, and from, members of the Senate Research Committee, alternating service for both positions between SSHRC, NSERC and CIHR members. In addition, the Chair will serve as Past-Chair for one year following the term as Chair.

2. Secretary: Executive Assistant, to the Vice-President, Research and Innovation

3. Administrative Office: Office of the Vice-President, Research and Innovation

## Terms of Reference

1. To support and actively participate in the formulation, implementation and interpretation of the Lakehead University Strategic Research Plan.
2. To establish and implement the guidelines and procedures for the distribution of institutional grants General Research Grants (GRG) received from the Tri-Councils, e.g., SSHRC SIG.
3. To establish and implement the guidelines and procedures for the distribution of other funds ~~that become~~ available ~~from time to time~~ to the Senate Research Committee.
4. To seek sources of additional ~~fundsincome~~ for research.
5. To review applicants for the annual Distinguished Researcher Awards and make appropriate recommendations to the Vice-President, Research and Innovation on suitable candidates to receive this honour.~~make recommendations to the President on the distribution of all funds available to the Senate Research Committee.~~
6. To review applicants for the annual Contribution to Research Awards and make (up to three) recommendations to the Vice-President, Research and Innovation on suitable candidates for this honour.~~establish and to implement, in consultation with the Provost & Vice-President (Academic), the guidelines~~

~~and procedures for the distribution of funds for faculty designated *Professor Emeritus*.~~

7. To make recommendations to the Vice-President, Research and Innovation on the distribution of other internal research awards. ~~-(Academic) & Provost on the distribution of awards to faculty with the title *Professor Emeritus*.~~
8. To make recommendations to the Vice-President, Research and Innovation on research funding opportunities where there is a requirement for peer review and/or ranking in an internal competition. ~~review applicants for the annual Distinguished Researcher Awards and make appropriate recommendations to the Vice-President (Research, Economic Development & Innovation) on suitable candidates to receive this honour.~~
9. To examine policies and make recommendations to relevant bodies (e.g., Vice-President, Research and Innovation, Senate, Senate Committees) to improve research support services available to researchers. ~~review applicants for the Annual Contributions to Research Awards (up to three) and make recommendations to the Vice-President (Research, Economic Development & Innovation) on suitable candidates for this honour.~~
10. To advise relevant bodies (e.g., Library, Vice-President, Research and Innovation, Senate) on ways to enhance the Library's support of research and the preservation of researchers' scholarly output. ~~make recommendations on other research funding opportunities where there is the requirement for an internal competition, for example in those instances where the number of proposals that may be submitted to granting agencies is limited.~~
11. To make recommendations, where appropriate, to the Vice-President, Research and Innovation on supports to ensure the Library meets researchers' needs (e.g., budget, projects, tools). ~~examine existing policies and make recommendations to improve research support services available to researchers.~~
12. To review proposals for the establishment of Research eCentres and research iInstitutes and to make recommendations for approval by Senate following the *Policies and Procedures for the Establishment of Centres and Research Institutes*.
13. To forward Annual Reports with recommendations to Senate on all Research eCentres and research iInstitutes following the *Policies and Procedures for the Establishment of Centres and Research Institutes*.