



## MEMORANDUM

To: Barbara H. Eccles, Secretary of Senate  
From: Judith Leggatt - Chair, Senate Organization Committee  
Senate Meeting Date: October 30, 2017  
Subject: Senate Organization Committee Report

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The Senate Organization Committee met on the afternoon of October 17, 2017, to review the terms of references for two Senate standing committees, and begin review of the Senate bylaws.

The committee passed motions to recommend that Senate approves:

- The amended Senate Research Committee Terms of Reference
- The amended Senate Undergraduate Study Committee Terms of Reference.

In reviewing the new Senate Nominations Committee Terms of Reference the committee determined that all Senate Committee Terms of Reference for all affected Senate Standing Committees be updated to reflect the University Librarian's new title of University Librarian and Vice-Provost, Teaching and Learning.

In addition to reviewing the amendments to the terms of reference. So far we have agreed to a renumbering and some minor changes in wording, both of which we hope will add clarification to the bylaws. The process of reviewing all the suggestions and the bylaws themselves will continue throughout the fall.

We would like to thank all Senators who provided input into the bylaws. We will be updating you regularly throughout the process and welcome input at any time.

Respectfully Submitted,

Judith Leggatt, Chair  
Senate Organization Committee

Motions:

MOVED that the attached amendments to the Senate Research Committee Terms of Reference be approved.

MOVED that the attached amendments to the Senate Undergraduate Studies Committee Terms of Reference be approved.

MOVED that the Terns of Reference for all affected Senate Standing Committees be updated to reflect the University Librarian's new title of University Librarian and Vice-Provost, Teaching and Learning.